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STANDING COMMITTEE ON INFORMATION TECHNOLOGIES

STANDARDS AND DOCUMENTATION WORKING GROUP

Fifth Session
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TASK LIST OF THE STANDARDS AND DOCUMENTATION WORKING GROUP

Document prepared by the Secretariat

1. At the eighth session of the Standing Committee on Information Technologies (SCIT), held in February 2004, the Secretariat reported on the work carried out by the SCIT Standards and Documentation Working Group (SDWG) since the previous Plenary session. In the said report, the Secretariat also informed the SCIT of the changes in the SDWG Task List, including those tasks that had been added and those considered completed or terminated by the SDWG, as well as of those that the SDWG agreed that the SCIT should be advised to close (see paragraphs 9 to 12 of document SCIT/8/10).
2. Subsequent to the eighth Plenary session of the SCIT and on the basis of the results and agreements reached by the SDWG at its fourth session, the Secretariat has prepared, for consideration by the SDWG, a new revised SDWG Task List, which includes, for each task, the background and status of work, the relevance/scope of the task and, where appropriate, proposed action with its corresponding time frame. The SDWG Task List is reproduced as Annex I to this document.
3. Annex II to this document contains the information concerning the tasks covered by each active Task Force and the individuals representing Member States participating in the Task Force deliberations.

4. *The SDWG is invited:*

(a) *to consider the Task List given in Annex I to this document and to agree on its final version for incorporation in the SCIT Work Program;*

(b) *to note the information on the active Task Forces contained in Annex II to this document.*

[Annex I follows]

ANNEX I

TASK LIST OF
THE STANDARDS AND DOCUMENTATION WORKING GROUP
(SDWG)

Task No. 6* Assist small intellectual property offices (IPOs) in acquiring optical disks to enhance access to patent information**

I. BACKGROUND AND STATUS OF WORK

- Task was included as a priority task in the SCIT Work Plan by decision of the SCIT Plenary in June 1998. The purpose of this task is to assist offices in obtaining local access to patent information on optical disk until such time that implementation of WIPONET could provide rapid on-line access to patent information.
- Within the scope of this Task, GlobalPat¹ was selected as a suitable CD-ROM based collection for use by IPOs.
- Under the first stage of the Project, WIPO financed the supply of free copies of GlobalPat to 47 Member States. Following a request from the EPO inviting WIPO to continue its participation in the Project, the SCIT Plenary approved such action in December 1999 (see paragraph 40 of document SCIT/4/8). The form of this cooperation is by way of a firm commitment to fund the provision of the GlobalPat product on behalf of Member States, including update of the back file and front file subscriptions. WIPO will be funding the order of 110 to 120 subscriptions to GlobalPat.
- Following the signing of the EPO-WIPO GlobalPat Agreement in January 2002, the shipment of the GlobalPat CD-ROM backfile update was commenced in Q1 2002 and was followed shortly afterwards by the issue of the front file for 2001.
- Front file production has since continued with the monthly issues for 2002 and 2003. Some quality problems, however, came to light in 2003 and the EPO is taking steps to rectify the problem.

¹ The GlobalPat CD-ROM collection is derived from the First Page Database of patents, which contains a single representative member of almost every patent family published by France, Germany, the United Kingdom, Switzerland, the United States Patent and Trademark Office (USPTO), WIPO (PCT) and the European Patent Office (EPO). This collection contains, in the English language, bibliographic data and abstract, and, where appropriate, the image of a representative drawing.

- As provided for in the Agreement, the possible extension of the project beyond 2003 is currently under review. In the light of this and the quality problems referred to in the previous paragraph, the planned production of the full GlobalPat collection on DVD-ROM has been deferred until a decision on the continuation of the project is reached.

II. RELEVANCE/SCOPE OF TASK

Member States of SCIT and the Patent Documentation Group (PDG) expressed their great interest in the continued availability of GlobalPat until such time that WIPONET constituted a viable alternative for accessing such patent information. The current proposals provide for continued distribution of GlobalPat CD-ROMs until the end of 2003.

III. PROPOSED ACTION WITH TIME FRAME

A review of further stages of the GlobalPat Project will be undertaken in 2003.

IV. TASK LEADER

The Secretariat is designated as the Task Leader.

Task No. 7 Monitor and report on the changeover to electronic data carriers and update the Statement of Principles and technical guidelines, as necessary

I. BACKGROUND AND STATUS OF WORK

- Task was created by the Executive Coordination Committee of the Permanent Committee on Industrial Property (PCIPI), the precursor body of the SCIT Plenary, within the framework of project PCIPI/P 994/94 and continued as project SCIT/P 6/99.
- On the basis of the initial task, the Statement of Principles Concerning the Changeover to Electronic Data Carriers for the Exchange of Patent Documents was adopted by PCIPI/EXEC/XVI, in May 1995.
- The Secretariat has arranged reporting by Member States on specifically related subject matter at various meetings of the PCIPI and SCIT, the last one was during the fourth session of the SCIT Plenary and the second session of the SCIT Working Groups, in December 1999. (See paragraphs 40 to 43 of document SCIT/WG/2/12; and paragraphs 38 and 39 of document SCIT/4/8.)
- The Technical Guidelines – Optical Disk, which form part of the above-mentioned Statement of Principles, were revised by the SDWG in December 1999 and adopted by the SCIT Plenary at its fourth session. (See paragraph 38 of document SCIT/4/8.)

II. RELEVANCE/SCOPE OF TASK

The Task provides monitoring of the steps taken by IPOs in order to achieve the goals outlined in the Statement of Principles in respect of both their use of electronic carriers as the medium for exchange of their IP information and also their readiness to receive documents in electronic format.

III. PROPOSED ACTION WITH TIME FRAME

1. The SDWG decided that monitoring the changeover activities taken by IPOs with respect to the usage of electronic data carriers and tools for the exchange of IP information was included as a continuous activity of the SDWG. The inventories provided in Task No. 32 (Establishment of an inventory of electronic data products produced by intellectual property offices for the purpose of disseminating their intellectual property information), the Annual Technical Reports of each IPO and other available sources of information should be monitored by the International Bureau (and any Task Force created to support this Task). Trends that are observed and potential needs that are identified for changing or creating WIPO standards should be reported to the SDWG, when it is necessary, and should be done at least on an annual basis.

2. As decided by the SCIT Plenary, in December 1999, the SDWG was assigned the task to update the Statement of Principles (see paragraph 39 of document SCIT/4/8). It was therefore agreed to start a review of the document, with the inclusion of other IP rights.

3. The SDWG, at its second session, in December 2002, agreed to expand the time frame proposed for revising the Statement of Principles from 2003 to 2004, in order to have one more year to consider whether it is appropriate to put effort into this revision or if it would be better to take a different approach. (See paragraph 11 of document SCIT/SDWG/2/14.)

IV. TASK LEADER

The Secretariat is designated as the Task Leader.

Task No. 10 Consider the need for communication standards related to the network-based publication, retrieval and exchange of information resources

I. BACKGROUND AND STATUS OF WORK

- Task was created by the PCIPI Executive Coordination Committee, in May 1998.
- Continuing work by Member States Offices and the International Bureau has demonstrated that a comprehensive approach to interoperability within an information interchange environment is required.
- The Secretariat presented a report to the SCIT Working Groups, in November 1998, which outlined possible approaches to provide user-friendly end-user search interfaces with a view to the planned Intellectual Property Digital Library (IPDL) pilot project activity. Further details are given in document SCIT/WG/1/8 and paragraphs 31 to 33 of document SCIT/WG/1/12.
- The Secretariat convened a series of Workshops in 2001 and 2002, which resulted in a series of recommendations to the SCIT IPDL Electronic Task Force.
- The Secretariat established the SCIT IPDL Electronic Task Force in July 2002.
- The Secretariat performed basic prototyping and research activities in support of the evaluation of these recommendations by the SCIT IPDL Electronic Task Force.
- The SDWG, at its third session, in May 2003, agreed to extend the mandate of the Task Force until January 2004.

