

WIPO



CRNR/DC/INF.1

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WORLD INTELLECTUAL PROPERTY ORGANIZATION
GENEVA

**DIPLOMATIC CONFERENCE
ON
CERTAIN COPYRIGHT AND NEIGHBORING RIGHTS QUESTIONS**

Geneva, December 2 to 20, 1996

GENERAL INFORMATION

Document prepared by the International Bureau

1. VENUE AND ROOM ARRANGEMENTS
2. HOURS OF MEETINGS
3. INTERPRETATION
4. PREPARED SPEECHES
5. ADMISSION BADGES
6. TELEPHONE AND COMMUNICATIONS
7. INFORMATION AND REGISTRATION DESK
8. DOCUMENTS COUNTER
9. PUBLICATIONS
10. TRAVEL
11. PUBLIC TRANSPORT
12. TAXIS
13. PARKING
14. FACILITIES OFFERED AT OR BESIDE THE CONFERENCE CENTER

1. VENUE AND ROOM ARRANGEMENTS

Venue: International Conference Center of Geneva (CICG),
15, rue de Varembé,
1211 Geneva

Rooms:

- Plenary and Main Committee I: Conference Room I, Level H
- Main Committee II: Conference Room II, Level F
- Credentials Committee: Room IV, Level F
- Drafting Committee: Room III, Level F

2. HOURS OF MEETINGS

Opening session: Monday, December 2, 1996 at 10 a.m.

Sessions schedule:

10 a.m. to 1 p.m. and 3 to 6 p.m. (unless otherwise announced)

3. INTERPRETATION

Simultaneous interpretation is provided in Arabic, Chinese, English, French, Russian and Spanish, the languages being identified on the control switch as follows:

1. English
2. French
3. Spanish
4. Russian
5. Chinese
6. Arabic
7. Speakers' language

4. PREPARED SPEECHES

The task of the Secretariat, in particular of the interpreters, would be greatly facilitated if Speakers could hand a copy (even handwritten) of their statement to the Conference Officer. This would also be very useful for the preparation of the minutes.

5. ADMISSION BADGES

Admission badges are issued to participants at the time of registration, at the registration desk. Participants are requested to wear their badges when they enter and are in the Conference Center.

6. TELEPHONE AND COMMUNICATIONS

The Telecommunications Center, situated on level E of the Conference Center, is open during meetings hours for local and international calls, fax and telex.

Outside meetings hours, calls can also be made from public telephones at the Post Office and around the Conference Center with the use of tax cards, available from the Post Office.

All incoming communications should be made to the following numbers:

- Telecommunication Center:

Tel: (41-22) 734 2800, Fax: (41-22) 733 5622, Telex: CH 423 151

- WIPO reception desk: (41-22) 791 9411 and 791 9413.

7. INFORMATION AND REGISTRATION DESK

The WIPO reception desk is situated in the main entrance lobby of the Conference Center. This desk will function for information and registration as from Sunday, December 1, 1996, from 3 to 6 p.m.

Telephone: (41-22) 791 9411 and 791 9413.

8. DOCUMENTS COUNTER

The WIPO documents counter is open in the main entrance lobby of the Center, as from the afternoon of Sunday, December 1, 1996. Each delegation has a pigeon hole in its name, where documents will be regularly distributed.

9. PUBLICATIONS

WIPO publications on copyright and neighboring rights questions are on display and for sale at the WIPO reception desk.

10. TRAVEL

A representative of the Kuoni Travel Agency is present to assist delegates from 9.30 to 11.30 a.m. Monday to Friday, in office 131 (level J) of the Conference Center. For any particular request, Kuoni has an office at WIPO headquarters, open from 9 a.m. to 12.30 p.m. and from 1.30 to 5 p.m. Monday to Friday.

11. PUBLIC TRANSPORT

Buses to and from Geneva city center and the railway station stop at the “rue de Vermont” very near the Conference Center (bus line 5) “avenue Giuseppe Motta” outside the ITU tower (bus lines 8, 11, 14) and “place des Nations”(bus lines 8, 18, F, V and Z) (see map attached).

12. TAXIS

The nearest taxi rank is situated on chemin Louis-Dunant (see map attached). Taxis can be called by dialing 320 2202 or 320 2020.

13. PARKING

No parking is allowed in the vicinity of the Conference Center. The roundabout in front of the main entrance of the Conference Center may be used only for unloading and loading passengers.

Chauffeur-driven official cars should not remain parked in the vicinity of the entrance to the Conference Center, but to leave the area and return only just before the expected end of the meeting.

Entry cards giving free access to the underground garage “Parking des Nations” are at the disposal of delegations. These cards can be collected from the WIPO reception desk at the Conference Center, as from Monday, December 2, 1996. Delegates wishing to use the “Parking des Nations” will be asked for a deposit of SF 50.00 upon receipt of the entry card. This amount will be refunded upon return of the card. Delegations are requested to return these entry cards to the WIPO reception desk at the Conference Center by Friday, December 20, 1996, at the latest.

14. FACILITIES OFFERED AT OR NEAR THE CONFERENCE CENTER

a) Computer facilities

Personal computers with text processor (MS Word 6) and access to Internet (Netscape) is at the disposal of Delegations during working hours, on level E of the Conference Center.

b) Postal service

There is a Post Office on the ground floor of the Conference Center.

Hours: 7.30 a.m. to 12 p.m.

1.45 p.m. to 6 p.m. (Monday to Friday)

Telephone: 734 2883

c) Bank

An office of the Union Bank of Switzerland (UBS) is located next to the Post Office, on the ground floor of the Conference Center.

Hours: 8 a.m. to 4.30 p.m. (Monday to Friday)

Telephone: 733 7525

An office of the Swiss Bank Corporation (SBS) is situated across the street from the Conference Center at 17 chemin Louis-Dunant.

Hours: 8 a.m. to 4.30 p.m. (Monday to Friday)

Telephone: 918 2611

d) Cloakroom

A self-service cloakroom, situated in the main entrance hall of the Conference Center, is available for the use of participants. The area is unattended, and WIPO can take no responsibility for loss or theft.

e) Coffee bars, cafeteria, restaurant at the Conference Center

Coffee bars: open from 8 a.m. to 6 p.m.

Cafeteria: open from 11.30 a.m. to 3 p.m.

Restaurant: open from 11.30 a.m. to 3 p.m.

f) News-stand

A news-stand and tobacconist is open during meeting hours (Level F).