

# WIPO



SCIT/SDWG/2/4

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**WORLD INTELLECTUAL PROPERTY ORGANIZATION**  
GENEVA

**STANDING COMMITTEE ON INFORMATION TECHNOLOGIES  
STANDARDS AND DOCUMENTATION WORKING GROUP**

**Second Session  
Geneva, December 2 to 6, 2002**

**REQUEST FOR THE REVISION AND ESTABLISHMENT OF WIPO STANDARDS  
RELATING TO TRADEMARKS**

*Document prepared by the Secretariat*

1. On September 13, 2002, the Korean Intellectual Property Office (KIPO) made a proposal to revise existing, or as necessary, create new WIPO standards relating to trademarks. KIPO also requested that its proposal be considered by the SCIT Standards and Documentation Working Group (SDWG) and as such is reproduced as Annexes I and II to this document.
2. KIPO offered to assume the responsibility of task leader for this project. In order to incorporate into the project the views of other industrial property offices concerning this proposal, the Secretariat recommends that a task force be created to discuss all aspects of KIPO's proposal, to prepare the corresponding project brief and to establish priorities for the different tasks that would eventually result from this proposal. Upon completion of the work, the task force should report to the SDWG and, subsequently, to the SCIT Plenary.

3. *The SDWG is invited:*

(a) *to consider the proposal made by KIPO that is reproduced as Annexes I and II to this document; and*

(b) *to consider establishing a task force for the discussion of KIPO's proposal.*

[Annexes follow]

ANNEXI

REQUEST FOR REVISION OF  
WIPO STANDARDS RELATING TO TRADEMARKS

1. The two important aims of WIPO standards are, firstly, to give criteria to industrial property offices (IPOs) wishing to improve the exchange of documents relating to intellectual property (IP) and, secondly, to give guidance to each IPO wishing to start new activities or improve its practices.

2. In view of this, the standards offer good guidance for patent documents. In respect to trademarks, however, all of the standards need improvement, particularly in respect to more detailed guidance, as is the case with standards for patent documents.

3. The following should be examined for trademarks:

Establishment of Standards for Trademarks

(a) Recommendation concerning the minimum data elements required to uniquely identify a trademark document (as in ST.1 for patents);

(b) Recommendation for the numbering of published trademark documents (as in ST.6 for patents);

(c) Recommendations for published trademark documents (as in ST.10 for patents);

(d) Recommendation on the minimum of indexes to be inserted in trademark gazettes or published in association with trademark gazettes (as in ST.11 for patents);

(e) Recommendations for the preparation of name indexes to trademark documents (as in ST.20 for patents);

(f) Recommendation for the presentation of trademark application typed in optical character recognition (OCR) format (as in ST.22 for patents);

(g) Guidelines for issuing corrections, alterations and supplements relating to trademark information (as in ST.50 for patents).

Revision of Existing Standards for Trademarks

(a) Recommended standard code for the identification of different kinds of patent documents (ST.16);

(b) Recommendation for the coding of headings of announcements made in official gazettes (ST.17);

(c) Recommendation for the publication of indexes issued yearly/  
half-yearly/quarterly by industrial property offices (ST.19);

(d) Recommendations for the preparation of name indexes of patent documents  
(ST.20);

(e) Recommendation for the electronic data processing standards (as in ST.30, ST.31,  
ST.32, ST.33, ST.35 and ST.40 for patents).

The attached document divides the WIPO standards into patents and trademarks, and  
suggests ways for improving trademark documents.

4. At the seventh SCIT Plenary meeting held in June 2002, KIPO suggested improving the  
WIPO standards relating to trademarks. KIPO hopes our request for the revision will be dealt  
with at the second SDWG to be held in December 2002. KIPO would like to suggest a new  
SCIT task for dealing with the revision, and KIPO also wishes to take a leading role in that  
task.

[Annex II follows]

## ANNEXII

## REQUEST FOR REVISION OF WIPO STANDARDS RELATING TO TRADEMARKS

Group	Relating to Patents	Relating to Trademarks	Draft Proposal	Note
<u>Group I</u> General Purpose Standard (Patents, Marks and Designs)	Recommendation concerning the minimum data elements required to uniquely identify a patent document (ST.1)		Prepare recommendation concerning the minimum data elements required to uniquely identify a trademark document	E
	Standard manner for designating calendar dates by using the Gregorian calendar (ST.2)	Standard manner for designating calendar dates by using the Gregorian calendar (ST.2)		C
	Recommended standard on two-letter codes for the representation of states, other entities and inter-governmental organizations (ST.3)	Recommended standard on two-letter codes for the representation of states, other entities and inter-governmental organizations (ST.3)		C
	Recommendation for the numbering of published patent documents (ST.6)		Prepare recommendation for the numbering of published trademark documents	E
	Recommendation concerning bibliographic data relating to patents and SPCs (ST.9)	Recommendation concerning bibliographic data relating to marks (ST.60)		P/T
	Recommended standard code for the identification of different kinds of patent documents (ST.16)		Prepare the recommended standard code for the identification of different kinds of <u>Industrial Property Right</u> documents (ST.16) - Add trademark information to ST.16	R
	Guidelines for issuing corrections, alterations and Supplements relating to patent information (ST.50)		Prepare guidelines for issuing corrections, alterations and supplements relating to trademark information	E
		Recommendation concerning standard abbreviation for "Vienna classification" (ST.62)		T
		Recommended search files for trademark searches (ST.64)		T