II. RELEVANCE/SCOPE OF TASK

One of the original components of the WIPO IPDL Project was the identification and/or development of data exchange standards to be used between digital libraries implemented by IPOs in WIPO Member States, and the IPDL system implemented by the International Bureau. A goal of current IPDL efforts within the International Bureau is to support a maximum level of integrated access to IP data collections with minimum duplication of data and resources.

III. PROPOSED ACTION WITH TIME FRAME

Options outlined in document SCIT/WG/1/8 concerning user-friendly end-user search interfaces and support for cross-site searching among databases should be examined within the scope of the IPDL Pilot Project activity. The Secretariat shall take steps to identify or develop, document and enter into the WIPO Standards process, communications standards suitable for achieving the integrated information dissemination goals of the IPDL Project.

IV. TASK LEADER

The Secretariat is designated as the Task Leader.

The SCIT Plenary noted the closure of Task No. 10 at its eighth session in February 2004 (see paragraph 12 of document SCIT/8/10 and paragraph 99 of document SCIT/SDWG/4/14).

Consequently, this will be the last occurrence of Task No. 10 on the SDWG Task List.

Task No. 11 Develop reference resources useful for IPOs to be made available on the network

I. BACKGROUND AND STATUS OF WORK

- Task was included in the SCIT Work Program by decision of the SCIT Plenary, in June 1998, and it was assigned to the Secretariat. (See Annex IV, page 5 of document SCIT/1/7.)
- According to the SCIT Work Program for the 2000-2001 biennium, Task No. 11 was classified as an issue to be dealt with within the scope of the IPDL Project.
- The fifth session of the SCIT Plenary, in July 2000, approved the establishment of a SCIT Task Force to support further development of the IPDL Project, in particular the processes for project planning, implementation, testing and data collections development.
- The SCIT IPDL Electronic Task Force was established in July 2002, and this Task has been placed before it for evaluation.

II. RELEVANCE/SCOPE OF TASK

The importance of the Task should be evaluated by SCIT member States.

III. PROPOSED ACTION WITH TIME FRAME

The SCIT IPDL Electronic Task Force was requested to determine the relevance and scope of the Task in order to reflect the conclusions reached in the Task description and to report back to the SCIT Plenary at its next meeting, in February 2004. (See paragraph 16 of document SCIT/7/17.)

IV. TASK LEADER

The Secretariat is designated as the Task Leader.

The SCIT Plenary noted the closure of Task No. 11 at its eighth session in February 2004 (see paragraph 12 of document SCIT/8/10 and paragraph 99 of document SCIT/SDWG/4/14).

Consequently, this will be the last occurrence of Task No. 11 on the SDWG Task List.

Task No. 13* Consider the “E-PCT” Standard for adoption as a WIPO Standard for e-filing, processing and storage of patent applications

I. BACKGROUND AND STATUS OF WORK

- Task was proposed by the Secretariat and approved in February 1999 by the SCIT Plenary (see paragraphs 33 and 34 of document SCIT/2/8).
- A Task Force was established and was instructed to prepare, on the basis of a draft by the Trilateral Offices, a final draft standard for approval by the SCIT Plenary.
- Following a decision of the PCT Assembly in September 2000, consultations were carried out to establish a legal framework and technical standards, as part of the PCT Administrative Instructions, for international applications under the PCT.
- New Part 7 and Annex F of the Administrative Instructions under the PCT concerning, respectively, the legal framework and technical standard necessary for the implementation of electronic filing and processing of international applications under the PCT were promulgated on December 27, 2001, with effect from January 7, 2002.
- The potential “E-PCT” standard that would evolve from this legal and technical framework adopted by the PCT will include a variety of technical standards that would be subject to review by the EDPES Task Force. The first of this group of standards is the proposed WIPO Standard ST.36, discussed under Task 17.
- No additional materials related to this topic have been submitted for review by the EDPES Task Force.

II. RELEVANCE/SCOPE OF TASK

Task is of priority importance to the SCIT Plenary and has very high relevance for automation efforts in some IPOs.

III. PROPOSED ACTION WITH TIME FRAME

Next action by SCIT depends upon the receipt by the International Bureau of the proposed “E-PCT” Standard, which shall be presented to the SCIT Electronic Data Processing and Exchange Standards Task Force for consideration. No work on this Task is anticipated before appropriate experience is gained with the E-PCT standard and its components, including the proposed WIPO Standard ST.36. (See paragraph 15 of document SCIT/SDWG/2/14.)

IV. TASK LEADER

The Secretariat is designated as the Task Leader.

Task No. 15 Study the consequences of e-filing on the production of certified office copies with particular reference to those used for priority purposes

I. BACKGROUND AND STATUS OF WORK

- Task was initiated by the Patent Office of the United Kingdom in 1993. Taking into account the interest by IPOs in the resolution of legal and technical issues related to the filing of applications in electronic form, the PCIPI Executive Coordination Committee decided, in June 1993, to create a task and assign it to the Working Group on the Management of IP Information. (See document PCIPI/EXEC/XII/9 and paragraphs 17 and 18 of document PCIPI/EXEC/XII/10.)
- At the PCIPI/MI/XII meeting, in December 1993, the Working Group discussed the issue on the basis of a presentation made by the Delegation of the United States of America. The presentation focused on the trilateral project for the purpose of establishing procedures for the exchange of certified copies of priority applications (see Project file PCIPI/P 985/93 and paragraphs 22 to 26 of document PCIPI/MI/XII/3). No further consideration of the subject matter took place at any PCIPI or SCIT meetings.

II. RELEVANCE/SCOPE OF TASK

Task No. 15 depends on the standards and associated legal framework of the technical standards for e-filing, processing and storage of patent applications covered under Task No. 13.

III. PROPOSED ACTION WITH TIME FRAME

Task No. 15 is held in abeyance.

Task No. 17* Ongoing electronic data processing and exchange standards activities

I. BACKGROUND AND STATUS OF WORK

- Revision of the above-mentioned Standards was initiated by PCIPI/EXEC, in May and November 1997, and work is undertaken by a Task Force. (See project files PCIPI/P 35/97, PCIPI/P 39/97 and SCIT/P 2/98.)
- Revisions of WIPO Standards ST.32, ST.33, ST.35 and ST.40 addressing changes required for Y2K purposes were completed. Further work remains to be done by the Task Force in accordance with other changes in IP and IT practice.
- The seventh session of the SCIT Plenary, in June 2002, broadened the mandate of the Task Force for Tasks Nos. 17 and 19 to deal with all matters related to all current and future WIPO electronic data processing and exchange standards, in particular, Tasks Nos. 13, 17, 18 and 19. This Task Force is referred to as the SCIT Electronic Data Processing and Exchange Standards Task Force (EDPES Task Force). (See document SCIT/7/4 and paragraphs 22 to 24 of document SCIT/7/17.)
- The SDWG, at its second session, in December 2002, agreed to change the name of the Task to its present title. (See paragraph 11 of document SCIT/SDWG/2/14.)
- The Secretariat issued Circular SCIT 2568, dated February 18, 2003, inviting industrial property offices to review their participation in the EDPES Task Force. (See paragraphs 53 and 54 of document SCIT/SDWG/2/14.)
- In April 2003, the Task Leader circulated, for review and comments by Task Force members, a document of potential changes required to WIPO electronic standards based on the deliberations of the WIPO Standards ST.6 and ST.8, and Patent Document Identification (PDI) Task Forces. (See paragraph 48 of document SCIT/SDWG/3/9.)
- In January, 2004, the Working Group requested the Secretariat to take various measures to encourage participation by the members of the EDPES Task Force. (See paragraphs 89 to 93 and 99 of document SCIT/SDWG/4/14). These measures were taken.
- The Task Force has reviewed and recommended for approval the proposed WIPO Standard ST.36 as presented by the Trilateral.

