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## **Committee on WIPO Standards (CWS)**

**Thirteenth Session**  
**Geneva, November 10 to 14, 2025**

ANNOTATED DRAFT AGENDA

*Document prepared by the Secretariat*

## BACKGROUND

The Committee on WIPO Standards (CWS) was established in 2009 to serve as a forum to adopt new or revised WIPO Standards, policies, recommendations and statements of principle relating to intellectual property data, global information system related matters, information services on the global system, data dissemination and documentation. Further information on the CWS is available on the website at: <https://www.wipo.int/en/web/cws> .

The Committee meets annually, and its thirteenth session will be held at WIPO Headquarters, Geneva, in a hybrid format from November 10 to 14, 2025.

The present document provides basic background, relevant activities to be undertaken and expected outcomes from this CWS session for each of the draft agenda items proposed in document CWS/13/1 Prov. All of the documents referenced within this document, including the draft agenda and tentative schedule referenced below, are available on the thirteenth session of the CWS meeting page: [https://www.wipo.int/meetings/en/details.jsp?meeting\\_id=86450](https://www.wipo.int/meetings/en/details.jsp?meeting_id=86450) .

A tentative schedule for the thirteen session of the CWS is provided as document CWS/13/INF/2 Prov. The tentative schedule is indicative, and the Chair may propose changes to the timing of discussions on particular agenda items, as and when needed. These changes will be announced during the plenary session.

For information on the previous session of the CWS and the agreements reached at that session, refer to the meeting report of the twelfth session of the CWS, which is available on the meeting page at: [https://www.wipo.int/edocs/mdocs/cws/en/cws\\_12/cws\\_12\\_29.pdf](https://www.wipo.int/edocs/mdocs/cws/en/cws_12/cws_12_29.pdf) .

Registered participants will receive instructions by email for how to connect to the online session. The discussions at this session will be webcasted and recordings will be uploaded at: <https://webcast.wipo.int/home> .

ANNOTATED DRAFT AGENDA

**Agenda item 1:** Opening of the session: Welcoming remarks by the Assistant Director General and the Secretariat

**Agenda item 2:** Election of the Chair and two Vice-Chairs, for the fourteenth and fifteenth sessions

**Agenda item 3:** Adoption of the agenda of the thirteenth session

Refer to: [https://www.wipo.int/edocs/mdocs/cws/en/cws\\_13/cws\\_13\\_1\\_prov.pdf](https://www.wipo.int/edocs/mdocs/cws/en/cws_13/cws_13_1_prov.pdf)

**Agenda item 4: Progress reports by CWS Task Forces**

**Agenda item 4(a):** Report on Task No. 41 by the XML4IP Task Force

Refer to: [https://www.wipo.int/edocs/mdocs/cws/en/cws\\_13/cws\\_13\\_2.pdf](https://www.wipo.int/edocs/mdocs/cws/en/cws_13/cws_13_2.pdf)

Background: Task No. 41 regards the development of the maintenance of WIPO Standards ST.36, ST.66, ST.86 and ST.96, all of which define XML schemas that capture intellectual property data. The Task Force meets monthly to discuss these revisions and has "fast track" approval for revisions to these Standards.

CWS/13 Session: The CWS is invited to note the content of the referenced document.

**Agenda item 4(b):** Report on Task No. 44 by the Sequence Listings Task Force

Refer to: [https://www.wipo.int/edocs/mdocs/cws/en/cws\\_13/cws\\_13\\_3.pdf](https://www.wipo.int/edocs/mdocs/cws/en/cws_13/cws_13_3.pdf)

Background: Task No. 44 regards the maintenance of WIPO Standard ST.26 which provides recommendations for the presentation of nucleotide and or amino acid information in sequence listings in XML format. The current version of WIPO ST.26, version 1.7, was approved at the eleventh session and a new revision, version 2.0, is being presented for consideration and approval at the current session.

CWS/13 Session: The CWS is invited to note the content of the referenced document.

