AUSTRALIAN PATENT OFFICE
AS
DESIGNATED (OR ELECTED) OFFICE

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List of abbreviations:
Office:  Australian Patent Office
APA:    Australian Patents Act
APR:    Australian Patents Regulations
Sec.:   Section of the Patents Act
Reg.:   Regulation of the Patents Regulations
### Designated (or elected) Office

**AUSTRALIAN PATENT OFFICE**

Summary of requirements for entry into the national phase

| Time limits applicable for entry into the national phase: | Under PCT Article 22(3): 31 months from the priority date  
Under PCT Article 39(1)(b): 31 months from the priority date |
<table>
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<tbody>
<tr>
<td>Translation of international application required into:</td>
<td>English</td>
</tr>
</tbody>
</table>
| Required contents of the translation for entry into the national phase: | Under PCT Article 22: Description, claims (if amended, as amended only), any text matter of drawings  
Under PCT Article 39(1): Description, claims, any text matter of drawings (if any of those parts has been amended, only as amended by the annexes to the international preliminary examination report) |
| Is a copy of the international application required? | A copy is required only if the applicant expressly requests an earlier start of the national phase under PCT Article 23(2) at a time when the applicant has not received Form PCT/IB/308 and the Office has not received a copy of the international application from the International Bureau under PCT Article 20 |
| National fee: | Currency: Australian dollar (AUD)  
Filing fee: AUD 370\(^1\) 470\(^2\) |
| Exemptions, reductions or refunds of the national fee: | None |
| Special requirements of the Office (PCT Rule 51bis): | Name of the inventor if it has not been furnished in the “Request” part of the international application\(^5\)  
Statement or notice as to the applicant’s entitlement to apply for and be granted a patent\(^5\)  
Statement or notice as to the applicant’s entitlement to claim priority of the earlier application\(^5\)  
Address for service in Australia or New Zealand (but no representation by an agent is required)  
Verification of translation\(^6\) |

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\(^1\) Must be furnished or paid within the time limit applicable under PCT Article 22 or 39(1).

\(^2\) This fee is applicable where the following approved means for specific transactions are used: eServices or Business to Business (B2B). For further details, see [www.ipaustralia.gov.au/patents/understanding-patents/time-and-costs](http://www.ipaustralia.gov.au/patents/understanding-patents/time-and-costs)

\(^3\) This fee is applicable where other means such as mail or at a counter are used for specific transactions. For further details, see [www.ipaustralia.gov.au/patents/understanding-patents/time-and-costs](http://www.ipaustralia.gov.au/patents/understanding-patents/time-and-costs)

\(^4\) If not already complied with within the time limit applicable under PCT Article 22 or 39(1), the Office will invite the applicant to comply with the requirement within a time limit fixed in the invitation.

\(^5\) This requirement may be satisfied if the corresponding declaration has been made in accordance with PCT Rule 4.17.

\(^6\) A verified translation is only required upon request by the Commissioner.
### SUMMARY

#### Designated (or elected) Office

**AU**  
**AUSTRALIAN PATENT OFFICE**  

*(Continued)*

<table>
<thead>
<tr>
<th>Who can act as agent?</th>
<th>Any person registered to practice as a patent attorney before the Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>Does the Office accept requests for restoration of the right of priority (PCT Rule 49ter.2)?</td>
<td>Yes, the Office applies national requirements to such requests</td>
</tr>
</tbody>
</table>
THE PROCEDURE IN THE NATIONAL PHASE

**AU.01 TRANSLATION (VERIFICATION).** A verification of the translation of the international application or of any amendments under PCT Articles 19 or 34 need only be furnished to the Office if the Commissioner specifically requires the applicant to do so. This only occurs if there is a reasonable belief that the translation into English does not accurately reflect the document in its original language. The required certificate of verification of the translation of the international application consists of a simple signed and dated statement, which can be made by any person.

**AU.02 TRANSLATION (CORRECTION).** Errors in the translation of the international application can be corrected with reference to the text of the international application as filed (see National Phase, paragraphs 6.002 and 6.003). This can be done when the applicant becomes aware of an error or omission, or in response to the Commissioner requiring verification of a translation.

**AU.03 FEES (MANNER OF PAYMENT).** The manner of payment of the fees indicated in the Summary and in this Chapter is outlined in Annex AU.I.

**AU.04 ADDRESS FOR SERVICE.** An applicant, irrespective of whether or not he is a national of or a resident in Australia, is not required to be represented by an agent, but he is required to have an address for service (of notices and other communications) in Australia or New Zealand. The applicant must supply such an address in order to continue proceedings before the Office. Any applicant may be represented by a patent attorney authorized to practice before the Office and the address for service should normally be that of a registered patent attorney. A list of registered patent attorneys is available upon request from the Office.