II. RELEVANCE/SCOPE OF TASK

The SCIT Plenary has given high priority to the Task.

III. PROPOSED ACTION WITH TIME FRAME

The SCIT Electronic Data Processing and Exchange Standards Task Force is to review the work to be undertaken and provide a list of proposed activities in respect of each of the standards, and time scale for action.

IV. TASK LEADER

The Secretariat is designated as the Task Leader.

Task No. 18* Identify areas for standardization relevant to the exchange of machine-readable data on the basis of projects envisaged by such bodies as the Trilateral Offices, ISO, IEC and other well-known IT standard-setting bodies

I. BACKGROUND AND STATUS OF WORK

- Task was created by the PCIPI Executive Coordination Committee in December 1992 (see paragraphs 13 to 21 of document PCIPI/EXEC/XI/13) as a result of discussions relating to standardization efforts of the Trilateral Offices in view of machine-readable data.
- Status reports were regularly given at meetings of the PCIPI Working Group on the Management of IP Information from 1993 to 1997, and at the SCIT Plenary in February 1999 (see Project file PCIPI/P 983/93, paragraph 24 of document SCIT/2/8 and http://www.wipo.int/scit/en/meeting/2/presentations/us_11.pdf). The reports focused on development and usage of the MIMOSA software, Trilateral Data Exchange Standards, etc.
- The seventh session of the SCIT Plenary, in June 2002, decided to allocate this Task to the SCIT Electronic Data Processing and Exchange Standards Task Force. (See Task No. 17.)
- For changes in WIPO Standard ST.3 based on the announcements published in ISO 3166-1 Newsletter, see Task No. 33.
- The SDWG has yet to identify any issues for discussion.

II. RELEVANCE/SCOPE OF TASK

Task will serve as a source for the timely identification of data exchange issues which require harmonization among IPOs.

III. PROPOSED ACTION WITH TIME FRAME

The SCIT Electronic Data Processing and Exchange Standards Task Force will identify new developments and propose possible projects to be undertaken within the SCIT.

IV. TASK LEADER

The Secretariat is designated as the Task Leader and will report to the SDWG as necessary on the findings of the Task Force.

Task No. 19 Elaborate a WIPO standard concerning making patent documents available on mixed-mode optical disks

I. BACKGROUND AND STATUS OF WORK

- Standardization of mixed-mode CD-ROMs was initially included in the PCIPI Work Program in 1990. (See paragraph 57 of document PCIPI/EXEC/VII/7.)
- The Task was assigned to the Working Group on Optical Storage. Due to the mixed-mode CD-ROM developments underway in the Trilateral Offices, the work is currently being held in abeyance. (For details, please refer to Project PCPI/P 936/90 and paragraphs 17 and 18 of document PCIPI/OS/V/2.)
- No draft standard has so far been prepared and presented within PCIPI or SCIT. However, MIMOSA is accepted as a *de facto* standard within the IP community.

II. RELEVANCE/SCOPE OF TASK

When drafted in the early 1990s, WIPO Standard ST.40 “Recommendation Concerning Making Facsimile Images of Patent Documents Available on CD-ROM” reflected the then current practice of the major offices in respect of dissemination of patent information on CD-ROM. Facsimile images were commonplace. The use of mixed-mode, although proposed, was in its infancy. Since then the position has changed and the production of mixed-mode CD-ROMs, especially under the MIMOSA platform, is becoming commonplace. This current practice should therefore be reflected either in a new standard or in an update of WIPO Standard ST.40.

III. PROPOSED ACTION WITH TIME FRAME

The SDWG has allocated this Task to the Task Force responsible for Task No. 17, i.e., the SCIT Electronic Data Processing and Exchange Standards Task Force.

IV. TASK LEADER

The Secretariat is designated as the Task Leader.

Task No. 20 Prepare, for adoption as a WIPO standard, a recommendation for the electronic management of the figurative elements of trademarks.

I. BACKGROUND AND STATUS OF WORK

- Elaboration of a WIPO recommendation on this topic was suggested by the PCIPI Working Group on the Management of IP information and approved by the PCIPI Executive Coordination Committee, in December 1991. (See documents PCIPI/MI/VIII/2 and VIII/3 and paragraphs 29 to 31 of document PCIPI/EXEC/IX/9.)
- A questionnaire was developed and circulated to IP offices for completion along with circular SCIT 2541, dated July 31, 2001. The collated results of the questionnaire were published in document SCIT/SDWG/2/9 and presented at the second session of the SDWG in December 2002. (See paragraphs 46 to 48 of document SCIT/SDWG/2/14.) The analysis of these results was presented by the Secretariat and considered by the SDWG at its third session in May 2003 (see document SCIT/SDWG/3/5, and paragraphs 38 to 43 of SCIT/SDWG/3/9).
- See Task No. 34, section I (Background and Status of Work), first and second paragraphs.

II. RELEVANCE/SCOPE OF TASK

The initial proposal to develop a WIPO recommendation concerning the capturing of figurative elements of marks was made in view of the fact that, with the entry into force of the Madrid Protocol and the ensuring internationalization of trademark data exchange, standards are required to guarantee the exchange of highly standardized data of impeccable quality. (See paragraph 43 of document PCIPI/SEM/TM/91/12.)

The Secretariat is currently using a *de facto* standard for publication quality images, including screen presentation, within WIPO internal IT systems, and in certain cooperative software implementation projects that WIPO has developed for some developing countries.

The SDWG, at its fourth session, in January 2004, agreed to reword the title of Task No. 20 as given above. (See paragraph 38 of document SCIT/SDWG/4/14.)

III. PROPOSED ACTION WITH TIME FRAME

1. The SDWG, at its third session, in May 2003, agreed to subsume Task No. 20 within the mandate of the Trademark Standards Task Force, which took into account this new Task in the project brief that was reproduced as Annex I to document SCIT/SDWG/4/4.
2. The SDWG, at its fourth session, in January 2004, agreed that the eventual results of the work on Task No. 20 be considered, at a later date, for their application to industrial designs. (See paragraph 38 of document SCIT/SDWG/4/14.)

IV. TASK LEADER

The Task Leader is the Leader of the Trademark Standards Task Force, i.e., the Korean Intellectual Property Office (KIPO).

Task No. 23 Monitor the inclusion of information about entry into the national (regional) phase of published PCT international applications in the EPIDOS/PRS database

I. BACKGROUND AND STATUS OF WORK

- Task is based on a project undertaken by the former PCIPI aimed at making information on the status of PCT international applications searchable for the IP user community. In November 1995, the PCIPI Executive Coordination Committee agreed to the collection of data in order to supplement the existing EPIDOS (European Patent Information and Documentation Systems) Patent Register Service (PRS) with information regarding the entry, and, where available, the non-entry into the national (regional) phase of PCT international applications. This task is carried out by the EPO (EPIDOS). (See paragraphs 50 to 54 of document PCIPI/EXEC/XVII/7.)
- The Task is still progressing since November 1996. (See paragraphs 83 to 87 of document PCIPI/EXEC/XIX/7.)
- Background information is provided in project files PCIPI/P 993/94, PCIPI/P 993/94 Rev.1 and PCIPI/P 25; and in documents PCIPI/EXEC/XIX/5, PCIPI/EXEC/XX/8, SCIT/WG/2/8, SCIT/6/5 and SCIT/SDWG/2/11.

II. RELEVANCE/SCOPE OF TASK

Task is of an informational nature.