**Agenda item 4(c):** Report on Task No. 47 by the Legal Status Task Force

Refer to: [https://www.wipo.int/edocs/mdocs/cws/en/cws\\_13/cws\\_13\\_4.pdf](https://www.wipo.int/edocs/mdocs/cws/en/cws_13/cws_13_4.pdf)

Background: Task No. 47 regards the maintenance of the WIPO Standards ST.27, ST.61 and ST.87, which are related to legal status information. All three of these Standards were updated at the last session of the CWS to improve the captured supplementary data and to ensure that these Standards were aligned in terms of their content.

CWS/13 Session: The CWS is invited to note the content of the referenced document and decide whether to approve the proposed new Task description.

**Agenda item 4(d):** Report on Task No. 50 by the Part 7 Task Force

Refer to: [https://www.wipo.int/edocs/mdocs/cws/en/cws\\_13/cws\\_13\\_5.pdf](https://www.wipo.int/edocs/mdocs/cws/en/cws_13/cws_13_5.pdf)

Background: Task No. 50 regards the management of updates to Part 7 of the WIPO Handbook on Intellectual Property Information and Documentation (or the

"WIPO Handbook"). Part 7 of the WIPO Handbook provides examples and IP offices' practices, in relation to WIPO Standards.

CWS/13 Session: The CWS is invited to decide on an approval method, and associated template, for the update of Part 7 section 7.3.2 and approve the revised survey questionnaire on citation practice. The CWS is also invited to verify the published contents of Part 7.2.6 and Part 7.2.7.

**Agenda item 4(e):** Report on Task No. 52 by the Public Access to Patent Information Task Force

Refer to: [https://www.wipo.int/edocs/mdocs/cws/en/cws\\_13/cws\\_13\\_6.pdf](https://www.wipo.int/edocs/mdocs/cws/en/cws_13/cws_13_6.pdf)

Background: Task No. 52 regards the provision of recommendations for systems which provide access to patent information published by patent offices. Since the last session of the CWS, the Public Access to Patent Information (PAPI) Task Force has been working on a proposal to update Part 6.1 of the WIPO Handbook, which provides recommendations on the minimum content that should be provided on IP office websites.

CWS/13 Session: The CWS is invited to note the content of the referenced document and decide whether to approve the discontinuation of both Task No.52 and the PAPI Task Force.

**Agenda item 4(f):** Report on Task No. 55 by the Name Standardization Task Force

Refer to: [https://www.wipo.int/edocs/mdocs/cws/en/cws\\_13/cws\\_13\\_7.pdf](https://www.wipo.int/edocs/mdocs/cws/en/cws_13/cws_13_7.pdf)

Background: Task No. 55 regards the development of a set of recommendations which advise IP offices on how to provide better "quality at source" customer names. Many Offices experience issues with duplicated customer names appearing in their databases. A workshop was held in May 2025 to discuss the need for customer name cleaning and to collect feedback from IP offices and IP industry on the proposed draft standard. The Task Force has finalized a set of recommendations which is being presented at the current session as draft standard WIPO Standard ST.93.

CWS/13 Session: The CWS is invited to note the content of the referenced document and decide whether to approve the proposed new Task description.

**Agenda item 4(g):** Report on Tasks No. 56 and No. 64 by the API Task Force

Refer to: [https://www.wipo.int/edocs/mdocs/cws/en/cws\\_13/cws\\_13\\_8.pdf](https://www.wipo.int/edocs/mdocs/cws/en/cws_13/cws_13_8.pdf)

Background: Task No. 56 regards the maintenance of WIPO Standard ST.90, which provides recommendations for the processing and communication of IP data using Application Programming Interfaces (APIs). Task No. 64 regards the maintenance of WIPO Standard ST.97, which is a set of JSON schemas developed to capture IP data, based on WIPO ST.96. The Task Force has been working on the promotion of the [API Catalog for Intellectual Property](#) and improvements to both of these WIPO Standards and is presenting revisions at the current session.

CWS/13 Session: The CWS is invited to note the content of the referenced document and encourage its Members to test the upgraded XSD2JSON transformation tool.

