

# WIPO



WO/PBC/14/12

ORIGINAL: English

DATE: September 16, 2009

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**WORLD INTELLECTUAL PROPERTY ORGANIZATION**  
GENEVA

## **PROGRAM AND BUDGET COMMITTEE**

**Fourteenth Session**  
**Geneva, September 14 to 16, 2009**

SUMMARY OF RECOMMENDATIONS MADE BY THE PROGRAM AND BUDGET  
COMMITTEE AT ITS FOURTEENTH SESSION HELD FROM  
SEPTEMBER 14 TO 16, 2009

*adopted by the Program and Budget Committee*

1. At its fourteenth session held from 14 to 16 September, 2009, the Program and Budget Committee (PBC) made the following recommendations in respect of the agenda items and the corresponding documents listed below (see the attached agenda of the session, document WO/PBC/14/1).

### AGENDA ITEM 3

INTERIM FINANCIAL STATEMENTS FOR 2008 AND STATUS OF THE PAYMENT OF  
CONTRIBUTIONS AS OF JUNE 30, 2009 (document WO/PBC/14/2)

The Program and Budget Committee recommended to the Assemblies of the Member States of WIPO and of the Unions administered by WIPO, each as far as it is concerned, to take note of the contents of document WO/PBC/14/2.

AGENDA ITEM 4

PROGRAM PERFORMANCE REPORT FOR 2008 (document WO/PBC/14/3)

The Program and Budget Committee recommended to the Assemblies of the Member States of WIPO and of the Unions administered by WIPO, each as far as it is concerned, to approve the contents of document WO/PBC/14/3.

AGENDA ITEM 5

PROPOSED PROGRAM AND BUDGET FOR THE 2010/11 BIENNIUM  
(document WO/PBC/14/4)

The Program and Budget Committee recommended to the Assemblies of the Member States of WIPO and of the Unions administered by WIPO, each as far as it is concerned, the approval of the proposed Program and Budget for the 2010/11 Biennium (WO/PBC/14/4), with the following agreed changes:

- (i) The amendment of program narratives, as requested formally by Delegations, in respect of Programs 5, 8, 9, 14, 16, 17, 18, 20, 27 and 30;
- (ii) An increase in non-personnel resources for Program 8 of 100,000 Swiss francs; for Program 9 of 220,000 Swiss francs; and for Program 30 of 230,000 Swiss francs, with a corresponding decrease in Unallocated resources totaling 550,000 Swiss francs; and
- (iii) A provisional earmarking of 2.3 million Swiss francs to fund the start-up costs and also immediate implementation of Development Agenda projects and coordination mechanism, subject to the approval by the CDIP and the General Assembly. Final budgetary approval of the proposals endorsed by the CDIP will be submitted to the next session of the Program and Budget Committee.

The Program and Budget Committee requested the Secretariat to undertake a review of the budgetary process applied to projects proposed by the CDIP for the implementation of Development Agenda recommendations, with a view to submitting the recommendations of such review to the next regular session of the Program and Budget Committee.

AGENDA ITEM 6

PROCESS FOR THE SELECTION OF EXTERNAL AUDITOR  
(document WO/PBC/14/5)

The Program and Budget Committee recommended to the Assemblies of the Member States of WIPO and the Unions administered by WIPO, each as far as it is concerned to:

- (i) approve the procedure for selection of the External Auditor;
- (ii) establish the Selection Panel by March 2010;
- (iii) authorize the Secretariat to launch the selection process.

AGENDA ITEM 7

REPORT BY THE CHAIR OF THE WIPO AUDIT COMMITTEE  
(oral presentation)

The Program and Budget Committee thanked the Chair of the Audit Committee for his presentation and recommended to the General Assembly to thoroughly examine the recommendations made by the Audit Committee for their implementation.

