

March 7, 2003

Re: WIPO IT Systems Task Force

Dear Madam/Sir:

At its second session, held in February 2003, the Information Technology Projects Working Group (ITPWG) agreed to establish a task force to discuss the utilization of WIPO IT systems in support of core business processes of Member States. The ITPWG requested the task force to consider the following:

- (a) the gathering/collection of procedural, technical and functional requirements from WIPO Member States for ensuring the maximum benefit and utilization of WIPO IT systems; and
- (b) the integration of WIPO IT systems functionality (i.e., PCT-SAFE, IMPACT, WIPONet) as well as data and information exchange between WIPO IT systems and the IT systems of Member States.

Accordingly, the USPTO, as leader of the Task Force, invites those Offices wishing to participate actively in the discussions to nominate a representative to work as part of the WIPO IT Systems Task Force. It is suggested that the nominated representatives to the Task Force should be technical specialists who have experience with patent information technology systems.

The Task Force is to conduct business electronically and present its findings no later than November 2003 for consideration by the SCIT ITPWG at its next meeting in February 2004.

Please send your reply with details of the nominated expert (name, title, and e-mail address) to the International Bureau at the e-mail address scit.mail@wipo.int no later than March 31, 2003. The reference to this "WIPO IT Systems Task Force" invitation letter should be included on all correspondence.

Sincerely,



Douglas J. Bourgeois
Chief Information Officer