**Agenda item 4(h):** Report on Task No. 58 by the ICT Strategy Task Force

Refer to: [https://www.wipo.int/edocs/mdocs/cws/en/cws\\_13/cws\\_13\\_9.pdf](https://www.wipo.int/edocs/mdocs/cws/en/cws_13/cws_13_9.pdf)

Background: Task No. 58 regards the implementation of a set of ICT recommendations for IP administration at IP offices and the evaluation and update of these recommendations, as needed. A set of 10 ICT recommendations were approved at the twelfth session of the CWS, and the Task Force is now focused on supporting their implementation. Since the last session, a survey regarding the implementation of the 10 ICT recommendations was conducted with the CWS members. The survey results are provided as a part of document CWS/13/26.

CWS/13 Session: The CWS is invited to note the content of the referenced document.

**Agenda item 4(i):** Report on Task No. 59 by the Blockchain Task Force

Refer to: [https://www.wipo.int/edocs/mdocs/cws/en/cws\\_13/cws\\_13\\_10.pdf](https://www.wipo.int/edocs/mdocs/cws/en/cws_13/cws_13_10.pdf)

Background: Task No. 59 regards the development of a new WIPO standard promoting the use of blockchain technologies in an IP office environment. The Task Force has been working on improving the draft standard since the last session. They note their main challenge is the lack of experience by Offices in the use of this technology, which has hampered their progress in finalizing the standard.

CWS/13 Session: The CWS is invited to note the content of the referenced document.

**Agenda item 4(j):** Report on Task No. 61 by the 3D Task Force

Refer to: [https://www.wipo.int/edocs/mdocs/cws/en/cws\\_13/cws\\_13\\_11.pdf](https://www.wipo.int/edocs/mdocs/cws/en/cws_13/cws_13_11.pdf)

Background: Task No. 61 regards the maintenance of WIPO Standard ST.91, which provides recommendations for the presentation and search of 3D images and 3D models. Since the last session of the CWS, the Task Force has been drafting a new Annex for WIPO ST.91, Annex II, which details methods for searching 3D models. A workshop was held in May 2025 to discuss the practical implementation of 3D models and 3D images in IP systems and the importance of the WIPO Standard ST.91. The Task Force has also conducted a survey questionnaire on the legal framework and publication of 3D models and 3D images for patents, industrial designs and trademarks, and the survey responses have been analyzed.

CWS/13 Session: The CWS is invited to note the content of the referenced document and provide any feedback on the new Annex II.

**Agenda item 4(k):** Report on Task No. 62, 63 and 65 by the Digital Transformation Task Force

Refer to: [https://www.wipo.int/edocs/mdocs/cws/en/cws\\_13/cws\\_13\\_12.pdf](https://www.wipo.int/edocs/mdocs/cws/en/cws_13/cws_13_12.pdf)

Background: Task No. 62 regards the review of paper or image-based WIPO Standards to determine any necessary revisions as well as the development of a set of common requirements for a DOCX2XML converter. Task No. 63 regards the development of a visual representation of WIPO XML Standards for the purposes of publication. Task No. 65 regards the maintenance of WIPO Standard ST.92, which provides the definition of an electronic data package for the purposes of transmitting

a priority document. Since the last session, the Task Force has prepared a proposal for the revision of WIPO ST.92 to define a priority document package for trademark and industrial design priority documents. The Task Force has also prepared a working draft functional specification for a DOCX2XML converter which aims to ensure consistency in how these tools are implemented by Offices.

CWS/13 Session: The CWS is invited to note the content of the referenced document and provide any necessary feedback for the DOCX2XML converter functional specification document.

**Agenda item 4(l): Report on Task No. 66 by the Authority File Task Force**

Refer to: [https://www.wipo.int/edocs/mdocs/cws/en/cws\\_13/cws\\_13\\_13.pdf](https://www.wipo.int/edocs/mdocs/cws/en/cws_13/cws_13_13.pdf)

Background: Task No. 66 regards the maintenance of WIPO Standard ST.37. The Task Force was restarted at the last session of the CWS on Member State request. Now that International Searching Authorities must now produce an authority file compliant with WIPO ST.37 there has been an increased implementation of WIPO ST.37. The Task Force has been working on producing an improved version of the Standard, version 3.0, providing further clarifications and removing inconsistencies in the present version.

