

CURRENT ACCOUNT AT WIPO

PAYING MADRID SYSTEM FEES TO MANAGE OR RENEW AN INTERNATIONAL TRADEMARK REGISTRATION

Hey there!

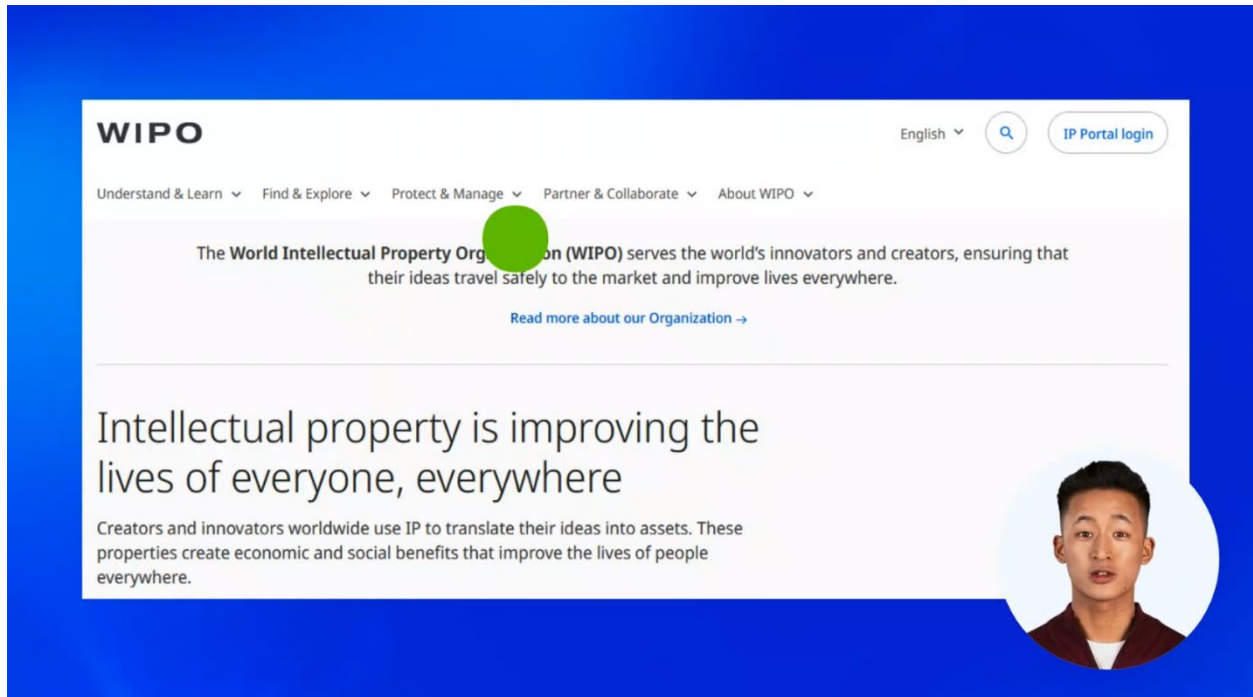
Welcome to our tutorial.

In this video you will learn how to pay fees to manage or renew your international trademark registration using a Current Account at WIPO.