III. PROPOSED ACTION WITH TIME FRAME

1. The SDWG decided to continue monitoring further developments in the searchability of data on PCT applications.
2. The Secretariat is requested to report at meetings of the SDWG every second year on the progress of the Task. (See paragraph 57 of document SCIT/SDWG/2/14.)

IV. TASK LEADER

The Secretariat is designated as the Task Leader.

Task No. 24 Collect and publish Annual Technical Reports (ATRs) on Patent, Trademark and Industrial Design Information Activities of the SCIT Members (ATR/PI, ATR/TM, ATR/ID)**

I. BACKGROUND AND STATUS OF WORK

- On the basis of decisions by the former Permanent Committee on Patent Information (PCPI) and PCIPI/EXEC in 1978, 1990 and 1996, the Secretariat collected information of IPOs on their information activities in the patent, trademark and industrial design areas, on an annual basis, and prepared the publication of the ATRs on WIPO's website. (See paragraphs 45, 18 and 77 of documents PCPI/II/3, PCIPI/EXEC/VII/7 and PCIPI/EXEC/XIX/7, respectively.)
- Paper collections of ATRs have been published by the Secretariat for some 25 years for patents, 14 years for trademarks and eight years for industrial designs.
- In 2001 and 2002, the Secretariat collected this information by means of an electronic report form in order to reduce the workload for IPOs and WIPO in the establishing and processing of the ATRs.
- A test exercise of a new ATR Management System was carried out in November 2002. With the launch of the new ATR Management System in July 2003, the IB also re-designed the ATR Home Page of WIPO's website at the URL <http://www.wipo.int/scit/en/atrs>.
- The collections of ATRs since 1998, the recommended contents of the ATRs and the Guidelines for preparing them using the ATR Management System are available at the above-mentioned URL.
- IPOs were invited to submit their 2003 ATRs online using the ATR Management System through Circulars SCIT 2596, 2597 and 2598, dated August 5, 2004.

II. RELEVANCE/SCOPE OF TASK

Information contained in the ATRs is available to all IPOs and the public. It is used for various information purposes, including awareness building, training and teaching.

III. PROPOSED ACTION WITH TIME FRAME

Task is of a continuous nature.

IV. TASK LEADER

The Secretariat is designated as the Task Leader.

- Task No. 26 Report on activities of WIPO in respect of
- (a) updating the *Handbook on Industrial Property Information Documentation*
 - (b) the collection and publication of Industrial Property Statistics
 - (c) the Journal of Patent Associated Literature (JOPAL)
 - (d) the List of Periodicals Established under PCT Rule 34.1(b)(iii)
 - (e) WIPO publications on electronic media containing IP information**

I. BACKGROUND AND STATUS OF WORK

- The Secretariat regularly presented activity reports to the PCIPI Executive Coordination Committee and the SCIT Plenary on tasks assigned to the International Bureau, the last report was done at the second session of the SCIT Plenary in February 1999. Monitoring and reporting on WIPO publications on electronic media relating to IP information and documentation was done through written reports to the PCIPI Executive Coordination Committee, the last one being presented in May 1998, and oral reports to the SCIT Plenary. (See paragraph 41 of document SCIT/2/8.)
- The 2003 WIPO *Handbook on Industrial Property Information and Documentation* CD-ROM (WIPO Handbook CD-ROM) was distributed in December 2003.
- The SDWG, at its fourth session in January 2004, agreed to the proposal by the Secretariat to create a Task Force for the discussion and preparation of a proposal to renew the contents of the WIPO Handbook and its publication and maintenance procedures as described in document SCIT/SDWG/4/5; the SDWG further agreed that issues relating to publication and archiving be addressed by this Task Force. (See paragraphs 45 to 51 of document SCIT/SDWG/4/14.)

II. RELEVANCE/SCOPE OF TASK

Activity reporting covers works undertaken by the Secretariat and relating to all of the above-mentioned areas or projects. An example of an activity report is reproduced in document PCIPI/EXEC/22/3. Through activity 26(e), information is being disseminated on the development or publication of WIPO CD-ROM products containing IP information, such as the WIPO Handbook, IPC:CLASS, IP Statistics and IPLEX CD-ROMs.

III. PROPOSED ACTION WITH TIME FRAME

1. The Secretariat will report on activities listed under (a) to (e), above, to the SDWG once a year.
2. The Secretariat, as leader of the Renewal of the WIPO Handbook Task Force, will present a report on the agreements reached to be considered for approval by the SDWG at its fifth session in November 2005. (See document SCIT/SDWG/5/5.)

IV. TASK LEADER

The Secretariat is designated as the Task Leader.

Task No. 30 Revision of WIPO Standard ST.10/C

For an updated version of the description of Task No. 30, please see paragraph 5 of document SCIT/SDWG/5/4 and Appendix 2 of this document.

I. BACKGROUND AND STATUS OF WORK

- The necessity of revision of WIPO Standard ST.10/C was proposed by the Japan Patent Office (JPO) at the Trilateral Working Group Meeting held in Washington in April 2001. This proposal was supported by both the EPO and the USPTO.
- The proposal was made and supported at the first SDWG meeting in May 2001. (See paragraphs 34 and 35 of document SCIT/SDWG/1/9.)
- The JPO submitted a project brief titled “Project Brief of the Revision of ST.10/C” to the Secretariat on July 2, 2001. (See Annex to document SCIT/7/5.)
- Task was created by the SCIT Plenary at its seventh session in June 2002. It was also agreed that a Task Force would be set up to discuss this issue. (See paragraphs 25 to 27 of document SCIT/7/17.)
- The Task Force was established on July 12, 2002.
- The International Bureau issued Circulars SCIT 2580 and 2581, dated April 4, 2003, which invited industrial property offices to provide information on the maintenance of the Appendix to WIPO Standard ST.10/C. The circulars were based on the letter and questionnaires prepared by the Task Force. The updated Appendix and the revised version of the Standard that was adopted by the SDWG on May 8, 2003, (see Task No. 31) were published in the 2003 WIPO *Handbook on Industrial Property Information and Documentation* CD-ROM and in the SCIT area of WIPO’s website.
- The Task Force presented a report on the work carried out at the third session of the SDWG in May 2003. (See paragraphs 16 to 19 of document SCIT/SDWG/3/9, and document SCIT/SDWG/3/2.)

II. RELEVANCE/SCOPE OF TASK

In order to improve the quality of patent family data and to avoid confusion in the presentation of priority applications numbers, the Task Force considers in particular the need to:

(a) Revise and update the Appendix to WIPO Standard ST.10/C.
The following revisions and updates of the Appendix to WIPO Standard ST.10/C should be considered:

(i) a revision and update to cover all the member States of the Paris Convention;

(ii) a revision and update to include the presentation of application numbers of both patents and utility models in the examples;

(iii) a revision and update to include, in the examples, the presentation of application numbers assigned by receiving regional offices of a particular country in those cases where there is no uniform system established for assigning application numbers among the different receiving regional offices.

(b) Revise the recommendation set out in the Standard ST.10/C.

The following two recommendations should be considered for adding to the said Standard:

(i) a recommendation to industrial property offices to comply with the Standard when presenting the application numbers of a patent document in the notification of the first filing and in the certificate of priority,

(ii) a recommendation to industrial property offices to encourage and facilitate the compliance, by applicants, of the standard when providing the priority application number in subsequent filings.

III. PROPOSED ACTION WITH TIME FRAME

The SDWG, at its second session, in December 2002, agreed on a two-phase process for this Task. During the first phase, the Appendix to WIPO Standard ST.10/C would be revised and updated, and a proposal concerning the recommendations set out in this standard along the lines suggested in Appendix 3 to document SCIT/SDWG/2/6, would be presented for the consideration of the SDWG. After completing the first phase, the Task Force would present, in the second phase, a proposal on a unified format for priority application numbers for the consideration of the SDWG. (See paragraphs 31 to 38 of document SCIT/SDWG/1/14, and document SCIT/SDWG/2/6.)

