



AFRICAN REGIONAL INTELLECTUAL
PROPERTY ORGANIZATION



JAPAN PATENT OFFICE



WORLD
INTELLECTUAL PROPERTY
ORGANIZATION

REGIONAL COURSE

**WIPO-ARIPO/IP/HRE/2/18/INF/1 PROV.
ORIGINAL: ENGLISH
DATE: JULY 5, 2018**

WIPO Patent Drafting Course for the ARIPO Member States and Observer States

organized by
the World Intellectual Property Organization (WIPO)

in cooperation with
the African Regional Intellectual Property Organization (ARIPO)

and with the assistance of
the Japan Patent Office (JPO)

Harare, September 3 to 7, 2018

PROVISIONAL PROGRAM

prepared by the International Bureau of WIPO

Monday, September 3, 2018

8.45 – 9.15 Registration

9.15 – 9.45 Opening Ceremony

Welcome Addresses by:

The Representative of the African Regional Intellectual Property Organization (ARIPO), Harare

Ms. Aida Dolotbaeva, Legal Officer, Patent Law Section, Patent Law Division, World Intellectual Property Organization (WIPO), Geneva

Mr. Kenichi Kasahara, Counsellor, Embassy of Japan in Zimbabwe, Harare

Officiated by the Representative of the ARIPO Academy, ARIPO, Harare

9.45 – 10.00 **Introduction to the Patent Drafting Course**

Facilitator: Ms. Aida Dolotbaeva

10.00 – 10.45 **Topic 1 Overview of the ARIPO Patent System and Procedures**

Speaker: Ms. Flora Mpanju, Head of Substantive Examination, ARIPO

10.45 – 11.00 Coffee Break

11.00 – 12.30 **Topic 2 Legal Requirements for Patentability and Typical Parts of a Patent Application**

Speaker: Mr. James Snaith, Patent Attorney, Kilburn & Strode, London

12.30 – 13.30 Lunch Break

13.30 – 14.15 **Topic 3 Filing a Patent Application: Who, When, Where, What and Why**

Speaker: Ms. Aida Dolotbaeva

14.15 – 15.00 **Topic 4 Introduction and Theory of Patent Claims – Protection of Inventive Concepts**

Speaker: Mr. James Davies, Patent Attorney, Adams & Adams, Pretoria

15.00 – 15.15 Coffee Break

15.15 – 16.15 **Topic 4 (cont'd) Introduction and Theory of Patent Claims – Protection of Inventive Concepts (Practical Exercise)**

Speaker: Mr. James Davies

16.15 – 17.00 **Topic 5 Claim Format and Independent Claims**

Speaker: Mr. Masaharu Kizu, Patent Attorney, SOEI Patent & Law Firm, Tokyo

19.00 – **Reception for all participants and speakers**

Venue:

Tuesday, September 4, 2017

9.00 – 10.00 **Exercise 1 Recap: Structure of Independent Claims Drafting Patent Claims (1)**

Facilitator: Mr. James Snaith

10.00 – 10.15 Coffee Break

10.15 – 11.15 **Topic 6 Dependent Claims**

Speaker: Mr. James Davies

11.15 – 12.15 **Exercise 1 Drafting Patent Claims (1) (cont'd)**

Facilitators: Mr. James Snaith
Mr. James Davies
Mr. Masaharu Kizu

12.15 – 13.15 Lunch Break

13.15 – 15.15 **Exercise 1 Drafting Patent Claims (1) (cont'd)**

Facilitators: Mr. James Snaith
Mr. James Davies
Mr. Masaharu Kizu

15.15 – 15.45 Coffee Break

15.45 – 16.45 **Topic 7 Specific Types of Claims**

Speaker: Mr. Masaharu Kizu

16.45 – 17.00 **Review of Day 2**

Wednesday, September 5, 2017

9.00 – 10.00 **Topic 8 Claim Drafting: Methodologies and Techniques**

Speaker: Mr. James Snaith

- 10.00 – 10.15 Coffee Break
- 10.15 – 12.15 **Exercise 2 Drafting Patent Claims (2)**
Facilitators: Mr. James Snaith
Mr. James Davies
Mr. Masaharu Kizu
- 12.15 – 13.15 Lunch Break
- 13.15 – 14.15 **Exercise 2 Drafting Patent Claims (2)
(cont'd)**
Facilitators: Mr. James Snaith
Mr. James Davies
Mr. Masaharu Kizu
- 14.15 – 15.15 **Topic 9 Drafting Description in relation to Claims (with Examples)**
Speaker: Mr. James Davies
- 15.15 – 15.45 Coffee break
- 15.45 – 16.45 **Exercise 3 Drafting Description**
Facilitator: Mr. Masaharu Kizu
- 16.45 – 17.00 **Review of Day 3**

Thursday, September 6, 2017

- 9.00 – 10.00 **Topic 10 Common Pitfalls in Patent Drafting:
Lessons from the Exercises**
Speaker: Mr. James Snaith
- 10.00 – 10.15 Coffee Break
- 10.15 – 12.15 **Exercise 4 Drafting Patent Claims (3)**
Facilitators: Mr. James Snaith
Mr. James Davies
Mr. Masaharu Kizu
- 12.15 – 13.15 Lunch Break
- 13.15 – 13.45 **Exercise 5 Drafting a Patent Application – Introduction and Recap**
Facilitator: Mr. James Davies

15.15 – 15.30 Coffee Break

15.30 – 15.45 **Information about future events**

Facilitator: Ms. Aida Dolotbaeva

15.45 – 16.15 **Review and Evaluation Session – Conclusion of the Workshop**

All participants and speakers

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