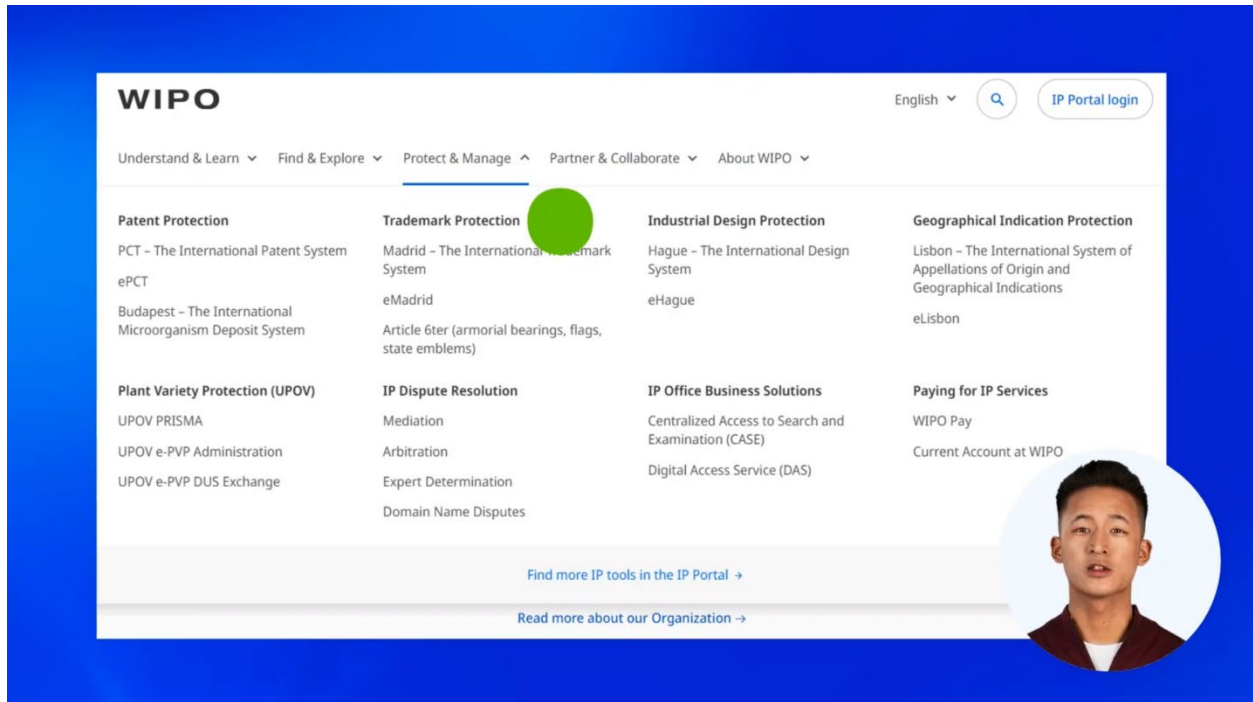
First, make sure that you have enough funds in your Current Account at WIPO before you make a payment.

Now let's get started!

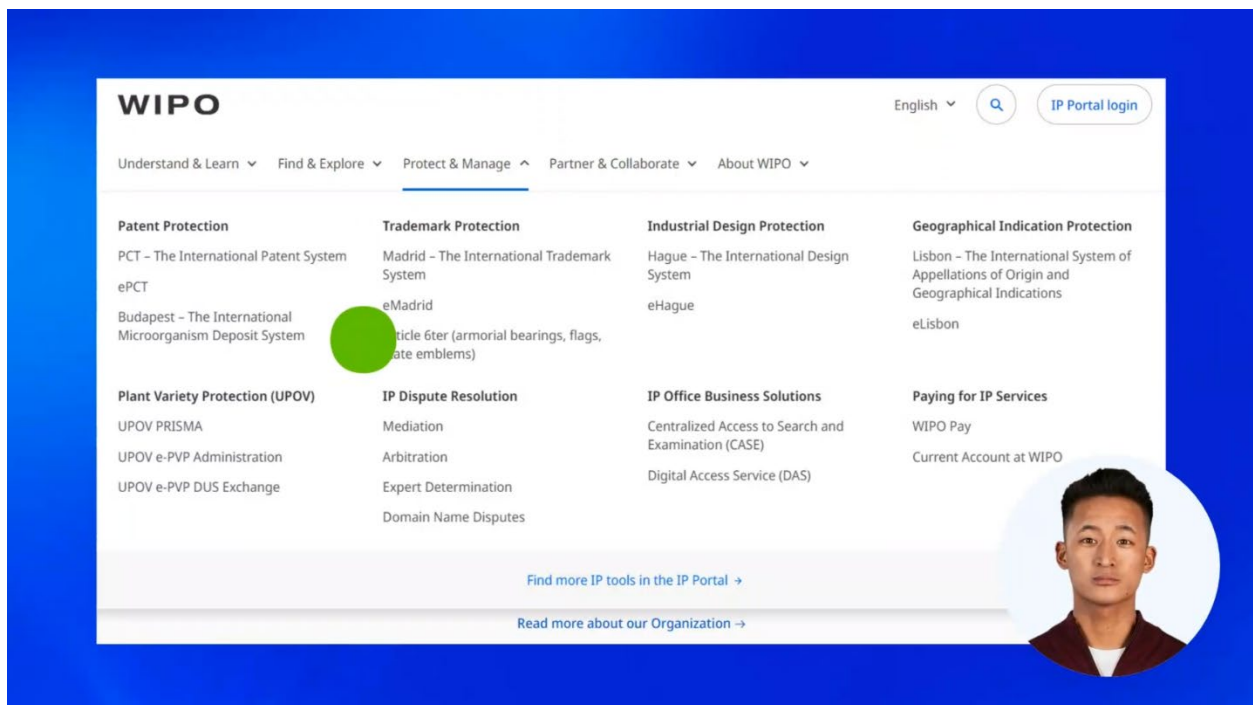
Go to WIPO's official website and click on "Protect and Manage".