IV. TASK LEADER

The Japan Patent Office (JPO) is designated as the Task leader.

Task No. 31 Revision of all WIPO Standards which may require modification in view of the IPC Reform

I. BACKGROUND AND STATUS OF WORK

- The *ad hoc* International Patent Classification (IPC) Reform Working Group, at its fifth session, agreed that, in view of the reform of the IPC, WIPO Standard ST.8 and some other relevant standards (electronic data processing standards) needed revision. In this respect, the IPC Reform Working Group authorized the International Bureau to submit a request to the SCIT for inclusion of the revision of WIPO Standard ST.8 (and as necessary, recommendations concerning other relevant standards) in the SCIT work program. The IPC Reform Working Group, at its seventh session, also considered a review, prepared by the European Patent Office, concerning the existing WIPO Standards, that would require modifications in view of the new presentation of classification symbols on the front page of patent documents, and requested the International Bureau to inform the SCIT accordingly. (See paragraphs 41 to 43 of document IPC/REF/5/3; paragraphs 39 and 40 of document IPC/REF/7/3; and documents SCIT/7/7 and SCIT/7/7 Add.1.)
- Task was approved, in June 2002, by the SCIT Plenary, which also established a Task Force to handle the revision of non-electronic standards and assigned the revision of the electronic standards to the Electronic Data Processing and Exchange Standards Task Force. (See paragraphs 31 and 32 of document SCIT/7/17.)
- The Task Force presented a report on the work carried out at the second session of the SDWG in December 2002. (See paragraphs 39 to 41 of document SCIT/SDWG/2/14, and document SCIT/SDWG/2/7.)
- The SDWG, at its third session, in May 2003, considered the outcome of the deliberations of the Task Force and adopted the revisions of WIPO Standards ST.8, ST.10/B and ST.10/C proposed by the Task Force to bring WIPO Standards into line with the program of the IPC reform. (See document SCIT/SDWG/3/3, and paragraphs 20 to 30 of document SCIT/SDWG/3/9.)
- The IPC Committee of Experts, at its 34th session in February 2004, decided to postpone the entry into force of the reformed IPC until January 1, 2006. (See paragraphs 36 to 47 of document IPC/CE/34/10.)

II. RELEVANCE/SCOPE OF TASK

The current WIPO Standard ST.8 defines the format of the IPC for computer interpretation which is used in exchange of standards. The reformed IPC itself as well as the needs for a smooth and correct retrieval of the information are resulting in fundamental changes of the currently existing indicators as well as the creation of new indicators. With the IPC reform, the quality of IPC symbols allotted by IPOs should increase and the benefit for all offices and the public will be high and proportional to the number of first filings worldwide. The revision of WIPO Standard ST.8 is the necessary condition to materialize the

benefits of the improvement in the quality of the classification data, by providing a standardized exchange format.

III. PROPOSED ACTION WITH TIME FRAME

1. Concerning the content of data handled by WIPO Standard ST.8, the reform of the IPC is ongoing and it is planned to have the new IPC available from July 2005 onwards for internal use by the industrial property offices, with the new symbols being used on the published documents from January 2006 onwards. The main objective of the Task is to translate the new requirements for IPC symbols into a revised WIPO Standard ST.8, providing a standard machine-readable form for the new symbols and their presentation. The Task Force(s) will also determine the impact on other WIPO Standards and revise them accordingly. The impact on electronic data standards (e.g., ST.8, ST.30, ST.32, ST.33, ST.35 and ST.40), in particular, will be dealt with by the Electronic Data Processing and Exchange Standards Task Force.
2. The SDWG, at its fourth session in January 2004, agreed that Task No. 30 was completed regarding the impact on non-electronic WIPO Standards. (See paragraph 99 of document SCIT/SDWG/4/14.)
3. The two Task Force Leaders involved in this revision, as mentioned above, are requested to provide a report on the work undertaken and on any proposal concerning the revision of WIPO Standards to the SDWG.
4. As a consequence of the postponement of the entry into force of the reformed IPC until January 1, 2006, further proposals on the revision of WIPO Standards ST.8 and ST.10/C will be presented to be considered for approval by the SDWG at its fifth session in November 2004.

IV. TASK LEADER

The European Patent Office is designated as the Task Leader.

Task No. 32 Establishment of an inventory of electronic data products produced by intellectual property offices for the purpose of disseminating their intellectual property information

I. BACKGROUND AND STATUS OF WORK

- The SDWG, at its first session, in May 2001, agreed, during discussions concerning Task No. 7, to provide a project brief aimed at initiating a new task and to establish the inventory referred to above. On June 29, 2001, the State Office for Inventions and Trademarks of Romania submitted to the Secretariat a project brief for the creation of the new task, which had been prepared in consultation with other IPOs, for the consideration by the SCIT Plenary. (See paragraph 14 of document SCIT/SDWG/1/9, and document SCIT/7/8.)
- Task was approved, in June 2002, by the SCIT Plenary, which also established a task force to handle this Task. (See paragraphs 34 to 36 of document SCIT/7/17.)
- The Task Leader reported on the outcome of deliberations of the Task Force on this subject, and presented a prototype E-Product Inventory System at the second session of the SDWG in December 2002. (See paragraphs 42 to 45 of document SCIT/SDWG/2/14, and document SCIT/SDWG/2/8.)
- At the third session of the SDWG in May 2003, the Task Leader reported on the work carried out and on a pre-production trial of the E-Product Inventory System hosted by the website of the Office for Inventions and Trademarks of Romania. As a result of the discussions, it was decided that the State Office for Inventions and Trademarks of Romania and the Secretariat would begin bilateral discussions on the possible transfer of the inventory database to a WIPONET platform. (See paragraphs 31 to 37 of document SCIT/SDWG/3/9.)
- At the fourth session of the SDWG, in January 2004, the Delegation of Romania informed that its Office had sent a letter to the IB informing of its agreement regarding its participation in a group of experts for the transfer and implementation of the E- Product Inventory System. (See paragraph 99 of document SCIT/SDWG/4/14.)

II. RELEVANCE/SCOPE OF TASK

This Task shall address the need to obtain coherent and up-to-date information concerning the way IPOs disseminate their IP information. To have faster and easier access to information concerning IPO policies for dissemination of IP data is a matter of common interest for both IPOs and third parties.

III. PROPOSED ACTION WITH TIME FRAME

1. Task No. 32 was considered completed at the third session of the SDWG in May 2003. (See paragraph 37 of document SCIT/SDWG/3/9.)
2. The SDWG, at its fourth session, agreed that the Secretariat should keep the Working Group informed of any future discussions between the Office for Inventions and Trademarks of Romania and WIPO regarding the electronic inventory system.

IV. TASK LEADER

The State Office for Inventions and Trademarks of Romania is designated as the Task Leader.

