



C. CWS 187

October 14, 2024

Re: Nomination of Experts to the Authority File Task Force

Madam,
Sir,

The Authority File Task Force, one of the Task Forces established by the Committee on WIPO Standards (CWS), maintained WIPO Standard ST.37 until the Task Force was discontinued in 2021, with the publication of version 2.2 of WIPO ST.37.

In June 2024, the International Bureau issued a circular, [C. PCT 1672](#), promulgating modifications to the Administrative Instructions under the Patent Cooperation Treaty (PCT), with effect from January 1, 2026. These included the requirement to provide a patent authority file compliant with WIPO Standard ST.37 in relation to PCT Minimum Documentation requirements.

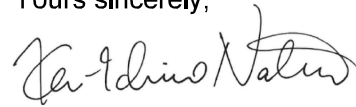
Taking this into account, the twelfth session of the CWS modified Task No. 66, the description of which now reads:

“Encourage IP offices to provide their patent authority file in compliance with WIPO Standard ST.37 by providing any technical support or training necessary, based on available resources; and undertake any necessary revisions and updates to WIPO Standard ST.37.”

The CWS re-established the Authority Task Force and assigned Task No. 66 to this Task Force, where the United Kingdom Intellectual Property Office will serve as Task Force Leader. The CWS also requested that the Secretariat issue a circular inviting patent Offices to nominate relevant experts to join the Task Force (see paragraphs 77 and 78 of document [CWS/12/28](#)).

Should your Office/Organization wish to participate in this Task Force, details of your representative (s) should be sent to the Secretariat at cws.mail@wipo.int by October 29, 2024. Please see the Annex to this circular for further details regarding instructions for participation in Task Force discussions. It would be appreciated if the number of this circular could be quoted in all correspondence.

Yours sincerely,



Ken-Ichiro Natsume
Assistant Director General
Infrastructure and Platforms Sector

/...

Annex to C. CWS 187

In order to participate in the Task Force discussions on the WIPO Wiki platform, the person nominated by his/her Office/Organization as the Task Force member (representative) should have a WIPO User Center Account.

If the representative does not have an account, he or she should create one at <https://www3.wipo.int/wipoaccounts/usercenter/public/register.jsf> and then validate the account following the instructions received by e-mail.

When validating the account, the representative will be asked to create a username to be used when accessing the Wiki space. It is recommended that the username is preceded by the [ST.3 code](#) of your Office separated by a dash (e.g., "ca-jsmith"). In order to ensure that the account has been successfully created, the representative should log in to the WIPO Wiki at <https://www3.wipo.int/confluence> (clicking on "Log in" at the top-right corner and entering username and password).

Once the account has been successfully created, the following details should be sent to the International Bureau at cws.mail@wipo.int :

- Name of Office/Organization;
- Last name, First name (Mr./Ms.);
- Position in the Office;
- WIPO User Center ID (username created following the above instructions); and
- E-mail address used when creating WIPO User Center account.

Once the details listed above have been processed by the International Bureau, the nominees will receive a notification that they can access the Task Force Wiki. For further information, please contact the International Bureau at cws.mail@wipo.int.

[End of Annex and of document]