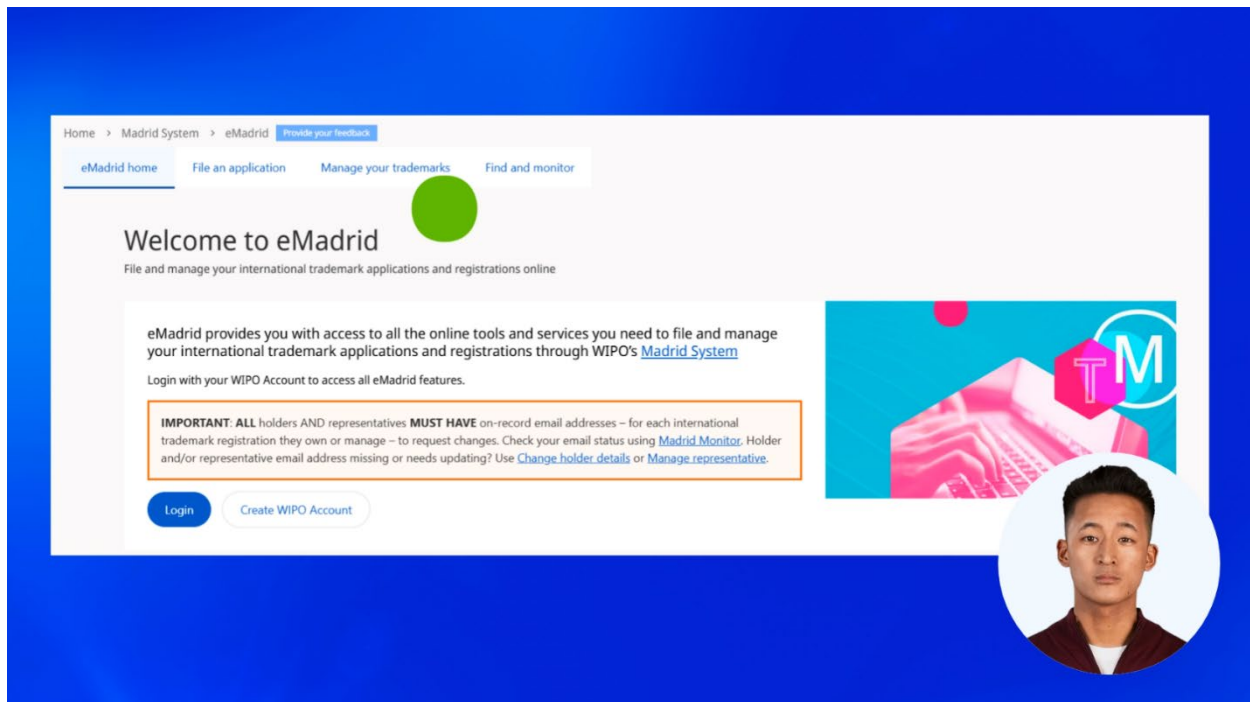
A menu will open. Find the menu titled "Trademark Protection".



