

C. CWS 96

June 25, 2018

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Re: Annual Technical Reports on Patent Information Activities in 2017

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Madam,  
Sir,

I would like to invite your Office to send to the International Bureau of WIPO an Annual Technical Report (ATR) on its Patent Information Activities for 2017.

The public area of the ATR Wiki Space is available at  
<https://www3.wipo.int/confluence/display/ATR/Annual+Technical+Reports+Home>  
and contains:

- completed ATRs for 1998 to 2016;
- keyword search field and possibility to browse by year, ATR modality and IP Office;
- recommended contents of the ATRs on Patent Information Activities in English, French and Spanish, which were approved by the Committee on WIPO Standards (CWS) at its first session, held in October 2010 (see document CWS/1/8 and paragraphs 47 to 49 of document CWS/1/10);
- Guidelines for Submitting ATRs in English, French and Spanish; and
- a link to the restricted area of the ATR Wiki Space (see below).

The restricted area of the ATR Wiki Space contains:

- templates for the ATRs in English, French and Spanish; and
- ATRs under preparation.

To access the restricted area and submit ATR, the person nominated by your Office should follow the instructions provided in the above-mentioned "Guidelines for Preparing the ATRs" (<https://www3.wipo.int/confluence/pages/viewpage.action?pageId=63733812>).

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In preparing the ATR, any information on imminent or foreseeable changes in working methods in your Office, particularly in connection with any automation plans concerning patents and utility models, would be appreciated.

Any questions or other feedback you might have concerning the ATRs or use of the ATR Management System should be forwarded to the following e-mail address:  
*ATR.mail@wipo.int*.

I would like to remind you that, in accordance with the decision taken by the former SDWG at its eighth session, held in March 2007, industrial property offices, as well as intergovernmental and nongovernmental organizations, are invited to inform interested parties that the ATRs are available on WIPO's website and to post, on their websites, a notice on the ATRs with a link to the ATR Wiki Space (<https://www3.wipo.int/confluence/display/ATR/Annual+Technical+Reports+Home>).

It would be appreciated if you could send the Annual Technical Report to the International Bureau by July 28, 2018.

Sincerely yours,



Kunihiko Fushimi  
Director  
International Classifications  
and Standards Division