CWS/13 Session: The CWS is invited to note the content of the referenced document.

**Agenda item 4(m): Report on Task No. 67 by the IP Data Exchange Task Force**

Refer to: [https://www.wipo.int/edocs/mdocs/cws/en/cws\\_13/cws\\_13\\_14.pdf](https://www.wipo.int/edocs/mdocs/cws/en/cws_13/cws_13_14.pdf)

Background: Task No. 67 regards the review of existing data exchange policies and systems to streamline and create efficiencies and address existing challenges experienced in IP data exchange. Since the last session, the Task Force has been analyzing the survey responses to gather information on IP data exchange practices and challenges experienced by the Task Force Offices. The Task Force has also been working on drafting a set of recommendations for a harmonized framework for IP data exchanges between IP offices, which is presented as a part of document CWS/13/27.

CWS/13 Session: The CWS is invited to note the content of the referenced document.

**Agenda item 5: Development of WIPO Standards**

**Agenda item 5(a): Proposal for a new WIPO Standard supporting the data cleaning of names**

Refer to: [https://www.wipo.int/edocs/mdocs/cws/en/cws\\_13/cws\\_13\\_15.pdf](https://www.wipo.int/edocs/mdocs/cws/en/cws_13/cws_13_15.pdf)

Background: The new draft standard has been under development since the original request to develop a set of recommendations was made back the eighth session of the CWS. After several rounds of improvement, a revised new draft standard was presented for consideration and adoption at the twelfth session. The twelfth session of the CWS asked the Name Standardization Task Force to make it clear why this new standard was needed and to further improve the draft, as needed. A workshop was held in May 2025 to discuss the need for customer name

cleaning, setting out the need for the new WIPO standard and to collect feedback from IP offices and IP industry on the proposed draft standard.

CWS/13 Session: The CWS is invited to consider and adopt a new WIPO standard, WIPO Standard ST.93.

**Agenda item 5(b):** Proposal for the revision of WIPO Standard ST.26

Refer to: [https://www.wipo.int/edocs/mdocs/cws/en/cws\\_13/cws\\_13\\_16\\_rev.pdf](https://www.wipo.int/edocs/mdocs/cws/en/cws_13/cws_13_16_rev.pdf)

Background: WIPO Standard ST.26 provides recommendations for the disclosure of nucleotide and amino acid information as a sequence listing in XML format. This sequence listing forms part of a patent application and is formally considered part of the description. The Standard was last updated at the eleventh session of the CWS and since that time the Sequence Listings Task Force has been working on further improving this version to incorporate two substantive revisions: the removal of the minimum length requirement to allow the optional inclusion of short sequences and the mandatory disclosure of peptoid analogs using specifically defined symbols.

CWS/13 Session: The CWS is invited to consider and approve the proposed revision of WIPO Standard ST.26, as version 2.0. The CWS is also invited to approve both the date of entry into force, as July 1, 2027 and the report of the new version of the Standard to the WIPO General Assembly in 2026 for its global implementation, if approved.

**Agenda item 5(c):** Proposal for the revision of WIPO Standard ST.37

Refer to: [https://www.wipo.int/edocs/mdocs/cws/en/cws\\_13/cws\\_13\\_17\\_rev\\_2.pdf](https://www.wipo.int/edocs/mdocs/cws/en/cws_13/cws_13_17_rev_2.pdf)

Background: WIPO Standard ST.37 provides recommendations for the necessary elements of a patent authority file which is a comprehensive list of patent publications issued by a particular patent authority. This Standard has not been updated for many years as the Authority File Task Force was discontinued at the ninth session of the CWS. The Task Force was restarted at the twelfth session of the CWS and since that time the Task Force has been working on improving the latest version of the Standard, providing clarifications and removing inconsistencies present in the previous version.

CWS/13 Session: The CWS is invited to consider and approve the proposed revision of WIPO Standard ST.37, as version 3.0.

