

**SWISS FEDERAL INSTITUTE OF  
INTELLECTUAL PROPERTY**  
AS  
DESIGNATED (OR ELECTED) OFFICE

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**List of abbreviations:**

- Office: Swiss Federal Institute of Intellectual Property
- PatG: Federal Law on Patents for Inventions
- PatV: Ordinance on Patents for Inventions

**SUMMARY****Designated  
(or elected) Office****SUMMARY****CH****SWISS FEDERAL INSTITUTE OF  
INTELLECTUAL PROPERTY****CH****Summary of requirements for entry into the national phase**

Time limits applicable for entry into the national phase:	Under PCT Article 22(1): 30 months from the priority date Under PCT Article 39(1)(a): 30 months from the priority date
Translation of international application required into: <sup>1</sup>	French, German or Italian
Required contents of the translation for entry into the national phase: <sup>1</sup>	Under PCT Article 22: Description, claims (if amended, both as originally filed and as amended), any text matter of drawings, abstract  Under PCT Article 39(1): Description, claims, any text matter of drawings (if any of those parts has been amended, both as originally filed and as amended by the annexes to the international preliminary examination report)
Is a copy of the international application required?	No
National fee:	Currency: Swiss franc (CHF) Filing fee: <sup>2</sup> CHF 200
Exemptions, reductions or refunds of the national fee:	None
Special requirements of the Office (PCT Rule 51 <i>bis</i> ):	Name and address of the inventor if they have not been furnished in the "Request" part of the international application <sup>3, 4</sup> Address for service in Switzerland or appointment of an agent if the applicant is not resident in Switzerland or Liechtenstein <sup>5</sup>

*[Continued on next page]*

<sup>1</sup> Must be furnished or paid within the time limit applicable under PCT Article 22 or 39(1).

<sup>2</sup> Must be paid within three months from the date of filing.

<sup>3</sup> Must be furnished within the time limit applicable under PCT Article 22 or 39(1); however, continuation of the procedure may be requested in case of failure to observe that time limit.

<sup>4</sup> This requirement may be satisfied if the corresponding declaration has been made in accordance with PCT Rule 4.17.

<sup>5</sup> If not already complied with within the time limit applicable under PCT Article 22 or 39(1), the Office will invite the applicant to comply with the requirement within a time limit fixed in the invitation.

**SUMMARY****Designated  
(or elected) Office****SUMMARY****CH****SWISS FEDERAL INSTITUTE OF  
INTELLECTUAL PROPERTY****CH***[Continued]*

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Who can act as agent?

Where the applicant has neither a residence nor a principal place of business in Switzerland, an address for service in Switzerland must be indicated (article 13 of the Federal Law on Patents for Inventions (PatG) within the time limit set out in paragraph 1 of article 124 of the Ordinance on Patents for Inventions (PatV). If no address for service is indicated within that time limit, the Office will allow an extension of two months to do so. The application will be refused in case of non-observation of that time limit.

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Does the Office accept requests for restoration of the right of priority (PCT Rule 49*ter*.2)?

Yes, the Office applies the “due care” criterion to such requests.

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## THE PROCEDURE IN THE NATIONAL PHASE

**CH.01 EFFECT OF A DESIGNATION OF SWITZERLAND OR LIECHTENSTEIN.** Under the Patent Treaty between Switzerland and Liechtenstein only a unitary patent for the two States can be granted; in an international application, therefore, the designation of either State automatically has the effect of the designation of both States, which cannot be designated independently from each other.

PatG Sec. 131(2)  
PatV Art. 4(1)  
4(3)  
4(4)

**CH.02 LANGUAGE OF PROCEEDINGS.** The language of proceedings is one of the official languages (French, German or Italian). If the international application has been filed in French or German, the language of proceedings is French or German, as the case may be; if not, the language of the translation which is furnished to the Office under PCT Article 22 or 39(1) is the language of proceedings. The language of proceedings cannot be changed. Written matter other than the text of the application is usually accepted in any of the official languages, but the Office reserves the right to request a translation into the language of proceedings.

**CH.03 TRANSLATION (CORRECTION).** Errors in the translation of the international application can be corrected with reference to the text of the international application as filed (see National Phase, paragraphs 6.002 and 6.003). If the translation furnished to the Office is not complete, the Office will invite the applicant to furnish the missing part and will excuse the late furnishing.

PatG Sec. 138  
PatV Art. 34  
124(1)

**CH.04 NAME AND ADDRESS OF THE INVENTOR; DECLARATION OF INVENTORSHIP.** If the name and address of the inventor have not already been furnished in the “Request” part of the international application, the applicant must furnish the inventor’s name and address and make a declaration of inventorship on the form reproduced in Annex CH.II. Certification is not required. The declaration of inventorship must be written in or translated into one of the official languages (French, German or Italian) or in English. For time limits, see the Summary.