Task No. 33 Ongoing revision of non-electronic WIPO Standards

I. BACKGROUND AND STATUS OF WORK

- Task was created by the SCIT Plenary, at its seventh session, in June 2002. (See paragraphs 69 to 72 of document SCIT/7/17.)
- In order to keep WIPO Standard ST.3 aligned with International Standard ISO 3166-1, the International Bureau requested SCIT members to reach agreement concerning the revision of WIPO Standard ST.3 by means of correspondence (see paragraph 11 of document SCT/SDWG/2/14, and paragraph 14 of PCIPI/EXEC/XII/10). The requests were based on the announcements concerning changes in country names and two-letter codes published in ISO 3166-1 Newsletters No.V-4, No.V-5 and No.V-6 (see Circular SCIT 2573, dated February 28, 2003), as well as No.V-8 (see Circular SCIT 2583, dated August 21, 2003).
- At the second session of the SDWG, in December 2002, the Korean Intellectual Property Office (KIPO) made a proposal to revise existing, or as necessary, create new WIPO Standards relating to trademarks. The SDWG agreed to establish a Trademark Standards Task Force with the mandate to prepare a project brief on the said proposal; KIPO was designated as Task Force Leader (see document SCIT/SDWG/2/4, and paragraphs 20 to 25 of document SCIT/SDWG/2/14). At its third session, in May 2003, the SDWG also agreed to subsume Task No. 20 within the mandate of the Trademark Standards Task Force (see paragraph 43 of document SCIT/SDWG/3/9). At its fourth session, in January 2004, the SDWG reworded Task No. 20 and created Task No. 34 (see paragraphs 34 to 44 of document SCIT/SDWG/4/14, and document SCIT/SDWG/4/4).
- On the basis of the initiatives presented by the Patent Documentation Group (PDG) at the fourth session of the SDWG, held in January 2004, the SDWG created Task No. 35 concerning the implementation of WIPO Standard ST.50, and Task No. 36 concerning the harmonization and identification of specific parts of patent documents. (See paragraphs 71 and 72 of document SCIT/SDWG/4/14.)
- The SDWG, at its second session in December 2002, created Task No. 33/1 regarding the revision of WIPO Standard ST.80. At its fourth session in January 2004, the SDWG adopted the revision of WIPO Standard ST.80 and, as a consequence of this, a revision of WIPO Standard ST.9. Task No. 33/1 was considered completed at the fourth session of the SDWG. (See paragraphs 16 to 19 of document SCIT/SDWG/2/14, paragraphs 10 to 15 of SCIT/SDWG/3/9, and paragraphs 15 to 19 of SCIT/SDWG/4/14.)

II. RELEVANCE/SCOPE OF TASK

The SCIT Plenary, at its seventh session, decided, as a means of expediting the standards revision process, that requests for the revision of standards could be passed directly to the Task Leader, or to the SDWG. The revision of non-electronic standards is considered an ongoing task.

III. PROPOSED ACTION WITH TIME FRAME

1. Where a specific request to revise a particular standard is passed directly to the Task Leader, and where necessary, work would start immediately; otherwise, the Task Leader would refer the request to the next session of the SDWG.

2. In the case of WIPO Standard ST.3, as it was not possible, at the fourth session of the SDWG in January 2004, to reach an agreement regarding the revision proposed in Circular SCIT 2583, the International Bureau will present a new proposal to be considered for approval by the SDWG at its fifth session in November 2004. (See paragraphs 52 to 60 of document SCIT/SDWG/4/14, and document SCIT/SDWG/5/6.)

IV. TASK LEADER

The Secretariat is designated as the Task Leader. The SDWG will further consider the appointment of a Task Leader upon specific requests for the revision of standards.

Task No. 33/1 Revision of WIPO Standard ST.80

I. BACKGROUND AND STATUS OF WORK

- In the course of laying the groundwork for the implementation of the 1999 Act of The Hague Agreement Concerning the International Registration of Industrial Designs, the International Bureau realized that the Internationally agreed Numbers for the Identification of (bibliographic) Data (INID codes) provided by WIPO Standard ST.80 were insufficient to provide a clear publication of the announcements in the *International Designs Bulletin*. The International Bureau also considered that INID codes for post-registration announcements should be developed. The International Bureau prepared a project brief on the revision of the list of INID codes under WIPO Standard ST.80 for the consideration of the SDWG. (See document SCIT/SDWG/2/3.)
- Task was approved by the SDWG at its second session in December 2002. It was also agreed that a Task Force would be set up to handle the revision. (See paragraphs 16 to 19 of document SCIT/SDWG/2/14.)
- The Task Leader presented an oral progress report on the work carried out at the third session of the SDWG in May 2003. (See paragraphs 10 to 15 of document SCIT/SDWG/3/9.)
- The SDWG, at its fourth session in January 2004, considered the results of the discussions of the Task Force and adopted the revision of WIPO Standard ST.80 proposed by the Task Force and, as a consequence of this, a revision of WIPO Standard ST.9. (See paragraphs 15 to 19 of document SCIT/SDWG/4/14.)

II. RELEVANCE/SCOPE OF TASK

The main objective of the task is to make it possible that a clear publication of the announcements be made under the 1999 Act of The Hague Agreement in the *International Designs Bulletin*. A corollary objective is to improve the way post-registration announcements are published under The Hague Agreement in general, and in such a way that they can be integrated in a searchable database. This revision of WIPO Standard ST.80 will allow for an accurate and concise publication of all the announcements to be made as required under the 1999 Act of The Hague Agreement.

III. PROPOSED ACTION WITH TIME FRAME

Task completed.

IV. TASK LEADER

The Secretariat is designated as the Task Leader.

Task No.33/1 was considered completed at the fourth session of the SDWG in January 2004. (See paragraph 19 of document SCIT/SDWG/4/14.)

Consequently, this will be the last occurrence of Task No. 33/1 on the SDWG Task List.

Task No. 34 Prepare an XML Standard for the electronic external process and exchange of trademark data

I. BACKGROUND AND STATUS OF WORK

- The SDWG, at its second session in December 2002, created a Task Force led by the Korean Intellectual Property Office (KIPO), for the revision of existing WIPO Standards relating to trademarks or, as necessary, for the creation of new standards.
- In 2003, the Trademark Standards Task Force began its work by conducting a survey with the aim of prioritizing its work regarding 13 standards proposed for trademarks. The results of the survey showed that the two main priorities were a standard concerning the figurative elements of trademarks (see Task No. 20) and a standard for the electronic external process and exchange of trademark data using XML (Extensible Markup Language) (see document SCIT/SDWG/4/4). The SDWG, at its fourth session in January 2004, endorsed the proposal to give the highest priority to the said two standards, and subsequently, reworded Task No. 20, and created Task No. 34. Regarding the remaining 11 standards included in the above-mentioned survey, the SDWG decided to place work on hold until such time as the standard concerning the figurative elements of trademarks and the XML standard for trademarks were completed. (See paragraphs 34 to 44 of document SCIT/SDWG/4/14.)
- The SDWG, at its fourth session, also agreed that the Trademark Standards Task Force should work in close cooperation with the Expert Group (XML Standard for Trademarks) of the Office for Harmonization in the Internal Market (OHIM), the OHIM's EG.

II. RELEVANCE/SCOPE OF TASK

Some trademark offices have electronically received trademark applications and have exchanged trademark documents with other offices. Under the Madrid Agreement and Protocol, in particular, the offices can electronically exchange data with WIPO through MECA (Madrid Electronic CommunicAtions). Although MECA is a *de facto* standard for the exchange, it does not cover all business relating to the electronic management of trademark data and all needs of the different offices. A standard is needed for the interoperability across offices.

III. PROPOSED ACTION WITH TIME FRAME

On January 29, 2004, the Trademark Standards Task Force met with the OHIM's EG in order to agree how to take the work forward on this issue whilst ensuring close cooperation between the two groups and no duplication of effort. In the said meetings the two groups agreed that once the OHIM's EG had completed its work concerning an XML standard for trademarks, the Trademark Standards Task Force would take that work as input to its own work, that of preparing a draft standard to present for the consideration of the SDWG as a proposal for the adoption of a new WIPO standard.

IV. TASK LEADER

The Task Leader is the Leader of the Trademark Standards Task Force, i.e., the Korean Intellectual Property Office (KIPO).