**Agenda item 5(d):** Proposal for the revision of WIPO Standard ST.60

Refer to: [https://www.wipo.int/edocs/mdocs/cws/en/cws\\_13/cws\\_13\\_18.pdf](https://www.wipo.int/edocs/mdocs/cws/en/cws_13/cws_13_18.pdf)

Background: WIPO Standard ST.60 provides a list of Internationally agreed Numbers for the Identification of Data (INID) codes identifying trademark bibliographic data. The Standard was last updated at the seventh session of the CWS. The International Bureau is proposing a revision to WIPO Standard ST.60 to ensure that publications under the Madrid System provide clear and consistent bibliographic data and to improve access to this data.

CWS/13 Session: The CWS is invited to consider and approve the proposed revision of WIPO Standard ST.60.

**Agenda item 5(e):** Proposal for the revision of WIPO Standard ST.90



Refer to: [https://www.wipo.int/edocs/mdocs/cws/en/cws\\_13/cws\\_13\\_19.pdf](https://www.wipo.int/edocs/mdocs/cws/en/cws_13/cws_13_19.pdf)

Background: WIPO Standard ST.90 provides a set of recommendations for developers who are producing APIs which communicate IP data. The Standard was last updated at the eleventh session of the CWS. The API Task Force is proposing a revision to WIPO ST.90 to update obsolete internet industry standards and conventions with up-to-date references, provide certain clarifications for rule descriptions and provide an improved format for Annex I.

CWS/13 Session: The CWS is invited to consider and approve the proposed revision of WIPO ST.90, as version 2.0.

**Agenda item 5(f): Proposal for the revision of WIPO Standard ST.92**

Refer to: [https://www.wipo.int/edocs/mdocs/cws/en/cws\\_13/cws\\_13\\_20\\_rev.pdf](https://www.wipo.int/edocs/mdocs/cws/en/cws_13/cws_13_20_rev.pdf)

Background: WIPO Standard ST.92 provides a set of recommendations for an electronic data package for transmitting priority documents. The first version of the Standard was adopted at the twelfth session of the CWS. Since that time, the Digital Transformation Task Force has been working to extend the scope of the Standard to incorporate trademark and industrial design priority documents. The Task Force prepared and conducted a survey on WIPO Standard ST.92 inviting IP offices to provide information on their implementation plans and the proposed sunset date of July 1, 2027. The results of the analysis of the survey responses are being presented at the current session.

CWS/13 Session: The CWS is invited to consider and approve the proposed revision of WIPO ST.92, as version 2.0. The CWS is also invited to consider and approve the new "sunset date" for the implementation of WIPO ST.92 and a new description for Task No. 65, reflecting the new direction of this Task.

**Agenda item 6: Implementation of WIPO Standards by Offices**

**Agenda item 6(a): WIPO Standard ST.26**

Background: WIPO Standard ST.26 provides recommendations for the disclosure of nucleotide and amino acid information as a sequence listing in XML format. It entered into force on July 1, 2022 at national, regional and international levels, and the latest published version is 1.7. All sequence listings filed as part of a patent application on or after this date must comply with WIPO ST.26.

CWS/13 Session: The CWS is invited to take note of presentations from Offices who will share their implementation experiences and challenges experienced in processing sequence listings compliant with this format.

**Agenda item 6(b): WIPO Standard ST.37**

Background: WIPO Standard ST.37 defines the mandatory data elements for a patent authority file, which can be provided in text or XML format. The latest published version is 2.2. From 2026, International Searching Authorities must provide an authority file compliant with this Standard in order to meet the PCT minimum documentation requirements and be re-certified.

CWS/13 Session: The CWS is invited to take note of presentations from Offices who will share their implementation experiences and challenges experienced in the production of their patent authority files compliant with this format.



**Agenda item 6(c): WIPO Standard ST.96**

Background: WIPO Standard ST.96 is a set of XML schemas for the capturing of IP data and includes schemas for patents, trademarks, industrial designs, geographical indications and copyright orphan works. The latest version is version 9.0, but Offices can implement any of the versions available and different versions in parallel for different IP rights. WIPO ST.96 has been implemented for communications between the International Bureau and the contracting Parties of Hague and Madrid Systems. It is also one of the allowable formats according to the PCT minimum documentation requirements.