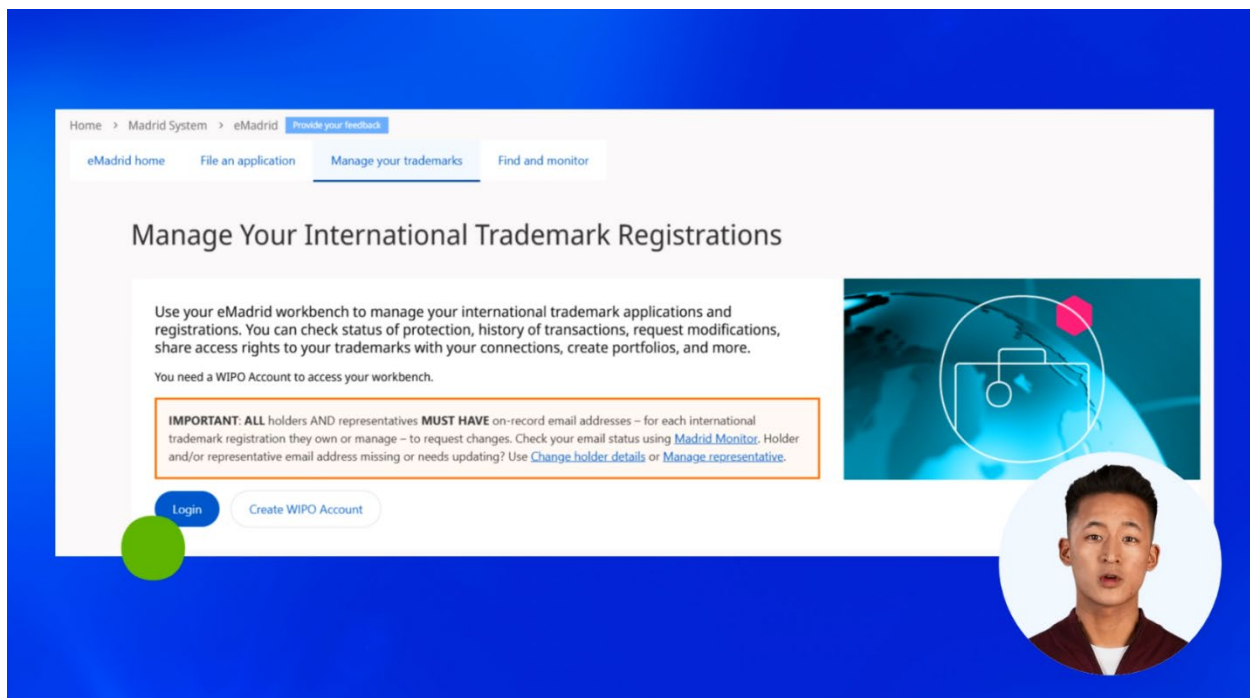
Click on "eMadrid".



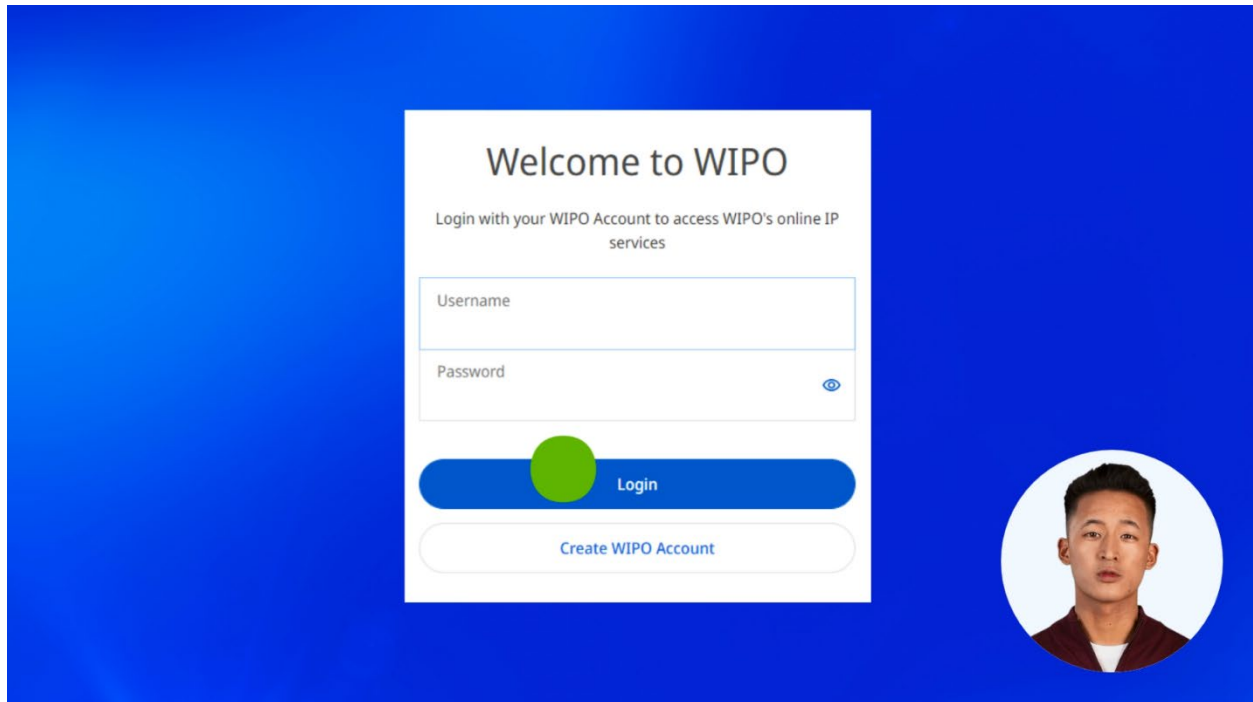
Select "Manage your trademarks".



