

Ad Hoc Observers to the Diplomatic Conference

[The list of invitees to the Diplomatic Conference](#) has already been approved. However, it is possible to apply for *ad hoc* observer status to the Diplomatic Conference.

Admission criteria and procedures

Each applicant organization should send a duly signed official letter of request as well as the documents which vary depending on the nature of each organization:

For an intergovernmental organization (IGO)

- Information on the organization's structure and objectives,
- a copy of its constituent instruments,
- a list of its officers,
- list of its members,
- the composition of the governing body of the organization and
- information on its activities and interests, particularly those related to the protection of intellectual property.

For an international or national non-governmental organization (NGO)

- The text of its constituent instrument (articles of incorporation, bylaws, etc.);
- an indication of the date and place where it was established, as well as where it is currently headquartered;
- a list of its officers (showing their nationality in the case of an international NGO);
- a complete list, or total number, of its national groups or members (showing their country of origin in the case of an international NGO), indicating whether the members are natural and/or juridical persons;
- a description of the legal structure, including the composition of the governing body or bodies (showing the geographical distribution in the case of an international NGO);
- a statement of its objectives;
- an indication of the field or fields of intellectual property (e.g., copyright and related rights) of interest to it.

The detailed admission criteria and procedures are available [here](#).

It is important to note that representatives of the applicant organization will not be able to participate in the Diplomatic Conference until the organization's accreditation is approved. Requests for accreditation will be considered at the beginning of the Diplomatic Conference.

Applications should be sent to grtkf@wipo.int by **February 12, 2024**.