

C. CWS 50
-08

December 9, 2014

Re: Update of Part 7.3 of the WIPO Handbook

Madam,
Sir,

The International Bureau is pleased to inform you that a partial update of Part 7.3 “Examples and Kinds of Patent Documents” of the *WIPO Handbook on Industrial Property Information and Documentation* (WIPO Handbook) has been finalized and the updated survey is available at http://www.wipo.int/standards/en/part_07.html#7.3. Within the framework of this update, the following entries were amended: Cuba, Republic of Moldova, Russian Federation, Soviet Union, Spain and United Kingdom, and former Part 7.3.3 has been incorporated in Part 7.3.2 in order to facilitate access to corresponding samples of first pages.

The previous partial update of Part 7.3 of the WIPO Handbook was carried out in 2011 and covered 13 industrial property offices. For more information see <http://www.wipo.int/standards/en/tracked-changes.html>.

Part 7.3 of the WIPO Handbook provides information on the use of letter and numerical codes for identification of different kinds of patent documents (ST.16 kind-of-document codes) by 59 national and three regional industrial property offices (IPOs), as well as the International Bureau (WO). The survey covers current practices, and, as far as possible, provides information on the codes used by IPOs in the past.

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Updated Part 7.3 of the WIPO Handbook consists of two parts:

- Part 7.3.1, which provides the “index” of kinds of patent documents grouped according to their ST.16 kind-of-document codes, and
- Part 7.3.2, which contains a detailed description of these documents, including references to applicable legislation, publication details as well as samples of first pages; its entries are listed according to the issuing industrial property offices.

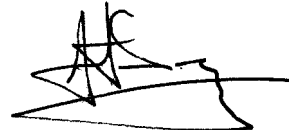
Results of partial updates, like those mentioned above, are, unfortunately, not comprehensive and it is possible that, while some entries are brought up-to-date, others are not, which might cause confusion and inconsistencies.

In order to avoid inaccuracies and to ensure that all information contained in Part 7.3 of the WIPO Handbook is relevant and up-to-date, the International Bureau invites your Office to check the corresponding entries in Part 7.3 of the WIPO Handbook and communicate whether the entry is correct or it has to be amended.

./ In case that Part 7.3 of the WIPO Handbook doesn't contain any information about kinds of patent documents issued by your Office and you would like this information to be available, please prepare the information using the template reproduced in the Annex to this Circular and send it to the International Bureau.

It would be appreciated if the responses to this Circular, either confirming the correctness of the entry, or indicating the modifications to be made, are sent to the e-mail address cws.surveys@wipo.int by February 12, 2015.

Yours sincerely,



Antonios Farassopoulos
Director
International Classifications
and Standards Division

Annex to C.CWS 50

TEMPLATE OF THE ENTRY TO PART 7.3.2 OF THE WIPO HANDBOOK

Please provide information for every kind of patent documents published by your office copying and filling in the template below (for more information see examples and guidelines reproduced in this Annex).

This template is proposed to assist you in providing input to Part 7.3 of the WIPO Handbook. Please feel free to provide more information than indicated below or change the wordings in order to better reflect your Office's practices.

TEMPLATE

References to patent law	Publication details	Application of code
<i>CODE</i>	<i>ORIGINAL TITLE (TRANSLITERATION IN LATIN CHARACTERS) (TRANSLATION INTO ENGLISH)</i>	
Published in accordance with {reference to the law – title, number, etc.} of {date}, Art. {number}	– {First/Second/Third} level of publication	– Used on printed documents since {date/year}
– {Description of the application of the letter code}	– Published in {multiple copies or copies available on request}	– Used in machine-readable records since {date/year}
	– Published since {date/year}	– Used in online database since {date/year}
	– {Information about the numbering system}	– Sample of the first page {Please attach the file}

EXAMPLES

Example 1 of a document without the transliteration of the title

B1 *CERTIFICADO DE PATENTE DE INVENCION* (Certificate for a patent for an invention)

- | | | |
|--|---|--|
| – Published in accordance with the Decree-Law No. 290 of November 20, 2011, Art. 6.4 | – Second level of publication | – Used on printed documents and in machine-readable records since April 1, 2012 (the day of entering into force of the corresponding Decree-Law) |
| | – Abstracts published in Official Gazette; copies of descriptions of inventions available to the public online at OCPI publication server | – Sample of first page |
| | – Published since 2012 | |
| | – Numbering series common to all certificates (A1, A2, A3, A4, A5, B1, B6, B7) is used | |

Example 2 of a document with the transliteration of the title

A 发明专利申请 (*Fa ming zhuan li shen qing*) (Patent application for an invention)

- | | | |
|---|---|---|
| <ul style="list-style-type: none"> - Published in accordance with the Patent Law of 1984, Art. 34 - Patent application published before the examination | <ul style="list-style-type: none"> - First level of publication - Published in multiple copies - Published since April 7, 2010 - Numbering series unique to A and B documents is used | <ul style="list-style-type: none"> - Used on printed documents and in machine-readable records from 2010 - Sample of first page |
|---|---|---|

Example 3 of a document not published anymore

F1 *BREVET DE INVENȚIE ACORDAT PE RĂSPUNDEREA SOLICITANTULUI*
(Patent for an invention granted at the applicant's responsibility)

- | | | |
|--|--|---|
| <ul style="list-style-type: none"> - Was published in accordance with the Law on patents for invention, adopted on May 10, 1995 and abrogated in 2008 - Based on a patent application which has been examined but not searched | <ul style="list-style-type: none"> - Second level of publication - Was published in Official Gazette - Was published from 1994 to 2008 - Continuous numbering series started from 1 was used | <ul style="list-style-type: none"> - Used in Official Gazette, machine-readable records and on printed documents from 1994 to 2008 - Sample of first page |
|--|--|---|

GUIDELINES

REFERENCES TO PATENT LAW

In this column the user could find a short description of national legislative framework for the given publication. Usually it is the indication of the corresponding article of the Patent law and the relevant feature of a publication covered by this article.

PUBLICATION DETAILS

This column usually contains information on

- the level of publication. This term is explained in the WIPO Standard ST.16 (please, refer to paragraph 7 and Explanation note after paragraph 6). See also paragraph 11 of the said WIPO Standard
- public availability of the materials in the sense of Paragraph 6 of the WIPO Standard ST.16
- the year when the code was introduced for the given kind of documents and the year when it was discontinued, if applicable
- the numbering series used for certain publications. In Part 7.3.2 of the WIPO Handbook, most frequently used, but not exhaustive, wordings are:
 - Numbering series unique to this kind of document is used
 - Main numbering series common to other kinds of documents is used (indication of the period used specifically for a given kind of documents)

APPLICATION OF CODE

This column usually contains information regarding the code itself, e.g. whether the code is used on printed documents, or machine-readable records, or both and since what year it has been used on each type of media.

USEFUL LINKS

WIPO Standard ST.16

<http://www.wipo.int/export/sites/www/standards/en/pdf/03-16-01.pdf>

Part 7 of the WIPO Handbook

http://www.wipo.int/standards/en/part_07.html

Part 7.3.2 of the WIPO Handbook (PDF)

<http://www.wipo.int/export/sites/www/standards/en/pdf/07-03-02.pdf>