And then choose "Login".



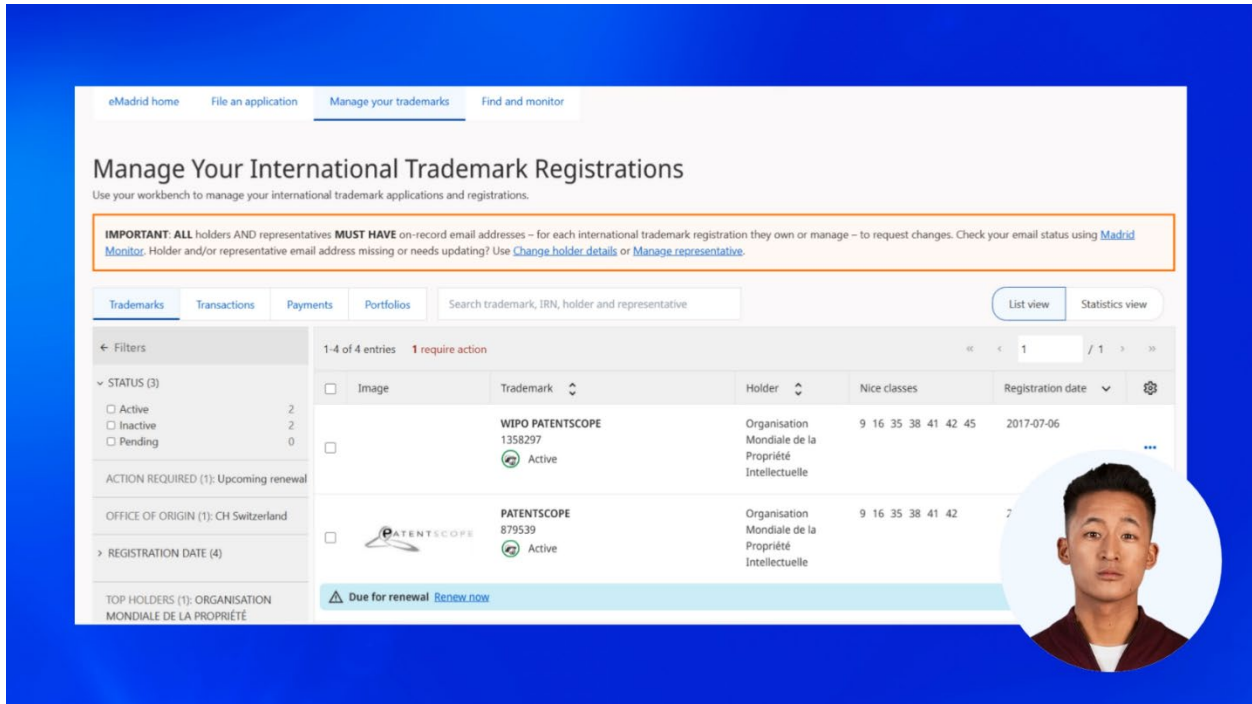
Enter your WIPO Account credentials and log in.