PatG Sec. 13  
PatV Art. 124

**CH.05 ADDRESS FOR SERVICE.** Where the applicant has neither a residence nor a principal place of business in Switzerland, an address for service in Switzerland must be indicated (article 13 of the Federal Law on Patents for Inventions (PatG) within the time limit set out in paragraph 1 of article 124 of the Ordinance on Patents for Inventions (PatV). If no address for service is indicated within that time limit, the Office will allow an extension of three months to do so. The application will be refused in case of non-observation of that time limit.

PatV Art. 124(3)

**CH.06 APPOINTMENT OF AN AGENT.** A list of agents is available on the website of the Swiss Federal Institute of Intellectual Property at: <https://www.ige.ch/en/service/patent-attorneys/patent-attorney-register.html>

**CH.07 FEES (MANNER OF PAYMENT).** The manner of payment of the fees indicated in the Summary and in this Chapter is outlined in Annex CH.I.

PatG Sec. 41  
PatV Art. 31(a)

**CH.08 CLAIMS FEE.** The claims fee is due before the start of substantive examination, on invitation and within a time limit fixed by the Office. The ten first claims made in a patent application are exempted of any fees; a claims fee is due for each supplementary claim. For the amount of the claims fee, see Annex CH.I.

- PatG Sec. 41  
PatV Art. 18
- CH.09 ANNUAL FEES.** They are payable for the fourth and each subsequent year following the international filing date. The payment of the first annual fees is due on the last day of the month in which falls the fourth anniversary (48 months) of the international filing date. Thereafter, payment must be made within six months from the last day of the month in which falls the anniversary of the international filing date; a supplement for late payment must be paid if the fee is paid during the last three months. For the amounts, see Annex CH.I.
- PatG Sec. 41  
PatV Art. 61a
- CH.10 EXAMINATION FEE.** This fee must be paid for each international application. It is due before the start of the examination as to substance, on invitation and within the time limit fixed by the Office. Where a request to postpone the examination as to substance has been made before the invitation or is made within the time limit for payment, that time limit is extended until the expiration of the postponement.
- PCT Art. 28  
PatG Sec. 58(2)  
59a(1)
- CH.11 AMENDMENT OF THE APPLICATION.** The applicant may amend the description, claims and drawings of the international application.
- PatG Sec. 58(2)
- CH.12** The subject matter of the amended application shall not exceed the scope of the application as originally filed.
- PCT Art. 25  
PCT Rule 51
- CH.13 REVIEW UNDER ARTICLE 25 OF THE PCT.** The applicable procedure is outlined in paragraphs 6.018 to 6.021 of the National Phase. If, upon review under PCT Article 25, the Office denies an error or omission on the part of the receiving Office or the International Bureau, an administrative appeal against this decision may be lodged with the Appeal Commission for Intellectual Property within 30 days from the date of receipt of the decision.
- PCT Art. 24(2)  
48(2)
- CH.14 EXCUSE OF DELAYS IN MEETING TIME LIMITS.** Reference is made to paragraphs 6.022 to 6.027 of the National Phase.
- CH.15** Continuation of the procedure may be requested where the applicant has failed to comply with a time limit prescribed by law or fixed by the Office. The request for continuation of the procedure must be presented within two months from the time when the applicant became aware of the failure to meet the time limit, but not later than six months from the expiration of the time limit which has not been observed. Additionally, the omitted act must be completed and the fee for continuation of the procedure must be paid within the same time limit. Continuation of the procedure is excluded in some cases provided for under PatG Section 46a and PatV Article 14, in particular for time limits for payment of the transmittal fee, the search fee and the international fee as well as for the time limit for election of States. Contrary to a request for reinstatement (see paragraph CH.16), the applicant is not required to prove that he was prevented, through no fault of his own, from complying with the time limit.
- PatG Sec. 47  
PatV Art. 15
- CH.16** Reinstatement may be requested where the applicant, through no fault of his own, has failed to comply with a time limit during the international phase or before the Office. Reinstatement is excluded, however, where the missed time limit is the time limit for requesting reinstatement. The request for reinstatement must be presented within two months after removal of the cause of non-compliance with the time limit but not later than one year from the expiration of the time limit which has not been observed. Within these two months, the omitted act must be completed, the reinstatement fee (see Annex CH.I) must be paid and a statement of the facts on which the request is based must be furnished.

