

## SCIT WORK PROGRAM

*approved by the Standing Committee on Information Technologies*

## TASKS CARRIED OVER FROM THE PCIPI

Task [assigned to]	Description	Next Action
*Task No. 1 [SDWG]	Monitor the changeover to electronic data carriers and update technical guidelines as necessary	Study by IB
Task No. 2 [SDWG]	Elaborate a WIPO standard concerning making patent documents available on mixed-mode CD-ROM	Study by IB
Task No. 3 [SDWG]	Monitor the inclusion of information about entry into the national (regional) phase of published PCT international applications in the EPIDOS/PRS database	EPO's report in SDWG
*Task No. 4 [SDWG]	Consider the need for common field name tags in databases contained in Intellectual Property Digital Libraries	Study by IB
Task No. 5 [SDWG]	Elaborate a WIPO standard which provides guidance to industrial property offices for issuing, in machine-readable form, industrial property gazettes and other similar publications	Study by IB
*Task No. 6 [SDWG]	Revise WIPO Standards ST.30, ST.31, ST.32, ST.33, ST. 35 and ST.40	Report by Task Force in SDWG/1
*Task No. 7 [SDWG]	(a) Revise WIPO Standard ST.14 to cover references obtained from the Internet and used as citations  (b) Investigate whether supplementary correction codes should be included as a further data element under paragraph 11(a) of WIPO Standard ST.14	IB's proposal prior to SDWG/1

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Notes: The Tasks indicated by an asterisk are considered of urgent priority.  
 IB: International Bureau  
 TF: Task Force  
 IIWG: Information Infrastructure Working Group  
 SDWG: Standards and Documentation Working Group  
 ISWG: Information Security Working Group

Task [assigned to]	Description	Next Action
Task No. 8 [SDWG]	Study the use of optical disc systems as mass storage media for industrial property information	Study by IB
Task No. 9 [IB]	Collect information concerning the stability in the long term of digital optical discs and the security of supply of information recorded thereon	Study by IB
*Task No. 10 [SDWG]	Monitor the development of electronic filing of patent and trademark applications and, where appropriate, elaborate a WIPO Standard, and provide developing countries with technical assistance in this area	Report in SCIT/2
*Task No. 11 [SDWG]	Monitor the development of the trilateral standards related to machine-readable data and receive a report from the Delegations of the European Patent Office, the Japanese Patent Office and the United States Patent and Trademark Office at each meeting	Report in SCIT/2
Task No. 12 [SDWG]	Promote the exchange of information related to the development of automation of trademark information	Report in SCIT/2
Task No. 13 [SDWG]	Elaborate a WIPO Standard for the electronic exchange between offices of information relating to trademark applications and registrations	Study by IB
Task No. 14 [SDWG]	Prepare a recommendation on how figurative elements of marks should be captured in electronic form and how they should be displayed on visual display units (VDUs)	Study by IB
Task No. 15 [SDWG]	Prepare minimum technical standards for trademark search systems online or on CD-ROM	Study by IB
Task No. 16 [SDGW]	Study the consequences of electronic filing on the production of certified office copies with particular reference to those used for priority purposes	Study by IB
Task No. 17 [SDWG]	Study the practical questions associated with downloading in the context of library use	Study by IB

Task [assigned to]	Description	Next Action
Task No. 18 [IB]	Collect and distribute Annual Technical Reports on Patent, Trademark and Industrial Design Information Activities of the SCIT members (ATR/PI, ATR/TM, ATR/ID)	Publication by IB
Task No. 19 [IB]	Monitor the development of, and report to the appropriate body on, WIPO publications on CD-ROM	Report in SCIT/2
Task No. 20 [IB]	Report on activities of WIPO in respect of: <ul style="list-style-type: none"> <li>(a) updating the <i>Handbook on Industrial Property Information and Documentation</i></li> <li>(b) the collection of Industrial Property Statistics</li> <li>(c) the Journal of Patent Associated Literature (JOPAL)</li> <li>(d) the List of Periodicals Established under PCT Rule 34.1(b)(iii)</li> </ul>	Report in SCIT/2
Task No. 21 [IB]	Update the study relating to the provision by an industrial property office of a Web site and conduct a survey of the intentions of industrial property offices in respect of making searchable industrial property information available on the Internet	Update by IB

NEW TASKS:

Task [assigned to]	Description	Next Action
*Task No. 22 [IIWG]	Oversee the establishment and operation of the WIPO Global Information Network	Report by IB for SCIT/2 and IIWG/1
*Task No. 23 [IIWG]	Undertake pilot projects to evaluate viable, cost-effective and user-friendly solutions for the streamlining and automation of intellectual property administration functions, in particular, those solutions most suitable for small intellectual property offices	Work by IB
*Task No. 24 [IIWG]	Provide small intellectual property offices in developing countries with the minimum hardware and software necessary for Internet access	Work by IB
Task No. 25 [SDWG]	Elaborate new standards, when necessary, for the exchange of intellectual property data on the network	Proposal by IB with Task Force
Task No. 26 [SDWG]	Recommend a coordinated information dissemination policy regarding intellectual property information on the network	Study by IB
Task No. 27 [ISWG]	Identify technical issues in relation to the exchange of unpublished data and undertake pilot projects to find viable technical solutions	Study by IB
Task No. 28 [ISWG]	Study the potential of electronic commerce, its infrastructure and the usage of tools therefor by intellectual property offices	Study by IB
Task No. 29 [IB]	Provide intellectual property offices in developing countries with training necessary for the use of the Global Information Network in its applications	Preparatory work by IB
*Task No. 30 [IB]	Undertake pilot projects to start, and where in existence, expand the Intellectual Property Digital Libraries	Work by IB
*Task No. 31 [IB]	Assist small intellectual property offices in acquiring CD-ROMs to enhance accessing search of patent information	Work by IB

Task [assigned to]	Description	Next Action
Task No. 32 [IB]	Develop reference resources useful for intellectual property offices to be made available on the network	Procurement by IB
Task No. 33 [IB]	Undertake pilot projects to facilitate the WIPO Worldwide Academy initiatives	Preparatory work by IB
Task No. 34 [IB]	Undertake pilot projects to use Internet-based communication tools for task forces and adoption of a meeting report	Work by IB
*Task No. 35 [IIWG and TF]	<p>Assist the International Bureau in preparing the Request for Proposals for the Global Information Network including, in particular:</p> <p>(a) Assessment of technical requirements to provide network services for the intellectual property offices in the light of their existing information infrastructure determined through a technical inventory</p> <p>(b) Establishment of technical requirements for data exchange between intellectual property offices, including the exchange of unpublished data, by means of a survey of the needs of the intellectual property offices for such exchange</p>	Report by IB
Task No. 36 [IB]	Monitor and participate in relevant Internet and information technology standard-setting bodies	Work by IB

[End of Annex IV and of document]