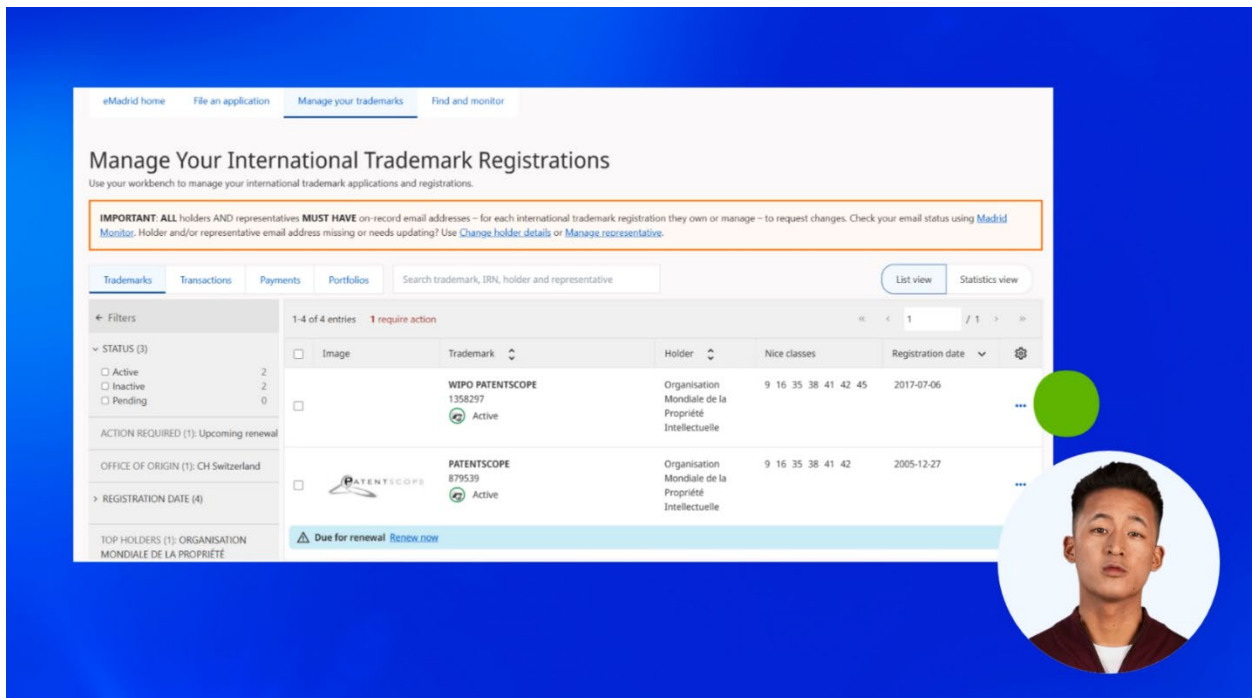
If you don't have a WIPO Account, you can easily create one for free.

If you need guidance, you can check our [tutorial "WIPO Account Creation and Validation"](#).

You are now in your eMadrid workbench. It contains all the international trademark registrations that use the same on-record email address as your WIPO Account.



Find the registration you want to manage or renew and click the three dots to the right of the asset.



A menu with all available eMadrid services will open. The payment steps are similar for all eMadrid transactions. Let's use "Renew registration" as an example.

The screenshot displays the eMadrid user interface for managing international trademark registrations. The main content area shows a list of trademarks, including 'WIPO PATENTSCOPE 1358297' and 'PATENTSCOPE 879539', both marked as 'Active'. A 'Due for renewal' warning is visible. A right-hand sidebar is open, showing 'Editor actions' for the selected trademark, with 'Renew registration' highlighted by a green circle. A circular profile picture of a man is overlaid on the bottom right of the sidebar.

Your international trademark registration details will already be filled in for you.

The screenshot shows the 'Madrid System Renewal' process, specifically the 'Contracting Parties Selection' step. A progress bar indicates three steps: 1. International Registration, 2. Contracting Parties (highlighted), and 3. Fee Details. Below the progress bar, there is an 'Important note' and a list of contracting parties: CH Switzerland, EM European Union, and RU Russian Federation, all of which are checked. A 'Selected Contracting Parties 3 / 3' indicator is shown. Buttons for 'Cancel', 'Back', and 'Continue with the renewal' are at the bottom. A circular profile picture of a man is overlaid on the bottom right.

Now check the boxes of the countries in which you would like to renew your trademark protection.

Madrid System Renewal

1 International Registration 2 Contracting Parties 3 Fee Details

Contracting Parties - Selection

Please select the contracting parties to be renewed

Important note: The Contracting Parties are listed below by status of protection as recorded in the International Register. However, this status is for guidance purposes only and should not be relied upon. Please therefore carefully check the status of protection of each Contracting Party before renewing your international registration.

Contracting Parties that have granted total protection or have not issued the final decision

- CH Switzerland
- EM European Union
- RU Russian Federation

Selected Contracting Parties 3 / 3

Cancel Back Continue with the renewal

Then click on "Continue with the renewal".

Madrid System Renewal

1 International Registration 2 Contracting Parties 3 Fee Details

Contracting Parties - Selection

Please select the contracting parties to be renewed

Important note: The Contracting Parties are listed below by status of protection as recorded in the International Register. However, this status is for guidance purposes only and should not be relied upon. Please therefore carefully check the status of protection of each Contracting Party before renewing your international registration.

