



C. PCT 828  
-21.1

March 13, 2002

Madam,  
Sir,

1. This circular is addressed to your Office in its capacity as receiving Office, International Searching Authority, International Preliminary Examining Authority, and/or designated or elected Office under the Patent Cooperation Treaty (PCT), in order to provide information concerning the intention of the International Bureau to make more systematic use of electronic means of communication with Offices and Authorities, and to request relevant information from the Offices and Authorities. It is also being sent to certain non-governmental organizations.

*Communication of information*

2. As you may know, the International Bureau has recently launched a new electronic mail updating service (see <http://listbox.wipo.int/wreg/pct-general.html>), enabling PCT users to be informed more rapidly about new developments in the PCT (for example, accessions of new Contracting States to the PCT and other treaties, new information and materials made available on the PCT website, etc.). The availability of this general PCT electronic mailing list was announced in the January 2002 issue of the PCT Newsletter (see [http://www.wipo.int/pct/en/newslett/2002/2002\\_01/1-08.htm#P50\\_11555](http://www.wipo.int/pct/en/newslett/2002/2002_01/1-08.htm#P50_11555)). From those PCT users who have so far subscribed, it has been noted that a number of employees of industrial property Offices in PCT Contracting States are among them.

3. To date, in order to consult and communicate with the PCT Offices, Authorities and related organizations, the International Bureau has primarily relied on circulars sent by regular mail.

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4. Thus, with the goal of facilitating communications between the International Bureau and the industrial property Offices of PCT Contracting States and associated organizations, the International Bureau intends to make more systematic use of electronic mail for sending PCT Circulars and related matters. Please note, however, that PCT Circulars will not be communicated via the general PCT electronic mailing list.

*Consultation and communication of promulgated versions of texts*

5. The Office of the PCT has for some time sent courtesy copies of consultation and promulgation circulars by electronic mail to those PCT Offices and Authorities which have provided their e-mail addresses on earlier occasions in respect of other matters.

6. The numerous advantages of sending such circulars and other notifications by electronic mail are obvious; they include, in particular, providing the Offices, Authorities and organizations with more time for the actual internal consultation (where applicable) and the possibility to have such communications quickly and easily transmitted to several recipients so as to ensure more rapid communication to and consideration by those directly involved with the relevant matters.

7. To that end, a short questionnaire has been prepared and is set out in the Annex to this circular; it should be completed by your Office or organization and returned to the International Bureau as soon as possible. Those Offices and organizations to which the International Bureau has recently been sending electronic copies of PCT Circulars should also complete and return the attached form, in order to confirm the correct electronic mail addresses, add new ones and/or specify different addresses for different purposes.

Yours sincerely,



Francis Gurry  
Assistant Director General

Enclosure: Annex – Questionnaire relating to communication of PCT Circulars via Electronic Mail

ANNEX to Circular C.PCT 828

Questionnaire relating to communication  
of PCT Circulars via Electronic Mail

1. Name of Office/Organization: \_\_\_\_\_

2. Person completing this Questionnaire:

Last name: \_\_\_\_\_

First Name: \_\_\_\_\_

Title: \_\_\_\_\_

3. My Office/Organization wishes to receive PCT Circulars:

(a)  via **electronic mail only** (in which case, go to item 4);

(b)  **on paper via mail only** (in which case, go to item 6 for any further comments you may have);

(c)  via **both electronic mail and mail on paper** (in which case, go to item 4).

4. **Electronic Mail addresses**—for PCT Circulars addressed to the Office/Authority/Organization relating to matters concerning:

(a) **receiving Offices** (including Administrative Instructions, Guidelines, Forms)

Last name: \_\_\_\_\_

First Name: \_\_\_\_\_

Title: \_\_\_\_\_

E-mail address: \_\_\_\_\_

(b) **International Searching Authorities** (including Administrative Instructions, Guidelines, Forms, etc.)

Last name: \_\_\_\_\_

First Name: \_\_\_\_\_

Title: \_\_\_\_\_

E-mail address: \_\_\_\_\_

(c) **International Preliminary Examining Authority** (including Administrative Instructions, Guidelines, Forms, etc.)

Last name: \_\_\_\_\_

First Name: \_\_\_\_\_

Title: \_\_\_\_\_

## ANNEX to Circular C.PCT 828

Questionnaire relating to communication  
of PCT Circulars via Electronic Mail

E-mail address: \_\_\_\_\_

(d) **designated or elected Office** (including Administrative Instructions, Forms)

Last name: \_\_\_\_\_

First Name: \_\_\_\_\_

Title: \_\_\_\_\_

E-mail address: \_\_\_\_\_

**5. Electronic Mail addresses for all PCT Circulars**

Last name: \_\_\_\_\_

First Name: \_\_\_\_\_

Title: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Additional addresses, if any:

Last name: \_\_\_\_\_

First Name: \_\_\_\_\_

Title: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Last name: \_\_\_\_\_

First Name: \_\_\_\_\_

Title: \_\_\_\_\_

E-mail address: \_\_\_\_\_

**6. Comments:**


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Please return completed form to:

Ms. Susan De Michiel  
PCT Legal Affairs and Legal Resources Section  
PCT Legal Division  
WIPO

fax: 41-22-910 00 30  
email: pctlegaldiv@wipo.int