

■ **ePCT for New Users (Part I)**  
**<https://pct.wipo.int>**



# Content

- WIPO Account
- Strong Authentication Methods
- ePCT-Filing
- ePCT HELP

# NEW USERS

## STEP BY STEP PROCESS FOR APPLICANTS

1

### CREATE A WIPO ACCOUNT

A single WIPO Account gives access to many of WIPO's online services.

Note: a WIPO account may belong only to an individual, not to a group or organization.

[Learn More](#)

2

### SET UP STRONG AUTHENTICATION

Once you are logged in to your WIPO account, set up strong authentication.

Strong authentication is required to access confidential data and documents in ePCT and to file new applications.

[Learn More](#)

3

### ACCESS FULL SUITE OF ePCT FUNCTIONS

Now that you are able to login to ePCT with strong authentication, you can benefit from the all the functions available.

[Learn More](#)

4

### SHARE ACCESS RIGHTS THROUGH eHANDSHAKES

eHandshake functionality allows different users to connect their WIPO Accounts and share access rights to their PCT applications.

[Learn More](#)

# ePCT Introduction

- ePCT is WIPO's online platform that provides PCT services for both applicants and IP Offices
- URL: <https://pct.wipo.int>
- Recommended internet browsers:
  - Mozilla Firefox
  - Google Chrome
- Secure and direct interaction with PCT applications maintained by the IB
- Sign in with or without strong authentication

# Create a WIPO Account

- A single WIPO Account gives access to many of [WIPO's online services](#)
- WIPO Accounts must be in the name of individuals
  - An e-mail address can be associated with one account only
- Minimum number of characters for the username is four
  - Cannot contain non-Latin alphabet, blank space or any special characters
- WIPO Account must be confirmed – click on link received by e-mail

# ePCT without Strong Authentication

- Limited functionalities
- Upload documents and send ePCT messages only to the IB
- 3 online actions
  - Rule 92bis change request for published IAs only
  - Article 19 amendments
  - Third Party Observation

# Strong Authentication Methods

- Additional authentication step
- Best practice for ePCT users is to register an App or a phone for OTP (one-time password)
- Set up at least two strong authentication methods
- Strong authentication methods
  - App for OTP
  - SMS for OTP
  - WIPO digital certificate / EPO smart card

# Create a New IA

- Available with 77 ROs
  - Direct filing with 74 ROs
  - Two-steps process with RO/US, RO/IL, RO/CA
- Best-in-class validation of data against the electronic processing system of the IB
- Fill in the screens in the order in which they appear to benefit from re-use of certain data
- More detailed information on ePCT-Filing at <https://www.wipo.int/pct/en/epct/learnmore.html?N=567>



# File View

- Shortcut links for navigating to each section
- DATA: All bibliographic data, target publication date + front page preview

WIPO IP PORTAL MENU ePCT [DEMO] HELP JOHN SMITH WIPO

GENEVA FEB 17, 2022 9:39 AM CET

DATA DOCUMENTS FEES ACTIONS ACCESS RIGHTS TIMELINE NATIONAL PHASE HISTORY SEND EPCT MESSAGE

**D-EPCT-FILING-RO-IB PCT/IB2022/040040** Close

Warning: Hello ready for reviewing the IA

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Title [EN] SAMPLE APPLICATION		

- ▶ DATA
- ▶ DOCUMENTS
- ▶ FEES
- ▶ ACTIONS
- ▶ ACCESS RIGHTS
- ▶ TIMELINE
- ▶ NATIONAL PHASE
- ▶ HISTORY

# ePCT HELP (1)

- Use the 'HELP' in the navigation bar

<https://www.wipo.int/pct/en/epct/support.html>

**WIPO | ePCT** PCT eSERVICES HELP

Type a word or phrase Search

## ePCT

- ePCT for applicants and third parties [web page]
- What's new in ePCT for applicants ?
- Getting started
- Advantages signing-in with strong authentication
- Sign-in without strong authentication
- General features
- Workbench
- eOwnership
- eHandshakes and Access Rights
- External signature
- ePCT Filing
- Actions
- What should I do...?
- Office Profiles
- Time limits for entering the national/regional phase

## ePCT FOR AUTHORITIES AND IP OFFICES

- ePCT web page for Authorities and IP Offices
- What's New for IP Offices?
- Getting started for IP Offices
- User Guide for IP Offices
- ePCT Video Tutorials for IP Offices
- FAQ for IP Offices
- Offices accepting documents electronically via ePCT
- Offices using the IB's eSearch Copy procedure
- IPEAs accepting Chapter II Demands directly via ePCT

## WEBINARS, VIDEOS AND TRAINING

- Free of charge ePCT training
- ePCT webinar recordings
- ePCT Video Tutorials for Applicants
- Videos
- Try ePCT in DEMO mode
- PCT Newsletter - ePCT related 'Practical Advice' and other articles on Rule 92bis changes, color drawings, document upload, fax service etc.
- Further PCT training and information
- PCT homepage - PCT Applicant's Guide, PCT Newsletter, Fees etc.
- Recorded webinar from Carl Oppedahl on 'Learning to be paperless with PCT (Covid-19 issues)'

## CONTACT US

How to contact us

## WIPO ACCOUNT

- Create a WIPO account
- Accounts are individual, not in the name of companies
- I haven't received an e-mail to confirm my WIPO account
- Change WIPO account details
- I forgot my username
- I forgot my password

## STRONG AUTHENTICATION

- ePCT strong authentication methods
- One-time password via SMS
- App for one-time password
- Digital certificates
- Do I still need a WIPO digital certificate?
- Setting up authentication methods in addition to an existing one
- How can I remove a strong authentication method in ePCT ?
- How do I reset my authentication methods if I can no longer sign in with my existing strong authentication option?

## OTHER PCT eSERVICES

- ePCT reference data lookup
- Document conversion & validation tools
- PCT-SAFE software
- DAS
- Third Party Observations
- Contingency upload service

# Selected FAQs Articles

- [Getting started](#)
- [Sign-in without strong authentication](#)
- [Strong authentication methods](#)
- [ePCT-Filing](#)
  - [Filing at RO/IB \(as an example of ePCT-Filing\)](#)
  - [Filing at RO/US using ePCT in combination with EFS-Web](#)

# ePCT HELP (2)

## ■ PCT Customer Support Section

□ Tel: +41-22-338-9523

□ Email: [pct.eservices@wipo.int](mailto:pct.eservices@wipo.int)

□ Live Chat & Web Contact Form available via  
FAQ answers

□ Monday to Friday, 9am-6pm Geneva time

# Thank you!