## FEES

(Currency: Swiss franc)

Filing fee .....	200
Claims fee for each claim in excess of 10 .....	50
Examination fee .....	500
Fee for accelerated examination procedure .....	200
<b>Annual fees:</b>	
— for the 4 <sup>th</sup> year .....	100
— for the 5 <sup>th</sup> year .....	120
— for the 6 <sup>th</sup> year .....	140
— for the 7 <sup>th</sup> year .....	160
— for the 8 <sup>th</sup> year .....	180
— for the 9 <sup>th</sup> year .....	220
— for the 10 <sup>th</sup> year .....	260
— for the 11 <sup>th</sup> year .....	300
— for the 12 <sup>th</sup> year .....	340
— for the 13 <sup>th</sup> year .....	400
— for the 14 <sup>th</sup> year .....	460
— for the 15 <sup>th</sup> year .....	520
— for the 16 <sup>th</sup> year .....	600
— for the 17 <sup>th</sup> year .....	680
— for the 18 <sup>th</sup> year .....	760
— for the 19 <sup>th</sup> year .....	860
— for the 20 <sup>th</sup> year .....	960
Supplement for late payment of an annual fee .....	50
Fee for continuation of the procedure .....	100
Reinstatement fee .....	500
Fee for restoration of the right of priority .....	500

### How can payment of fees be effected?

The payment of fees must be effected in Swiss francs. All payments must indicate the application number (national, if already known; international, if the national application number is not yet known), the name of the applicant and the category of fee being paid.

According to the regulations on fees of the Swiss Federal Institute of Intellectual Property, payment may be effected:

- (a) by debiting a current account opened with the Institute,
- (b) by payment or transfer to the postal check account of the Institute (No. 30-4000-1, code SWIFT POFICHBE, IBAN CH6809000000300040001),
- (c) by cash payment.



Eidgenössisches Institut für Geistiges Eigentum  
 Institut Fédéral de la Propriété Intellectuelle  
 Istituto Federale della Proprietà Intellettuale  
 Swiss Federal Institute of Intellectual Property

Stauffacherstrasse 65/59 g | CH-3003 Berne  
 T +41 31 377 77 77  
 F +41 31 377 77 78  
 info@ipi.ch | www.ipi.ch

## Mention de l'inventeur

La (les) personne(s) indiquée(s) sous point 4 est (sont) mentionnée(s) comme inventeur(s) pour la demande de brevet précisée ci-après.

### 1 Titre de l'invention

Comme indiqué dans la demande de brevet.

### 2 Numéro de la demande de brevet

S'il est connu.

### 3 Date et signature du (des) demandeur(s) ou du mandataire

Désignation exacte de la raison sociale.

Date

Signature(s)

### 4 Inventeur

Seules les personnes physiques peuvent être mentionnées comme inventeurs.

Nom

Prénom

Rue

Numéro postal/localité

Pays

Nom

Prénom

Rue

Numéro postal/localité

Pays

Suite au verso

Nom \_\_\_\_\_  
Prénom \_\_\_\_\_  
Rue \_\_\_\_\_  
Numéro postal/localité \_\_\_\_\_  
Pays \_\_\_\_\_

Nom \_\_\_\_\_  
Prénom \_\_\_\_\_  
Rue \_\_\_\_\_  
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Pays \_\_\_\_\_

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Nom \_\_\_\_\_  
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Rue \_\_\_\_\_  
Numéro postal/localité \_\_\_\_\_  
Pays \_\_\_\_\_



## POUVOIR

## POWER OF ATTORNEY

L soussigné (prénoms, nom de famille ou raison sociale, adresse exacte)  
The undersigned (given name, surname or name of firm, full address)

donne mandat à  
hereby confer(s) on

en vue d'obtenir un brevet d'invention pour la Suisse et le Liechtenstein et/ou d'agir en qualité de  
mandataire pour toute la durée de protection du brevet  
powers of attorney to obtain the grant of a patent for Switzerland and Liechtenstein and/or  
representation throughout the protection period of the patent.

Numéro de la demande de brevet ou du brevet lui-même (s'il est connu):  
Patent application number or patent number (if known):

Titre de l'invention (indication non requise si le numéro de la demande de brevet ou du brevet est  
indiqué).  
Title of invention (may be omitted if the patent application number or patent number is known).

Le mandataire est autorisé à défendre tous droits, présenter ou retirer toutes requêtes, signer tous  
documents, apporter des corrections aux pièces, verser toutes taxes et encaisser celles qui sont  
rétrocédées, en donner quittance, retirer toutes demandes de brevet, renoncer entièrement ou  
partiellement à tous brevets, accepter tous documents et faire en général tout ce qui sera nécessaire  
ou utile selon les dispositions légales. A moins de révocation expresse, le mandat ne s'éteindra pas  
dans les cas prévus à l'art. 35 du code des obligations.

The representative is empowered to assert all rights, file and withdraw requests, sign documents,  
make corrections to material filed, pay fees, receive refunds and certify receipt thereof, withdraw  
patent applications, renounce patents in whole or in part and receive documents, and generally to take  
whatever action is legally required or appropriate. These powers of attorney shall not lapse in the  
cases provided for in Article 35 of the Code of Obligations unless they are revoked.

Lieu et date  
Place and date

Signature  
Signature

(Légalisation de la signature non exigée)  
(Authentication of signature not required)