**AU.05 RENEWAL FEE.** A continuation (renewal) fee must be paid to maintain the application. The first continuation fee falls due four years from the international filing date (fourth anniversary fee); thereafter a continuation fee becomes due on each anniversary of the international filing date. Payment can be made at any time up to the due date or together with the payment of a fee for extension of time, within six months from the final date. The amounts of the continuation fees and of the fees for extension of time are indicated in Annex AU.I.

**AU.06 REQUEST FOR EXAMINATION.** The Office will grant a standard patent only after examination as to patentability, the procedure for which is started only upon request.

**AU.07 TIME LIMIT FOR REQUESTING EXAMINATION.** Examination must be requested within five years from the international filing date or, where the Office directs the applicant to request examination, within two months of the date of the notice of the Office to that effect.

**AU.08 FEE FOR REQUESTING EXAMINATION.** The request for examination is only effective if a fee for requesting examination has been paid. The amount of this fee is indicated in Annex AU.I.

**AU.09 TIME LIMIT TO HAVE AN APPLICATION ACCEPTED.** An application for which an examination request has been made before 15 April 2013 has to have been accepted within 21 months from the date of the first examination report. An application for which an examination request has been made on or after 15 April 2013 has to have been accepted within 12 months from the date of the first examination report.
AU.10 **FEE FOR RESPONDING TO AN EXAMINATION REPORT.** For applications for which an examination request has been made on or after 15 April 2013, no response fees are payable.

AU.11 **ACCEPTANCE FEE.** A fee is required to be paid upon acceptance of the application. The amount of this fee is indicated in Annex AU.1.

AU.12 **ENTITLEMENT.** All requests for examination filed on or after 15 April 2013 must include a statement or notice as to the applicant’s entitlement to apply for and be granted a patent, and to claim priority of the earlier application. These requirements may be taken to have been met if the applicant includes in the request the relevant declarations in accordance with PCT Rule 4.17.

AU.13 **PRIORITY DOCUMENT (TRANSLATION).** A verified translation into English (see paragraph AU.01) of any priority document need only be furnished to the Office if the Commissioner specifically requests the applicant to do so. This will only occur when the translation is necessary to determine the validity of the application.

Verification of the translated priority document is only required to be furnished to the Office if the Commissioner specifically requires the applicant to do so. This only occurs if there is a reasonable belief that the translation into English does not accurately reflect the priority document in its original language. The required certificate of verification of the translation of the priority document consists of a simple signed and dated statement, which can be made by any person.

AU.14 **AMENDMENT OF THE APPLICATION; TIME LIMITS.** The applicant may make the following modifications to his application before the Office (subject, in the case of voluntary amendment, to the payment of the fee for voluntary amendments indicated in Annex AU.1):

(i) prior to acceptance:
   — correction of clerical errors and obvious mistakes;
   — such modifications as do not result in the claiming or disclosure of new matter (beyond the disclosure of the international application as filed);

(ii) after acceptance:
   — correction of clerical errors and obvious mistakes;
   — such modifications as do not result in the claiming or disclosure of new matter (beyond the disclosure of the international application as filed) and do not broaden the scope of the claims existing before the modifications.

AU.15 **REVIEW UNDER ARTICLE 25 OF THE PCT.** The applicable procedure is outlined in paragraphs 6.018 to 6.021 of the National Phase. Before any adverse decision is made, the applicant is always afforded the opportunity of being heard. Review of an adverse decision can be obtained from the Federal Court of Australia.

AU.16 **EXCUSE OF DELAYS IN MEETING TIME LIMITS.** Reference is made to paragraphs 6.022 to 6.027 of the National Phase.

AU.17 If, due to an error or omission on the part of the applicant, his agent or attorney, or due to circumstances beyond the control of the person concerned, the applicant has failed to observe a time limit which is prejudicial to his rights, or the Commissioner is satisfied that the person took due care as required by the circumstances, to ensure the doing of the act within that time, he may request the Office to extend the time limit even though that time has already expired. The request must be presented in writing, and establish the facts on which the request is based in a declaration and also must be accompanied by a fee (for the amount of the fee, see Annex AU.1).
AU.18 RESTORATION OF THE RIGHT OF PRIORITY. A request for restoration of the right of priority will be treated under national law requirements, at the option of the applicant, as an application for an extension of time on the basis of the relevant act not being done despite due care, not being done due to circumstances beyond the control of the person concerned or because of an error or omission on the part of the person concerned or by his or her agent or attorney. Fees and other requirements associated with the request vary according to the criterion against which it is made. A request for restoration should be presented in writing, should indicate the criterion against which the request is made and be accompanied by the relevant fee (see “Fee for extension of time limit” in Annex AU.I). Preferably it should also be accompanied by a declaration setting out the circumstances and facts on which the request is based.
## FEES

(Currency: Australian dollar)