Group	Relating to Patents	Relating to Trademarks	Draft Proposal	Note
<u>Group II</u> Specific Standards Relating to Official Gazettes or Bulletins	Recommendation on the minimum indexes to be inserted in patent gazettes or published in association with patent gazettes ( <u>ST.11</u> )		Prepare recommendation on the minimum indexes to be inserted in trademark gazettes or published in association with trademark gazettes	E
	Recommendation for the coding of headings of announcements made in official gazettes ( <u>ST.17</u> )	Recommendation for the coding of headings of announcements made in official gazettes ( <u>ST.17</u> )	Add trademark information to paragraph 7 part B (ii) "Letter to identify the type of industrial property right "	C/R
	Recommendation concerning patent gazettes and other patent announcement journals ( <u>ST.18</u> )	Recommendation concerning the content and layout of trademark gazettes ( <u>ST.63</u> )		P/T
	Recommendation for the publication of indexes issued yearly/half-yearly/quarterly by industrial property offices ( <u>ST.19</u> )	Recommendation for the publication of indexes issued yearly/half-yearly/quarterly by industrial property offices ( <u>ST.19</u> )	Add trademark information to ST.19	C/R
	Recommendations for the preparation of name indexes to patent documents ( <u>ST.20</u> )		Prepare recommendations for the preparation of name indexes to <u>Industrial Property Right</u> documents ( <u>ST.20</u> ) - ST.20 is available to trademark documents without change because ST.20 is related to name indexes	C/R

Group	Relating to Patents	Relating to Trademarks	Draft Proposal	Note
<p><u>Group III</u> Specific Standards Relating to patent documents</p>	<p>Published patent documents (ST.10)</p> <ul style="list-style-type: none"> <li>- Format (margins, size) of patent documents (ST.10/A)</li> <li>- Layout of bibliographic data components (ST.10/B)</li> <li>- Presentation of bibliographic data components (ST.10/C)</li> <li>- Guidelines on physical characteristics of patent documents particularly relevant to reproducibility and legibility of such documents (ST.10/D)</li> </ul>		<p>Prepare recommendation for the published trademark documents:</p> <ul style="list-style-type: none"> <li>- Format (margins, size) of trademark documents (ST.10/A)</li> <li>- Layout of bibliographic data components (ST.10/B)</li> <li>- Presentation of bibliographic data components (ST.10/C)</li> <li>- Guidelines on physical characteristics of trademark documents particularly relevant to reproducibility and legibility of such documents. (ST.10/D)</li> </ul>	E
	<p>Guidelines for the preparation of abstracts of patent documents (ST.12)</p>			P
	<p>Recommendation for the inclusion of references cited in patent documents (ST.14)</p>			P
	<p>Guidelines for the wording of titles of inventions in patent documents (ST.15)</p>			P
	<p>Recommendation concerning the reduction of volume of priority documents as filed with industrial property offices (ST.21)</p>			P
<p><u>Group IV</u> Microform</p>	<p>Microform (ST.7)</p>		<p>It is not necessary to make a recommendation on microform for trademark documents because microform is no longer in use.</p>	P

Group	Relating to Patents	Relating to Trademarks	Draft Proposal	Note
<u>Group V</u> Specific Standards Relating to Machine-Readable Forms	Standard recording of International Patent Classification (IPC) symbols on machine-readable records ( <u>ST.8</u> )			P
	Recommendation for the presentation of patent applicationstyped in optical character recognition (OCR) format ( <u>ST.22</u> )		Prepare recommendation for the presentation of trademark applicationstyped in optical character recognition (OCR) format  - How figurative elements of marks should be captured in electronic form relating to size, resolution, format and, in particular, color figurative elements.	E
	Standard for the presentation of nucleotide and amino acid sequence listings in patent applications ( <u>ST.25</u> )			P
	Recommendation for the electronic data processing standards relating to patent documents ( <u>ST.30~ST.40</u> ) - Magnetic tape format for the exchange of data and documents ( <u>ST.30</u> ) - Character sets for the exchange of patent documents ( <u>ST.31</u> ) - Markup of patent documents using SGML ( <u>ST.32</u> ) - Format for data exchange of facsimile information of patent documents ( <u>ST.33</u> ) - Recording of application numbers in electronic form ( <u>ST.34</u> ) - Data exchange of mixed - mode published patent information on MMT ( <u>ST.35</u> ) - Facsimile image of patent documents available on CD-ROM ( <u>ST.40</u> )		Recommendation for electronic data processing standards relating to <u>industrial property right</u> documents ( <u>ST.30~ST.40</u> )  - How to process figurative elements of marks electronically in size, resolution, format and, in particular, color figurative elements.	R

Standard for Trademark: T

Standard for Patent : P

Common standard in patent and trademark : C

Establishment of standard for trademark: E

Revision of existing standard for trademark: R



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