

**UGANDA REGISTRATION SERVICES  
BUREAU (URSB)  
AS  
DESIGNATED (OR ELECTED) OFFICE**

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**List of abbreviations:**

Office: Uganda Registration Services Bureau (URSB)

UPA: [The Industrial Property Act, 2014](#)

UPR: [The Industrial Property Regulations, 2017](#)

**SUMMARY****Designated  
(or elected) Office****SUMMARY****UG****UGANDA REGISTRATION SERVICES  
BUREAU (URSB)****UG****Summary of requirements for entry into the national phase**

Time limits applicable for entry into the national phase:	Under PCT Article 22(1): 30 months from the priority date Under PCT Article 39(1)(b): 31 months from the priority date
Translation of international application required into: <sup>1</sup>	English
Required contents of the translation for entry into the national phase: <sup>1</sup>	Under PCT Article 22: Description, claims (if amended, as amended only, together with any statement under PCT Article 19), any text matter of drawings, abstract Under PCT Article 39(1): Description, claims, any text matter of drawings, abstract (if any of those parts has been amended, only as amended by the annexes to the international preliminary examination report)
Is a copy of the international application required?	No
National fee: <sup>1</sup>	Currency: Uganda shilling (UGX) or US dollar (USD) <sup>2</sup> For patent: National processing fee: UGX 60,000 USD 150 Publication fee: UGX 50,000 USD 50 Grant fee: UGX 90,000 USD 100 Annual fee for the second year: <sup>3</sup> UGX 50,000 USD 50 For utility certificate: National processing fee: UGX 30,000 USD 50
Exemptions, reductions or refunds of the national fee:	None
Special requirements of the Office (PCT Rule 51bis): <sup>4</sup>	Appointment of an agent if the applicant is not resident in Uganda <a href="#">Translation of the application in triplicate</a>
Who can act as agent?	Any <a href="#">advocate of the High Court of Uganda</a>
Does the Office accept requests for restoration of the right of priority (PCT Rule 49ter.2)?	Yes, please refer to the Office for the applicable criteria and/or any fee payable for such requests

<sup>1</sup> Must be furnished or paid within the time limit applicable under PCT Article 22 or 39(1).

<sup>2</sup> [Natural persons or legal entities not having their residence or principal place of business in Uganda must effect payment in US dollar.](#)

<sup>3</sup> This fee is due, where PCT Article 22 applies, within 30 months from the priority date; where Article 39(1) applies, it is due within 31 months from the priority date. Late payment of annual fees is permitted subject to the payment of a surcharge.

<sup>4</sup> If not already complied with within the time limit applicable under PCT Article 22 or 39(1), the Office will invite the applicant to comply with the requirement within a time limit fixed in the invitation.

## THE PROCEDURE IN THE NATIONAL PHASE

**UG.01 TRANSLATION (CORRECTION).** Errors in the translation of the international application can be corrected with reference to the text of the international application as filed (see National Phase, paragraphs 6.002 and 6.003).

**UG.02 FEES (MANNER OF PAYMENT).** The manner of payment of the fees indicated in the Summary and in this Chapter is outlined in Annex UG.I.

PCT Art. 28  
41  
UPA Section 23  
UPR Reg. 15

**UG.03 AMENDMENT OF THE APPLICATION; TIME LIMITS.** The applicant may amend or correct the claims, description and drawings of the international application at any time before the grant of the patent, provided that the scope of the subject matter of the application is not broadened thereby. [An application may not be amended more than twice.](#)

UPA Section 31  
UPR Reg. 24

**UG.04 EXAMINATION.** The Office will examine or provide for the examination of patent applications as to substance. [A request for examination must be filed within three years from the international filing date. The request is subject to the payment of a fee which is indicated in Annex UG.I. Failure to make a request within the prescribed time limit will cause the application to lapse.](#)

UPA Section 21

**UG.05 REPRESENTATION.** Where the ordinary residence or principal place of business of the applicant is outside Uganda, [the applicant shall be represented by an advocate of the High Court of Uganda.](#)

UPA Section 47(1)-(4)  
UPR Reg. 35  
36

**UG.06 ANNUAL FEES.** Annual fees must be paid for each year following the international filing date. For the due date of annual fees for the second year, see the Summary. Payment of the subsequent annual fees must be made before the expiration of the month containing the anniversary of the international filing date. Payment can still be made, together with a surcharge for late payment, before the expiration of the sixth month after the month containing the anniversary of the international filing date. Failure to pay annual fees before the expiration of this grace period will result in the application being considered withdrawn or the patent lapsing. The amounts of the annual fees are indicated in Annex UG.I.

PCT Art. 24(2)  
48(2)  
PCT Rule 82bis  
UPA Section 47(6)-(8)  
UPR Reg. 37

**UG.07 EXCUSE OF DELAYS IN MEETING TIME LIMITS.** Reference is made to paragraphs 6.022 to 6.027 of the National Phase. Applications which have been considered to have been withdrawn and patents which have lapsed for failure to timely pay the prescribed annual fees may be restored, subject to a request which must be submitted within [six](#) months from the expiration of the grace period for payment of annual fees. The request for restoration, which may be made by any interested person, must be accompanied by evidence to support the request and the restoration fee indicated in Annex UG.I. If the Registrar is satisfied that the failure to pay the annual fees was unintentional and that all annual fees due have been paid, he will order the restoration of the application or the patent.