### Standard patent applications

Filing fee: .......................................................... 370<sup>1</sup> 470<sup>2</sup>
- national phase entry of a PCT application under paragraph 89(398b)
  of the Australian Patents Act ........................................ 370<sup>1</sup> 470<sup>2</sup>

Request for examination fee:
(a) for examination under section 45 of the Australian Patents Act (normal examination):
   (i) if the application is a PCT application for which the Australian Patent Office
       has issued an international preliminary examination report under PCT Article 35 ....... 300
   (ii) all other applications .................................................. 490

Fee for acceptance of a patent request and complete specification:
(a) for acceptance ......................................................... 250
(b) if more than 20 claims are contained in the specification at acceptance, for each claim
    in excess of 20 ......................................................... 110

### Continuation/renewal fees

(becoming payable on each anniversary of the international filing date from the 4<sup>th</sup> onwards):
- on the 4<sup>th</sup> anniversary ........................................... 300<sup>1</sup> 350<sup>2</sup>-3
- on the 5<sup>th</sup> anniversary ........................................... 300<sup>1</sup> 350<sup>2</sup>
- on the 6<sup>th</sup> anniversary ........................................... 300<sup>1</sup> 350<sup>2</sup>
- on the 7<sup>th</sup> anniversary ........................................... 300<sup>1</sup> 350<sup>2</sup>
- on the 8<sup>th</sup> anniversary ........................................... 300<sup>1</sup> 350<sup>2</sup>
- on the 9<sup>th</sup> anniversary ........................................... 300<sup>1</sup> 350<sup>2</sup>
- on the 10<sup>th</sup> anniversary .......................................... 550<sup>1</sup> 600<sup>2</sup>
- on the 11<sup>th</sup> anniversary .......................................... 550<sup>1</sup> 600<sup>2</sup>
- on the 12<sup>th</sup> anniversary .......................................... 550<sup>1</sup> 600<sup>2</sup>
- on the 13<sup>th</sup> anniversary .......................................... 550<sup>1</sup> 600<sup>2</sup>
- on the 14<sup>th</sup> anniversary .......................................... 550<sup>1</sup> 600<sup>2</sup>
- on the 15<sup>th</sup> anniversary .......................................... 1,250<sup>1</sup> 1,300<sup>2</sup>
- on the 16<sup>th</sup> anniversary .......................................... 1,250<sup>1</sup> 1,300<sup>2</sup>
- on the 17<sup>th</sup> anniversary .......................................... 1,250<sup>1</sup> 1,300<sup>2</sup>
- on the 18<sup>th</sup> anniversary .......................................... 1,250<sup>1</sup> 1,300<sup>2</sup>
- on the 19<sup>th</sup> anniversary .......................................... 1,250<sup>1</sup> 1,300<sup>2</sup>

Fee for extension of time limit:
(a) where there is an error or omission on the part of the person concerned or his agent
    or attorney—for each or part of a month ........................................... 100
(b) for circumstances beyond the control of the person concerned—application for
    extension of time .................................................................. 100
(c) where the Commissioner is satisfied that the person concerned took due care, as
    required by the circumstances, to ensure the doing of the act within that time—
    for each or part of a month .................................................. 100
(d) to pay continuation fee if the fee is not paid on or before the anniversary but is paid
    within 6 months of the anniversary—for each or part of a month for which the time
    is extended ........................................................................ 100

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1 This fee is applicable where the following approved means for specific transactions are used: eServices or Business to Business (B2B). For further details, see www.ipaustralia.gov.au/patents/understanding-patents/time-and-costs
2 This fee is applicable where other means such as mail or at a counter are used for specific transactions. For further details, see www.ipaustralia.gov.au/patents/understanding-patents/time-and-costs
3 This fee is applicable to all patent applications whose fourth anniversary falls on or after 1 July 2012. Therefore, this fee is applicable to applications filed on or after 1 July 2008 or any granted patent with a date of patent on or after 1 July 2008.

(18 April 2019)
Fee for voluntary amendments before request for examination is filed or after acceptance .............. 250

Additional fee for voluntary amendments after acceptance, if the specification as proposed to be amended has more than 20 claims, and the effect of the amendment is to increase the number of claims, for each additional claim. ............................................. 110

The complete list of national fees for the Office is in Part 2 in Schedule 7 to the Australian Patents Regulations.

**How can payment of fees be effected?**

(i) All fees must be paid to the Australian Patent Office.

(ii) National fees must be paid by credit card, accounts for selected services, cash, check, money order, EFTPOS, EFT or direct debit in Australian dollars. Payments by bank transfer should be made to the following bank:

- **Beneficiary’s name:** IP Australia Official Departmental Account
- **Bank name:** National Australia Bank
- **Bank Account No.:** 082-926 868711229
- **Bank Address:** Woden Shopping Square ACT 2606
- **BIC/SWIFT code:** NATAAU3303M