CWS/13 Session: The CWS is invited to take note of presentations from Offices who will share their implementation experiences and challenges experienced in the production of WIPO ST.96-compliant XML instances.

**Agenda item 7: Technical assistance and collaboration on global information systems**

**Agenda item 7(a):** Report by the International Bureau on the provision of technical advice and assistance for capacity building to industrial property offices in connection with the mandate of CWS

Refer to: [https://www.wipo.int/edocs/mdocs/cws/en/cws\\_13/cws\\_13\\_21.pdf](https://www.wipo.int/edocs/mdocs/cws/en/cws_13/cws_13_21.pdf)

Background: It was agreed at the fortieth session of the WIPO General Assembly that the Secretariat of the CWS would provide an update on the technical advice and assistance provided by the International Bureau to Member States on IP standards and their implementation (see paragraph 190 of document WO/GA/40/19). This update is provided in the form of an annual report presented to the CWS.

CWS/13 Session: The CWS is invited to note the contents of the report which provides a summary of the International Bureau's activities to support the implementation of WIPO Standards and provide technical advice in 2024.

**Agenda item 7(b): WIPO Standard ST.26 and WIPO Sequence Suite**

Background: WIPO Sequence Suite is a suite of two software tools which support firstly the generation and then the validation of sequence listings compliant with WIPO Standard ST.26 and secondly the validation of sequence listings in XML format. These went live in production in June 2022 and continue to be improved by the International Bureau based on feedback from end users and patent Offices.

CWS/13 Session: The CWS is invited to note the development activities for the WIPO Sequence Suite conducted by the International Bureau since the last session of the CWS, as well as the plans for future development.

**Agenda item 7(c): WIPO Standard ST.37 and Authority File Portal**

Refer to: [https://www.wipo.int/edocs/mdocs/cws/en/cws\\_13/cws\\_13\\_22\\_corr.pdf](https://www.wipo.int/edocs/mdocs/cws/en/cws_13/cws_13_22_corr.pdf)

Background: Since 2019, WIPO ST.37-compliant authority files have been published on the Authority File Portal. Providing these authority files in a centralized location in a standard format allows database administrators to validate their patent collections and ensure they are comprehensive. The International Bureau also publishes a list of guidelines to support the generation of authority files in a consistent manner compliant with the Standard.

CWS/13 Session: The CWS is invited to note the updates to the [Authority File Portal](#) since the last session of the CWS, and plans for future improvements. The CWS is invited to encourage IP offices to contact the International Bureau if they wish to publish their WIPO ST.37-complaint authority file on the Portal.

**Agenda item 7(d):** WIPO Standard ST.90 and API Catalog for Intellectual Property

Background: [The API Catalog for IP](#) provides a centralized list of public-facing APIs developed and maintained by IP offices. Since the last session of the CWS, the International Bureau has improved the catalog by providing the user interface and documentation in the 10 PCT publication languages, integrating OpenSearch and providing an automated function to identify new public APIs for inclusion to the catalog. The International Bureau is also developing a centralized gateway for WIPO public-facing APIs.

CWS/13 Session: The CWS is invited to note the improvements made to the API Catalog for IP by the International Bureau since the last session of the CWS and in particular the development of a centralized gateway. The CWS is also invited to note the implementation experiences of Offices which will be shared under this agenda item.

**Agenda item 7(e):** WIPO Standard ST.92 and WIPO Digital Access Service (DAS)

Background: WIPO Digital Access Service (DAS) is an electronic system which supports the secure exchange of priority documents between participating IP offices. The International Bureau is currently improving the DAS service to implement WIPO ST.92.

CWS/13 Session: The CWS is invited to note the development status of improvements to WIPO DAS and the International Bureau's proposal to incrementally migrate WIPO DAS participating Offices to the upgraded platform during the transition period. The CWS is also invited to note the implementation experiences of Offices which will be shared under this agenda item.

