

ANNEX

EXTRACT FROM DOCUMENT SCIT/6/2: "RESTRUCTURING OF THE SCIT"

...

WORKING METHODS

"3. Pending a decision by Member States on the committee structure, a series of general working methods may be considered.

Working Groups

"4. If agreement is reached on the need for a working group it should be constituted on the following basis:

- (i) a request for the creation of a working group could be initiated either by the Secretariat or a Member State;
- (ii) a clear mandate for the group must be agreed by the parent committee in advance of its first meeting; such a document would include an "expiry or review" clause covering the continued existence of the working group and an indication of the professional/technical competencies needed by delegates attending the working group meeting;
- (iii) invitations to attend the working group meeting would include references to the target delegates (as indicated in paragraph (ii), above);
- (iv) no working group meeting would be held in conjunction with a meeting of the convening committee;
- (v) the competence of the convening committee would be to endorse (with minor amendments, if necessary) the recommendations of a working group, if the committee is unable to approve a proposal it would be returned directly to the working group for further consideration; and
- (vi) emphasis will be placed on working by electronic means. Provision of paper documents will be phased out following installation of the WIPO NET connection,<sup>1</sup> and then, paper documentation will only be sent to those Member States with no recognized Internet connectivity (see document SCIT/5/4, Annex 1, on WIPO NET implementation).

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<sup>1</sup> It being noted that any Member State that receives its Internet connectivity via the WIPO NET, and that participates in a WIPO meeting held by electronic means, will have the connection time paid by WIPO in addition to the yearly maximum of the WIPO-funded 360 hours.

Task Forces

“5. To allow for consideration of a specific issue in a dynamic environment a task force could be constituted on the following basis:

(i) a request for the creation of a task force could be initiated either by the Secretariat or a Member State;

(ii) a clear mandate for the task force must be agreed by the convening body (be it the parent committee or a working group) in advance of its first meeting; such a document would include an “expiry or review” clause covering the continued existence of the task force and an indication of the professional/technical competencies needed by delegates attending the task force meeting;

(iii) invitations to participate in the work of the task force would include references to the target delegates (as indicated in paragraph (ii), above);

(iv) the competence of the convening body would be only to endorse (with minor amendments, if necessary) the recommendations of a task force; if the convening body is unable to approve a proposal it would be returned directly to the task force for further consideration; and

(v) emphasis must be placed on working by electronic means (please see paragraph 4(vi), above).”

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[End of Annex and of document]