
From: World Intellectual Property Organization <info@spc-gmh.org>

Sent: 31 March 2020 11:31

Subject: INVOICE UPDATE!

Dear Partner,

We're currently undergoing annual bank reconciliation audit and reviewing the company outstanding balances , therefore re-concern with us as your records shows .

(1) send us a list of the open invoices and outstanding payments according to what your records shows.

(2) Hold on with any payment to avoid credit error as a result of the ongoing audit with our bank account.

We apologize for any inconvenience at this time and thank you in advance for your cooperation and understanding.

If you need any further information, please do not hesitate to contact me for further assistance.

NB: With the daily increase in the spread of COVID-19, we urge you to be safe and keep safety all time.

Sincerely Yours,
Head of Accounting
World Intellectual Property Organization
34, chemin des Colombettes
CH-1211 Geneva 20, Switzerland

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