**Agenda item 8: Policies and activities relating to intellectual property (IP) data, information systems and information services**

**Agenda item 8(a):** Results of the first session of WIPO ICT Leadership Dialogue (WILD)

Refer to: [https://www.wipo.int/edocs/mdocs/cws/en/cws\\_13/cws\\_13\\_23.pdf](https://www.wipo.int/edocs/mdocs/cws/en/cws_13/cws_13_23.pdf)

Background: The WIPO ICT Leadership Dialogue (WILD) is an international forum for senior professionals working at IP offices to discuss and engage on topics relating to ICT for IP business and services. This encompasses digital strategies and policies, digital solutions, IP data, and emerging technologies for IP administration and related services. The first WILD session was held in April 2025 and ran for 3 days, each with a particular theme: "Setting the stage for digital transformation", "Harnessing emerging technologies for IP" and "Strengthening global collaboration and digital harmonization").

CWS/13 Session: The CWS is invited to note the results of the first session of WILD.

**Agenda item 8(b):** Proposal for revision of WIPO Handbook Part 6.1 Recommended Content for Intellectual Property Web Sites

Refer to: [https://www.wipo.int/edocs/mdocs/cws/en/cws\\_13/cws\\_13\\_24.pdf](https://www.wipo.int/edocs/mdocs/cws/en/cws_13/cws_13_24.pdf)

Background: Part 6 of the WIPO Handbook provides details on how to access IP information, in particular through IP office websites. At the last session of the CWS, the Public Access to Patent Information (PAPI) Task Force was assigned the task of updating guidance relating to the recommended content for IP websites.

CWS/13 Session: The CWS is invited to consider and approve a proposal for an up-to-date set of guidelines for IP offices to standardize the structure, content and functionality of their websites, as well as the online services they provide.

**Agenda item 8(c):** Update of WIPO Handbook Part 4 PCT Minimum Documentation

Refer to: [https://www.wipo.int/edocs/mdocs/cws/en/cws\\_13/cws\\_13\\_25\\_rev.pdf](https://www.wipo.int/edocs/mdocs/cws/en/cws_13/cws_13_25_rev.pdf)

Background: Part 4 of the WIPO Handbook provides an inventory of the patent collection (Part 4.1) and the non-patent collection (Part 4.2) which is considered to form part of the PCT minimum documentation. From January 1, 2026, when the new PCT Regulations come into force, there will be a new list of patent authorities contributing to PCT minimum documentation as well as utility model documents now optionally being included.

CWS/13 Session: The CWS is invited to note the new proposal for a "digital-first" means of publishing the list of document kinds provided by a patent authority which forms the PCT minimum documentation. The Members of the CWS are also invited to verify the contents of this table before publication.

**Agenda item 8(d):** Implementation of recommendations on information and communication technologies (ICT) for Offices

Refer to: [https://www.wipo.int/edocs/mdocs/cws/en/cws\\_13/cws\\_13\\_26.pdf](https://www.wipo.int/edocs/mdocs/cws/en/cws_13/cws_13_26.pdf)

Background: At the twelfth session of the CWS, a set of 10 ICT recommendations for IP offices proposed by the ICT Strategy Task Force were adopted. Since the last session, the Task Force conducted a survey to determine the degree of adoption of these recommendations by IP offices.

CWS/13 Session: The CWS is invited to note the results of the survey. The CWS is also invited to approve the development of a set of key performance indicators and consider the future of the ICT Strategy Task Force.

**Agenda item 8(e):** Intellectual property data exchange framework and platform

Refer to: [https://www.wipo.int/edocs/mdocs/cws/en/cws\\_13/cws\\_13\\_27.pdf](https://www.wipo.int/edocs/mdocs/cws/en/cws_13/cws_13_27.pdf)

Background: One of the original aims for creating the IP Data Exchange Task Force was to standardize and harmonize how IP data is exchanged between IP offices. Since the last session of the CWS, the Task Force has been sharing their data exchange practices and working on developing a set of recommendations with the goal of achieving a harmonized IP data exchange framework and its use, based on the IP5 data exchange policy. This set of recommendations will ultimately be published as a new WIPO standard, and a working draft is presented for discussion.

CWS/13 Session: The CWS is invited to review the working draft for a harmonized IP data exchange framework and provide comments.