Task No. 35 Prepare a questionnaire and carry out a survey on the implementation of WIPO Standard ST.50 and on the status of the correction procedures in the industrial property offices

I. BACKGROUND AND STATUS OF WORK

- The necessity of carrying out a survey relating to the implementation of WIPO Standard ST.50 was proposed by the Patent Documentation Group (PDG) at the fourth session of the SDWG, held in January 2004.
- Task was created by the SDWG at its fourth session. The Secretariat reported to the SCIT Plenary on the creation of the Task at its eighth session in February 2004. (See paragraphs 71 to 75 of document SCIT/SDWG/4/14, and paragraph 9 of SCIT/8/10.)

II. RELEVANCE/SCOPE OF TASK

The Guidelines given by WIPO Standard ST.50 aim at providing guidance to industrial property offices and other suppliers of patent information on how to issue corrections, alterations and supplements relating to patent information published in paper form or on machine-readable media, for the purpose of promoting an unambiguous and uniform presentation of such corrections, alterations and supplements. The PDG proposed to carry out a survey on the status of the correction procedures relating to patent information published by industrial property offices.

III. PROPOSED ACTION WITH TIME FRAME

A draft questionnaire on the correction procedures in patent offices will be proposed for approval at the fifth session of the SDWG in November 2005, before its distribution for completion by industrial property offices.

IV. TASK FORCE LEADER

Not yet designated.

Task No. 36 Prepare a questionnaire and carry out a survey in order to clarify the different practices by industrial property offices regarding the difficulties in citing specific parts of the description of the invention text in a patent document

I. BACKGROUND AND STATUS OF WORK

- The proposal to carry out a survey in order to clarify the different practices by industrial property offices regarding the harmonization and identification of specific parts of patent documents was presented by the Patent Documentation Group (PDG) at the fourth session of the SDWG, held in January 2004.
- Task was created by the SDWG at its fourth session. The Secretariat reported to the SCIT Plenary on the creation of the Task at its eighth session in February 2004. (See paragraphs 76 to 79 of document SCIT/SDWG/4/14, and paragraph 9 of SCIT/8/10.)

II. RELEVANCE/SCOPE OF TASK

Users of patent information encounter difficulties when they need to refer to citations and to locate specific parts of a patent document (e.g., when a patent document is available in electronic media, the identification of specific parts of the description text may become difficult if the document layout depends on the software settings of the users). This problem is related to the diverse forms of media on which patent documents are available.

III. PROPOSED ACTION WITH TIME FRAME

A draft questionnaire on the harmonization and identification of the parts of patent specifications will be proposed for approval at the fifth session of the SDWG, before its distribution for completion by industrial property offices.

IV. TASK FORCE LEADER

Not yet designated.

Notes

* High priority task

** Task to be carried out/handled by the Secretariat and to be reported on to the SDWG

[Annex II follows]

ANNEX II

SCIT/SDWG TASK FORCES

1. The active SCIT/SDWG Task Forces are the following:

WIPO Standards and IPC Reform Task Force (ST.8 Task Force);

WIPO Standard ST.10/C Task Force (ST.10/C Task Force);

Electronic Data Processing and Exchange Standards Task Force
(EDPES Task Force);

Trademark Standards Task Force.

Renewal of the WIPO Handbook Task Force

ST.8 TASK FORCE

2. (a) The ST.8 Task Force is responsible for carrying out Task No. 31: Revision of all WIPO Standards which may require modification in view of the IPC Reform.

(b) Industrial property offices wishing to participate actively in the work of the Task Force nominated the following representatives:

ST.8 Task Force Members

NAME	TITLE	COUNTRY OR ORGANIZATION
BITRIÁN CALVO Mariano (Mr.)	Coordinador Área Sistemas Informáticos	Spain
FUJI Yoshihiro (Mr.)	Patent Examiner	Japan
GRONAU Elvira (Ms.)	Head, Technical Department XI	Austria
HIRST Deborah (Ms.)	Director, Business Process and IT Systems (BPITS)	Australia
KHACHIKYAN Andranik (Mr.)	Deputy Head	Armenia
KIIGE Christopher (Mr.)	Director Technical	African Regional Industrial Property Organization (ARIPO)
KIM Donjon (Mr.)	Deputy Director	Republic of Korea
KRIER Marc (Mr.)	Director Applied Research and Development, Documentation	European Patent Office (EPO, NL)
LYON-BOUGEAT Michèle (Ms.)	Chargée de mission, Département des brevets	France
MAKSIMOVA Valeria (Ms.)	Deputy Head of Information Resources & WIPO Standards Promotion Department	Russian Federation
MAVYA Julius (Mr.)	System Administrator	Kenya
MORITSUGU Ken (Mr.)	Deputy Director, Patent Information Promotion Policy Office	Japan
MUÑOZ OZORES Ignacio (Mr.)	Jefe del Servicio de Documentación	Spain
NING LONG (Mr.)	Deputy Director General, Automation Department	China
RISHELL Edmond (Mr.)	International Exchanges and Standards Specialist	United States of America
ROGOZHIN Dimtri (Mr.)	Vice-Director, Preliminary Examination	Eurasian Patent Organization (EAPO)
RUIZ LÓPEZ DE LA TORRE AYLÓN Luis (Mr.)	Técnico Superior Examinator	Spain
SAMAN FARAG Mona (Ms.)	Technical Examiner	Egypt

(c) The European Patent Office (EPO) is designated as the Task Leader.

ST.10/C TASK FORCE

3. (a) The ST.10/C Task Force is responsible for carrying out Task No. 30: Revision of WIPO Standard ST.10/C.

(b) Industrial property offices wishing to participate actively in the work of the Task Force nominated the following representatives:

ST.10/C Task Force Members

NAME	TITLE	COUNTRY OR ORGANIZATION
ABD ELREHIM Gomaa (Mr.)	Technical Examiner	Egypt
BABAYAN Manvel (Mr.)	Director, Information Technologies Department	Armenia
FAIZOVA Enissa (Ms.)	Head, Advertising & Publishing Department	Kazakhstan
FUJI Yoshihiro (Mr.)	Patent Examiner	Japan
HOFSTETTER Rolf (Mr.)	Head of Patent Administration	Switzerland
KONE Hamidou (Mr.)	Chef de service Informatique et Statistique	Organisation africaine de la propriété intellectuelle (OAPI)
KRIER Marc (Mr.)	Director Applied Research and Development, Documentation	European Patent Office (EPO, NL)
LEE Byung-Jae (Mr.)	Deputy Director, Information Planning Division	Republic of Korea
MAKSIMOVA Valeria (Ms.)	Deputy Head of Information Resources & WIPO Standards Promotion Department	Russian Federation
MORITSUGU Ken (Mr.)	Deputy Director, Patent Information Promotion Policy Office	Japan
MUÑOZ OZORES Ignacio (Mr.)	Jefe del Servicio de Documentación	Spain
RISHELL Edmond (Mr.)	International Exchanges and Standards Specialist	United States of America
ROTHER Hubert (Mr.)	Head of Section, Industrial Property Information for the Public, Supply of Literature	Germany
SAMAN FARAG Mona (Ms.)	Technical Examiner	Egypt
STOLT Leif (Mr.)	Process Manager, Patent Information	Sweden
TOROCSIK Zsuzsanna (Ms.)	Deputy Head, Information Technology Department	Hungary

(c) The Japan Patent Office (JPO) is designated as the Task Leader.

**ELECTRONIC DATA PROCESSING AND EXCHANGE STANDARDS (EDPES)
TASK FORCE**

4. (a) The EDPES Task Force is responsible for carrying out the following tasks:

Task No. 13: Consider the “E-PCT” Standard for adoption as a WIPO Standard for e-filing, processing and storage of patent applications;

Task No. 17: Ongoing electronic data processing and exchange standards Activities;

Task No. 18: Identify areas for standardization relevant to the exchange of machine-readable data on the basis of projects envisaged by such bodies as the Trilateral Offices, ISO, IEC and other well-known IT standard-setting bodies;

Task No. 19: Elaborate a WIPO standard concerning making patent documents available on mixed-mode optical disks.

