

## WIPO Re:Search Advisory Committee

### Terms of Reference

**Preamble:** The Advisory Committee is established consistent with the need and evolution of WIPO Re:Search; a similar structure having been foreseen in the Guiding Principles. Its establishment at this juncture was one of the recommendations from the Strategic Review of WIPO Re:Search, and agreed by consensus by the Members during the preparations of the Response from the WIPO Secretariat to the Strategic Review (October 21, 2015). These Terms of Reference were approved at a Quarterly call of Members (June 9, 2016).

**Functions:** The Committee is an advisory body of WIPO Re:Search with the following functions:

1. Ensure the efficient functioning of WIPO Re:Search's activities;
2. Provide strategic advice relevant to the activities and long-term development of WIPO Re:Search;
3. Review and offer input into the objectives and deliverables, and provide guidance on the development of milestones of WIPO Re:Search;
4. Advise WIPO and BVGH on strategic partnerships and operational models to advance the goals of WIPO Re:Search;
5. Consider other activities, as appropriate, that contribute to the achievement of goals and objectives of WIPO Re:Search, in particular on a fundraising strategy.

**Membership:** The Committee consists of up to nine members (excluding observers). Committee membership represents the geographical and organizational diversity of WIPO Re:Search Members from the private sector, public sector, product development partnerships, and academia. WIPO Re:Search staff serves as the Secretariat. WHO, as a technical adviser to WIPO, is an observer as well as WIPO and BVGH and they may jointly invite other observers.

**Appointments and length of term:** Upon consultation with Committee members and WIPO Re:Search Members, the WIPO Secretariat and BVGH identify yearly one member of the Committee to serve as Chair and another as Vice-Chair. Three members of the Committee are appointed from among the Funding Company Members. Other members are appointed jointly by the WIPO Secretariat and BVGH. Subsequent to a transition period, the term for Committee members is three years, renewable once.

**Frequency and nature of meetings:** The Committee meets at least once per year, as well as through teleconferencing, twice per year. Additional meetings to discuss specific or urgent issues may also be arranged, including sub-committees. At the discretion of the Chair, the Committee may meet in executive session.

**Minutes and Reports:** Minutes of meetings are prepared by the WIPO Secretariat in consultation with BVGH, reviewed by the Chair and approved by the Committee. Committee members and/or observers may be asked by the Chair to prepare written reports for presentation. These reports may be made publicly available upon recommendation of the Committee and approved by the WIPO Secretariat.

**Fiduciary responsibility:** The Committee is purely advisory, and members assume no personal liability for management of WIPO Re:Search, either programmatically or financially.

**Confidentiality:** Each member will sign a confidentiality agreement.

**Amendments:** These Terms of Reference may be amended, as necessary, on the recommendation of WIPO and BVGH, and by a consensus decision of the Members of WIPO Re:Search.