AGENDA ITEM 8

COMPOSITION OF THE WIPO AUDIT COMMITTEE  
(presentation by the Chair)

The Program and Budget Committee (PBC) recommends to the General Assembly to:

- (i) renew the mandate of all members of the Audit Committee until January 2011;
- (ii) review the process of the rotation and the size of the Audit Committee with a view to agreeing on the relevant changes at its 2010 session;  
and
- (iii) establish a Working Group for the purpose of (ii) above, composed of seven (7) group coordinators, interested Member States, the bureau of the PBC and the Chair of the Audit Committee (or the Vice-Chair, in his absence). The Working Group will submit its recommendation to the next session of the PBC (in 2010) to enable Member States to select the new members of the Audit Committee by December 2010.

AGENDA ITEM 9

REPORT BY THE INTERNAL AUDITOR

(oral presentation)

The Program and Budget Committee took note of the Report by the Internal Auditor.

AGENDA ITEM 12

STATUS OF THE UTILIZATION OF RESERVES

(document WO/PBC/14/8)

The Program and Budget Committee recommended to the Assemblies of the Member States of WIPO and of the Unions administered by WIPO, each as far as it is concerned, to take note of the contents of document WO/PBC/14/8.

AGENDA ITEM 14

PROPOSAL FOR A NEW CONFERENCE HALL

(document WO/PBC/14/10)

The Program and Budget Committee recommended to the Assemblies of the Member States of WIPO and of the Unions administered by WIPO, each as far as it is concerned, to:

- (i) take note of the proposed New Conference Hall Project as described in document WO/PBC/14/10 (in paragraphs 30 to 38 and Annex II) and in the Architect brochure referred to in paragraph 4;
- (ii) take note of the estimated total cost of 64.2 million Swiss francs, noting that an amount of 4.2 million Swiss francs was already approved by the Assemblies on December 12, 2008, for “Phase One”, as outlined in paragraph 52 and as set forth in Annex IV;
- (iii) consider the proposal to authorize the Secretariat to use, if and when necessary, a Provision for Miscellaneous and Unforeseen in the amount of 4 million Swiss francs, as outlined in paragraph 53 and as set forth in Annex IV;
- (iv) consider the proposal to approve the remaining financing of the Project through an appropriation of 24 million Swiss francs from the WIPO reserves and a commercial loan in the amount of 40 million Swiss francs, as outlined in paragraphs 56 to 58;

(v) take note of the management structure, control and audit proposed for the Project, as outlined in paragraphs 42 to 49; and

(vi) take note of the indicative timetable for the Project, as referred to in paragraph 41 and as set forth in Annex III.

2. The remaining Agenda items will be transmitted directly to the Assemblies of the WIPO Member States for their consideration.

3. The full report of the fourteenth session of the PBC, for approval in accordance with the established practice, will be produced in due course.

[Annex follows]

**WIPO**



**WO/PBC/14/1**

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## **PROGRAM AND BUDGET COMMITTEE**

**Fourteenth Session**  
**Geneva, September 14 to 16, 2009**

### AGENDA

*adopted by the Program and Budget Committee*

1. Opening of the session
2. Adoption of the agenda  
See the present document.
3. Interim Financial Statements for 2008 and Status of the Payment of Contributions as of June 30, 2009  
see document WO/PBC/14/2.
4. Program Performance Report for 2008  
see document WO/PBC/14/3.
5. Proposed Program and Budget for the 2010/11 Biennium  
see document WO PBC/14/4.
6. Process for the Selection of External Auditor  
see document WO/PBC/14/5.
7. Report by the Chair of the WIPO Audit Committee  
oral presentation.

8. Composition of the WIPO Audit Committee  
presentation by the Chair.
9. Report by the Internal Auditor  
oral presentation.
10. Progress Report on the Implementation of IT Modules to Establish Compliance with the  
New Financial Regulations and Rules and International Public Sector Accounting Standards  
(IPSAS)  
See document WO/PBC/14/6.
11. Proposal for Revision of the Financial Regulations and Rules  
see document WO/PBC/14/7.
12. Status of the Utilization of Reserves  
see document WO/PBC/14/8.
13. Progress Report on the New Construction Project  
see document WO/PBC/14/9.
14. Proposal for a New Conference Hall  
see document WO/PBC/14/10.
15. Progress Report on the Security Project  
see document WO/PBC/14/11.
16. Adoption of the report
17. Closing of the session

[End Annex and of document]