**Agenda item 8(f):** Digitization of intellectual property documentation

Refer to: [https://www.wipo.int/edocs/mdocs/cws/en/cws\\_13/cws\\_13\\_28.pdf](https://www.wipo.int/edocs/mdocs/cws/en/cws_13/cws_13_28.pdf)

Background: The CWS has indicated previously, through participation in relevant Task Forces and in survey responses, that one of their main challenges is the digitization of their IP documentation. One of the major exercises that patent Offices are currently undertaking is preparing their front file to be published in WIPO ST.36 or WIPO ST.96-compliant formats or in text format. Noting these challenges, the International Bureau wishes to support Offices in whatever way possible to ensure the production of high-quality machine-readable IP documentation. In particular, the International Bureau is proposing the development of a set of guidelines for the digitization of IP documentation.

CWS/13 Session: The CWS is invited to approve a survey being conducted with CWS Members to gather information regarding specific challenges experienced by IP offices which can serve as the basis for development of these guidelines. The CWS is also invited to encourage its Members to contact the International Bureau if they require technical assistance in this regard.

**Agenda item 8(g):** Global identifier for natural persons and legal entities

Refer to: [https://www.wipo.int/edocs/mdocs/cws/en/cws\\_13/cws\\_13\\_29.pdf](https://www.wipo.int/edocs/mdocs/cws/en/cws_13/cws_13_29.pdf)

Background: Identifying unique applicants or right holders across jurisdictions is a challenge experienced by many members of the IP community. To investigate potential resolutions for this issue, the CWS established the Name Standardization Task Force in 2017. At the eleventh session of the CWS in 2023, the International Bureau reported the progress of the Global Identifier Pilot project. This pilot project aims to develop a global platform providing a unique identifier for each natural person or legal entity to identify them consistently, accurately and securely across jurisdictions. Since the last session, in light of the feedback received, the International Bureau has decided to shift focus to consider how to harmonize IP right transfer across jurisdictions, which is otherwise known as global assignment. This has long been considered the most interesting use case of the global identifier.

CWS/13 Session: The CWS is invited to note the future direction of this work.

**Agenda item 8(h):** Report on 2024 Annual Technical Reports (ATRs)

Refer to: [https://www.wipo.int/edocs/mdocs/cws/en/cws\\_13/cws\\_13\\_30\\_corr.pdf](https://www.wipo.int/edocs/mdocs/cws/en/cws_13/cws_13_30_corr.pdf)

Background: The Annual Technical Report for Patent, Trademarks and Industrial Designs are sent out by CWS circular each year to gather information from industrial property offices regarding recent developments in IP administration services and industrial property information sources available. Reported information includes publications made available by Offices, promotional activities relating to the use of IP databases and tools and details relating to ICT support for these services and activities. Since 2019, a simplified format has been used to encourage further participation in the survey and at the last session of the CWS, an additional question relating to the use of WIPO Standards was added.

CWS/13 Session: The CWS is invited to note the results of the ATRs and propose any improvements to the existing ATR template questionnaire provided.

**Agenda item 9: CWS Work Program**

Refer to: [https://www.wipo.int/edocs/mdocs/cws/en/cws\\_13/cws\\_13\\_31\\_rev\\_2.pdf](https://www.wipo.int/edocs/mdocs/cws/en/cws_13/cws_13_31_rev_2.pdf)

Background: The CWS Work Program is a list of Tasks managed by the CWS and these Tasks are managed by either a CWS Task Force or by the International Bureau. The Work Program provides a high-level view of the work conducted by the Committee.

CWS/13 Session: The CWS is invited to note the updated CWS work program, based on the conclusions reached by the CWS during this session.

**Agenda Item 10: Summary by the Chair**

Background: The Summary by the Chair provides a high-level summary of the proceedings of a particular session and the outcomes reached. During the final day, the Secretary presents the document and the CWS reviews it paragraph-by-paragraph in order to ensure that it correctly reflects the decisions reached during the session (in English only). Once approved, the document will be published on the thirteenth session of the CWS meeting page in all 6 UN languages.

CWS/13 Session: The CWS is invited to provide any corrections or improvements to the Summary by the Chair document, to ensure it accurately reflects its agreements.

**Agenda Item 11: Closing of the session**

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