

C. CWS 72

June 14, 2016

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Re: Establishment of Part 7 Task Force and Authority File Task Force

Madam,
Sir,

At its reconvened fourth session, held from March 21 to 24, 2016, the Committee on WIPO Standards (CWS) agreed to create the following two new tasks:

“Ensure the necessary maintenance and update of surveys published in Part 7 of the WIPO Handbook on Industrial Property Information and Documentation”; and

“Prepare a recommendation for an authority file of patent documents issued by a national or regional patent office to enable other patent offices and other interested parties to assess the completeness of their collections of published patent documents”.

In order to administer these tasks, the CWS established the corresponding task forces, the Part 7 Task Force (Part 7 TF) and the Authority File Task Force (AFTF). The CWS designated the International Bureau as Leader of Part 7 TF and the European Patent Office as Leader of AFTF. (See paragraphs 73 and 108 of document CWS/4BIS/16.)

With regard to Part 7 TF, the CWS also agreed to extend the scope of Part 7.7 of the WIPO Handbook to cover patent term adjustments and patent term extensions in addition to supplementary protection certificates and requested Part 7 TF to review the questionnaire and present a proposal at its fifth session. (See paragraph 74 of document CWS/4BIS/16.)

The International Bureau hereby invites the CWS Members wishing to participate in the above-mentioned task forces to nominate their representative(s) thereto. The members of Part 7 TF are expected to be familiar with the surveys published in Part 7 of the WIPO Handbook, in particular, Part 7.7 related to supplementary protection certificates, patent term adjustments and patent term extensions. The members of AFTF are expected to have knowledge and experience in defining the minimum data elements required to uniquely identify all types of patent documents issued by patent offices.

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The work of the said task forces will be conducted in English by electronic means and is expected to commence in July 2016.

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- Should your Office/Organization wish to participate in the task forces, details of your representative(s) should be sent to the International Bureau at *cws.mail@wipo.int* by July 1, 2016. Please see Annex to this Circular for further details. It would be appreciated if the number of this circular could be quoted as a reference in all correspondence.

Yours sincerely,



Kunihiko Fushimi
Director
International Classifications
and Standards Division

Annex to C. CWS 72

In order to participate in the Task Force discussions on the Wiki platform, a person nominated by the Office/Organization as the Task Force member (representative) should have a WIPO User Center Account.

If the representative does not have an account, he or she should create one at <https://www3.wipo.int/wipoaccounts/usercenter/public/register.jsf> and then, following the instructions received by e-mail, validate it.

When validating the account, the representative will be asked to create a username to be used when accessing Wiki space. It is recommended that the username be preceded by the corresponding ST.3 code separated by a dash (e.g., "ca-jsmith").

In order to ensure that the account has been successfully created, the representative should log in to the WIPO Wiki at <https://www3.wipo.int/confluence> (clicking on "Log in" at the top-right corner and entering username and password).

Once the account is created successfully, the following details should be sent to the International Bureau at cws.mail@wipo.int:

- Name of Office/Organization;
- Last name, First name (Mr./ Ms.);
- Position in the Office;
- WIPO User Center ID (username created following the above instructions);
- E-mail address used when creating WIPO User Center account;
- Task Force(s) wishing to participate in (Part 7 Task Force and/or Authority File Task Force).

When the details listed above are processed by the International Bureau, the nominees will receive the notification on the fact that they can access the respective Task Force Wiki(s).

For further information, please contact the International Bureau at cws.mail@wipo.int.

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