**UG.08** An application which has become abandoned for failure to comply with a time limit during the international phase or for failure to prosecute before the Office may be revived as a pending application if it is shown to the satisfaction of the Registrar that the delay was unavoidable or unintentional. Any petition to revive such an application must be filed in writing and contain an explanation of the causes of the delay. Petitions for revival of unintentionally abandoned applications should be accompanied by the fee for revival. Additionally, at the Registrar's discretion, the applicant may be given an extension of any time limits. Such extensions may be granted although the applicable time limits have already expired.

PCT Art. 25  
PCT Rule 51  
UPR Reg. 31

**UG.09 REVIEW UNDER ARTICLE 25 OF THE PCT.** The applicable procedure is outlined in paragraphs 6.018 to 6.021 of the National Phase. If, upon review under PCT Article 25, the Office denies an error or omission on the part of the receiving Office or the International Bureau, an appeal against this decision may be lodged with the Office.

UPA Section 33

**UG.10 APPEALS.** An applicant may appeal to the High Court against a decision by the Registrar according a filing date to an application, rejecting an application or treating an application as if it had not been filed.

PCT Rule 49bis.1(c)  
76.5

**UG.11 UTILITY CERTIFICATE.** If the applicant wishes to obtain a utility certificate instead of a patent in Uganda on the basis of an international application, the applicant, when performing the acts referred to in Article 22 or 39, shall so indicate to the Office.

**UG.12** Annual fees for utility certificates are payable for the first and each subsequent year **after grant** (see Annex UG.I), the fee for the first year being paid simultaneously with the grant fee. Utility certificates expire, without any possibility of renewal, at the end of the **tenth** year after grant.

UPA Section 70

**UG.13 CONVERSION.** Once the requirements for entry into the national phase have been complied with the applicant may convert his application for a patent, upon payment of the prescribed fee, into an application for a utility certificate and vice versa. Conversion of patent applications may be requested at any time before the decision to grant or refuse to grant the patent or the notification of registration of the application; conversion of applications for utility certificates may be requested at any time before the grant of the utility certificate or of the notification of rejection of the application. An application may not be so converted more than once.

## FEES

(Currency: Ugandan shilling or US dollar<sup>1</sup>)

<b>Patents</b>	<b>UGX</b>	<b>USD</b>
National processing fee .....	60,000	150
Publication fee .....	50,000	50
Request for examination .....	150,000	250
Grant fee .....	90,000	100
Request to amend or divide application .....	50,000	100
Request for withdrawal of application .....	20,000	10
<b>Annual fees:</b>		
– for the 2 <sup>nd</sup> year .....	50,000	50
– for the 3 <sup>rd</sup> year .....	70,000	70
– for the 4 <sup>th</sup> year .....	90,000	90
– for the 5 <sup>th</sup> year .....	110,000	110
– for the 6 <sup>th</sup> year .....	130,000	130
– for the 7 <sup>th</sup> year .....	150,000	150
– for the 8 <sup>th</sup> year .....	170,000	170
– for the 9 <sup>th</sup> year .....	190,000	190
– for the 10 <sup>th</sup> year .....	210,000	210
– for the 11 <sup>th</sup> year .....	230,000	230
– for the 12 <sup>th</sup> year .....	250,000	250
– for the 13 <sup>th</sup> year .....	270,000	270
– for the 14 <sup>th</sup> year .....	290,000	290
– for the 15 <sup>th</sup> year .....	310,000	310
– for the 16 <sup>th</sup> year .....	330,000	330
– for the 17 <sup>th</sup> year .....	350,000	350
– for the 18 <sup>th</sup> year .....	370,000	370
– for the 19 <sup>th</sup> year .....	390,000	390
– for the 20 <sup>th</sup> year .....	410,000	410
Surcharge for the late payment of annual fees .....	20,000	... <sup>2</sup>
Restoration fee .....	100,000	300
<b>Utility certificates</b>		
National processing fee .....	30,000	50
Request to amend or divide application .....	15,000	50
<b>Annual fees:</b>		
– for the 1 <sup>st</sup> and 2 <sup>nd</sup> years after grant, per year .....	30,000	50
– for the 3 <sup>rd</sup> year after grant .....	30,000	100
– for the 4 <sup>th</sup> and 5 <sup>th</sup> years after grant, per year .....	60,000	100
– for the 6 <sup>th</sup> year after grant .....	60,000	150
– for the 7 <sup>th</sup> , 8 <sup>th</sup> , 9 <sup>th</sup> and 10 <sup>th</sup> years after grant, per year .....	100,000	150

<sup>1</sup> Natural persons or legal entities not having their residence or principal place of business in Uganda must effect payment in US dollar.

<sup>2</sup> Please refer to the Office for the amount in US dollar.

Surcharge for the late payment of annual fees . . . . .	20,000	... <sup>3</sup>
Restoration fee . . . . .	50,000	50

**How can payment of fees be effected?**

The payment of fees must be effected in Ugandan shilling or US dollar.<sup>4</sup> All payments must indicate the application number (national, if already known; international if the national number is not yet known), the name of the applicant and the category of fee being paid. All fees must be paid to the Office by bank draft, international money order (or cash, at the Office only) made payable to the Uganda Registration Services Bureau (URSB).

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<sup>3</sup> See footnote 2.

<sup>4</sup> See footnote 1.