(b) Industrial property offices wishing to participate actively in the work of the Task Force nominated the following representatives:

EDPES Task Force Members

NAME	TITLE	COUNTRY OR ORGANIZATION
ALVIM Jorge (Mr.)	IT Director	Portugal
BOZKOVA Hana (Mrs.)		Czech Republic
CHMELA Florian (Mr.)	Strategic Projects, IT-Standards	Germany
CHOI Il-seung (Mr.)	Deputy Director, Information Development Division	Republic of Korea
COX Bruce (Mr.)	Senior Advisor for SML Technologies	United States of America
FIGUEROA LORENTE Angel (Mr.)	Administrator, Principal Directorate Information Systems	European Patent Office – (EPO – NL)
FUJI Yoshiriro (Mr.)	Patent Examiner	Japan
GATELY Andrew (Mr.)	Director – Architecture and Standards	Australia
GUENTER Matthias	Head IT	Switzerland
JOHNSON Robert (Mr.)	Supervisory Computer Engineer	United States of America
KRIER Marc (Mr.)	Director, Applied Research and Development, Principal Directorate Tools	European Patent Office (EPO – NL)
LEVIN Don (Mr.)	Manager, E-Commerce Unit	United States of America

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NAME	TITLE	COUNTRY OR ORGANIZATION
MAYER Thomas (Mr.)	Dipl. Ing.	Austria
MORITSUGU Ken (Mr.)	Deputy Director, Patent Information Promotion Policy Office	Japan
NING LONG (Mr.)	Deputy Director General, Automation Department	China
NOE Seok-hyoun (Mr.)	Deputy Director, Information Management Division	Republic of Korea
ROMBOUTS John (Mr.)	Technical Architect	Canada
RUGGABER Ansgar (Mr.)	Program DPMA 2000, IT-Standards	Germany
SABIEN Heiko (Mr.)	Publication	Germany
SOLLIE Jean Peter (Mr.)	Assistant, ICT-Manager	Norway
STAUDE Siegfried (Mr.)	Project Manager e-filing	Germany
STRYJEWSKI Bill Z(Mr.)	Patent Business Expert and EFP Project Manager	United States of America
VYSHKVARCO Sergey (Mr.)	Chief of Information Technologies Department	Kazakhstan
WATANABE Toyohide (Mr.)	Deputy Director, Information Technology Planning Office	Japan
YUN Young-woo (Mr.)	Deputy Director, Information Planning Division	Republic of Korea

(c) The Secretariat is designated as the Task Leader.

TRADEMARK STANDARDS TASK FORCE

5. (a) At its second session held in December 2002, the SDWG discussed a proposal by the Korean Intellectual Property Office (KIPO) to revise existing or, as necessary, create new WIPO standards relating to trademarks. The SDWG agreed to establish the Trademark Standards Task Force with the responsibility of preparing a detailed project brief elaborating the objectives of the task to be created, a clear description of the need for each proposed standard and of the expected benefits of each proposed standard, as well as a prioritization of the list of proposed standards. (See paragraphs 20 to 25 of document SCIT/SDWG/2/14, and document SCIT/SDWG/2/4.)

(b) Industrial property offices wishing to participate actively in the work of the Task Force nominated the following representatives:

Trademark Standards Task Force Members

NAME	TITLE	COUNTRY OR ORGANIZATION
ARAÚJO Maria Luisa (Mrs.)	Chef de département	Portugal
CANNON Gary (Mr.)	Director of the Office of Program Control	United States of America
COLLINS Dan (Mr.)	Director, Trade Marks, IT Projects	Australia
COX Bruce (Mr.)	Senior Advisor for XML Technologies	United States of America
FUJI Yoshihiro (Mr.)	Patent Examiner	Japan
HIRASAWA Yoshiyuki (Mr.)	Deputy-Director of Trademark, Patent Information Promotion Policy Office	Japan
HOLBERTON Roger (Mr.)	Senior Analyst Programmer	International Bureau
JOHN David (Mr.)	Head, Trade Marks IT Application Development	United Kingdom
KIM Jong-An (Mr.)	Deputy Director General of Information and Documentation Bureau	Republic of Korea
LEE BYUNG-Jae	Deputy Director, Information Planning Division	Republic of Korea
LINDBOM Gunnar (Mr.)	IT-controller, Trademark Department	Sweden
MAKSIMOVA Valeria (Ms.)	Deputy Head of Information Resources & WIPO Standards Promotion Department	Russian Federation
MOON Chang-Jin (Mr.)	Deputy Director of Trademark and Design Policy Planning Division	Republic of Korea
NOORSAMAN SOMMENG Andy	Director, Information Technology	Indonesia
PUTZ Jean-Marie	IT-Manager	Benelux
ROMBOUTS John (Mr.)	Technical Architect, Informatics Services Branch	Canada

NAME	TITLE	COUNTRY OR ORGANIZATION
TEZUKA Yoshiaki (Mr.)	Deputy Director for Trademark, Patent Information Promotion Policy Office	Japan
TÖROCSIK Zsuzsanna (Mrs.)	Deputy Head, Information Technology Department	Hungary
TRAN Alexandre	IT Architect	Spain
TRIPATHI Ramesh Chandra	Director	India

(c) The Korean Intellectual Property Office (KIPO) is designated as the Task Leader.

RENEWAL OF THE WIPO HANDBOOK TASK FORCE

6. (a) The Renewal of the WIPO Handbook Task Force is responsible for the discussion and preparation of a proposal to renew the contents of the *WIPO Handbook on Industrial Property Information and Documentation* and its publication and maintenance procedures as described in document SCIT/SDWG/4/5 (see paragraphs 45 to 51 of document SCIT/SDWG/4/14).

(b) Industrial property offices wishing to participate actively in the work of the Task Force nominated the following representatives:

Renewal of the WIPO Handbook Task Force Members

NAME	TITLE	COUNTRY OR ORGANIZATION
BERGSTROM Kerstin (Ms.)	Head, Patent Information	Sweden
CASSIDY Dolores (Ms.)	Patent Examiner	Ireland
FUJI Yoshihiro (Mr.)	Patent Examiner	Japan
GRONAU Elvira (Ms.)	Head of Technical Department 3C	Austria
MAKSIMOVA Valéria (Ms.)	Deputy Head, Information Resources & WIPO St. promotion Department	Russian Federation
MARDAYMOOTOO Nairainsamy (Mr.)	Executife Officer	Mauritius
McMASTER Don (Mr.)	Advisor Electronic IP Information Products	Canada
MINDRESCU Iurii (Mr.)	Head of Informatics Department	Republic of Moldova
MORITSUGU Ken (Mr.)	Deputy Director, Patent Information Promotion Policy Office	Japan
MUNOZ Ignacio (Mr.)	Head, Industrial Property Information and Documentation	Spain
NESSCHETNA Tetyana (Ms.)	Head, Patent Information Division Support Department	Ukraine
NING Long (Mr.)	Deputy Director, Automation Department	People's Republic of China
NJUGUNA David (Mr.)	Patent Examiner	Kenya
PICMAN Dobroslav (Mr.)	Head, Public Reading Room/Patent Information Department	Czech Republic
PINZAN Sabina (Ms.)	Senior Procurement Office	WIPO
RISHELL Edmond (Mr.)	International Exchanges and Standards Specialist	United States of America
SEVER Marija (Ms.)	Adviser, IT Department	Croatia

NAME	TITLE	COUNTRY OR ORGANIZATION
TARRY-SERGIO Franceschina (Ms.)	Communication Unit, Doc Help Coordinator	EPO

(c) The International Bureau is designated as the Task Leader.

[End of Annex II and of document]