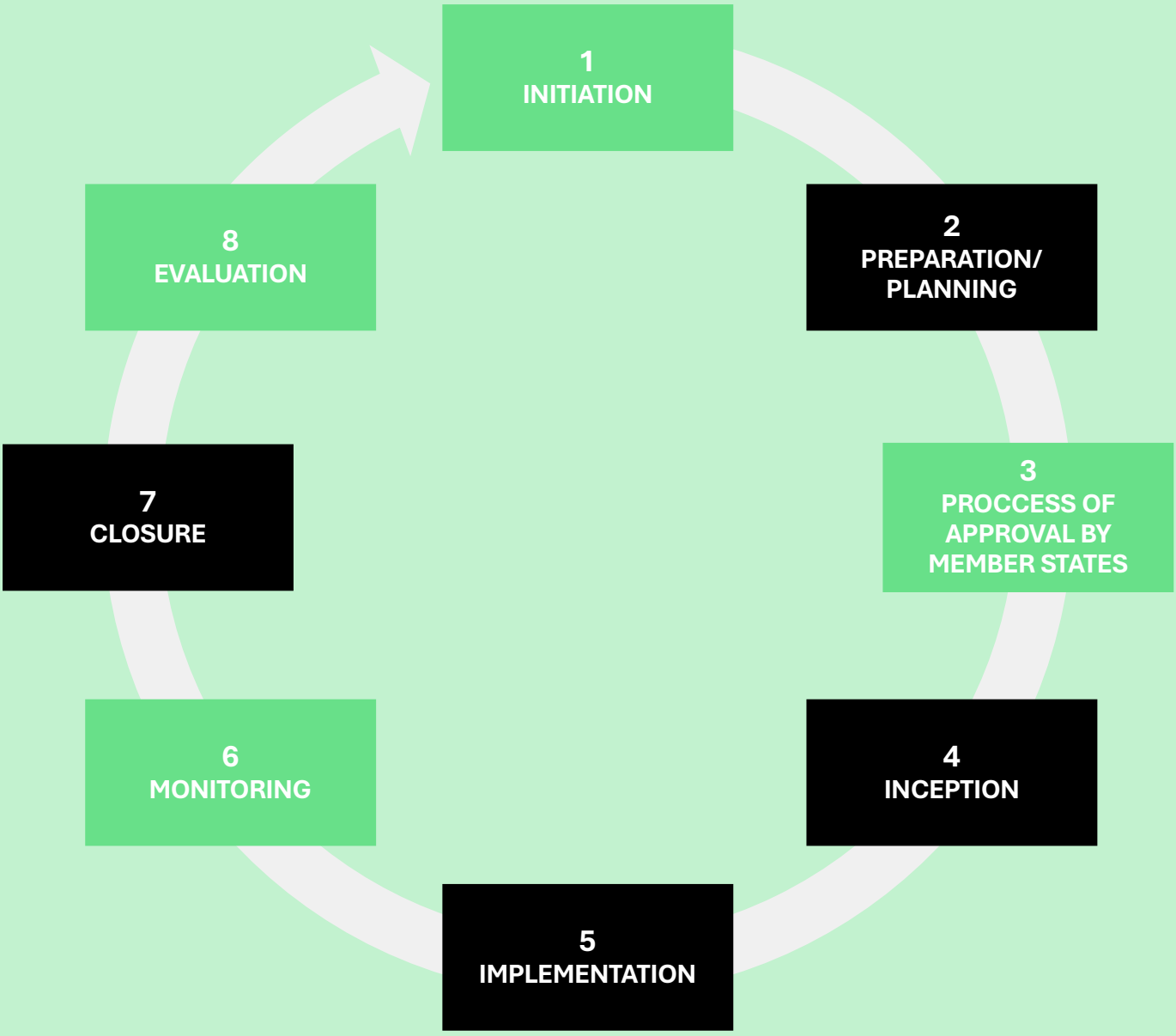
DEVELOPMENT AGENDA (DA) PROJECT LIFE CYCLE FLOW CHART



Specific steps for DA projects

DEVELOPMENT AGENDA (DA) PROJECT LIFE CYCLE FLOW CHART

1 **PROJECT INITIATION**
Takes place when a proponent Member State(s) submit(s) a project concept to Development Agenda Coordination Division (DACD).

2 **PROJECT PREPARATION/PLANNING**
DACD will guide in project planning and identify the relevant areas that will implement the project. DACD also helps Member State(s) to prepare a project budget and timeline, based on the project outputs. This phase helps generate a comprehensive DA Project Document.

3 **PROCESS OF APPROVAL BY MEMBER STATES**
Member States should approve the DA project or suggest amendments to the proposed project that should be reflected in the final project document.

4 **PROJECT INCEPTION**
Once approved by the Committee on Development and Intellectual Property (CDIP), the appointed Project Manager initiates the project implementation by setting up a project team. The Project Manager, in consultation with the DACD, selects the project beneficiary countries.

5 **PROJECT IMPLEMENTATION**
In this phase, the Project Manager and the beneficiaries have to achieve the project outputs by ensuring periodical assessment and mitigation of risks that may affect the project implementation.

6 **PROJECT MONITORING**
To ensure that the projects are well implemented and that the project activities and outputs are on track, it is important to monitor their implementation throughout the whole duration of the project.

7 **PROJECT CLOSURE**
The project closure is done at the end of the project implementation by a self-assessment carried out by the Project Manager, in coordination with the DACD. It should highlight the key lessons learned during the implementation of the project.

8 **PROJECT EVALUATION**
External party evaluates the project relevance, coherence, effectiveness, efficiency and sustainability. Evaluations generate conclusions, a set of recommendations for improvement, and highlight lessons learned.