Contracting Parties that have granted total protection or have not issued the final decision

- CH Switzerland
- EM European Union
- RU Russian Federation

Selected Contracting Parties 3 / 3

Cancel Back Continue with the renewal

Review the selected data and continue with the renewal.

Madrid System Renewal

1 International Registration 2 Contracting Parties 3 Fee Details

Contracting Parties - Summary

Please review the selected contracting parties

Contracting Parties that have granted total protection or have not issued the final decision

CH Switzerland	EM European Union
RU Russian Federation	

Cancel Back Continue with the renewal

Please remember that the fees amount might change after the examination. We will send you an irregularity notice in case you have to pay more or we will contact you for reimbursement in case you paid too much.

When you pay with your Current Account at WIPO, any difference will be debited or refunded to your account automatically.


Madrid System Renewal

1 International Registration → 2 Contracting Parties → 3 Fee Details

Fees Details

Basic Fee:	653.00	Details
Fees of contracting parties:	2,189.00	Details
Renewal supplementary fee:	700.00	Details
Grand total:	3,542.00	

Note on renewal fees: The fees estimate will be reassessed during the examination of your request and may change. For payment using a WIPO Current Account, the actual amount of the fees will be debited from said account. For payments made by credit card, we will communicate with you if payment of an additional amount is required.




You can enter your own reference for your business purposes.

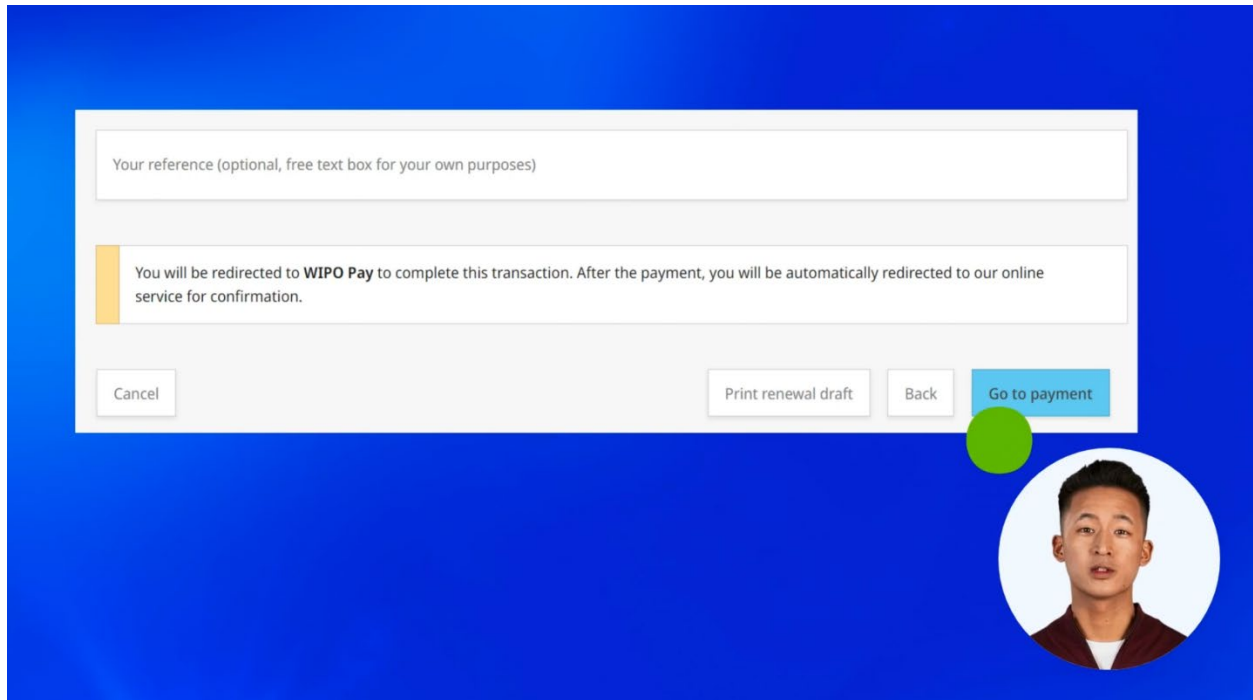
Your reference (optional, free text box for your own purposes)

You will be redirected to **WIPO Pay** to complete this transaction. After the payment, you will be automatically redirected to our online service for confirmation.

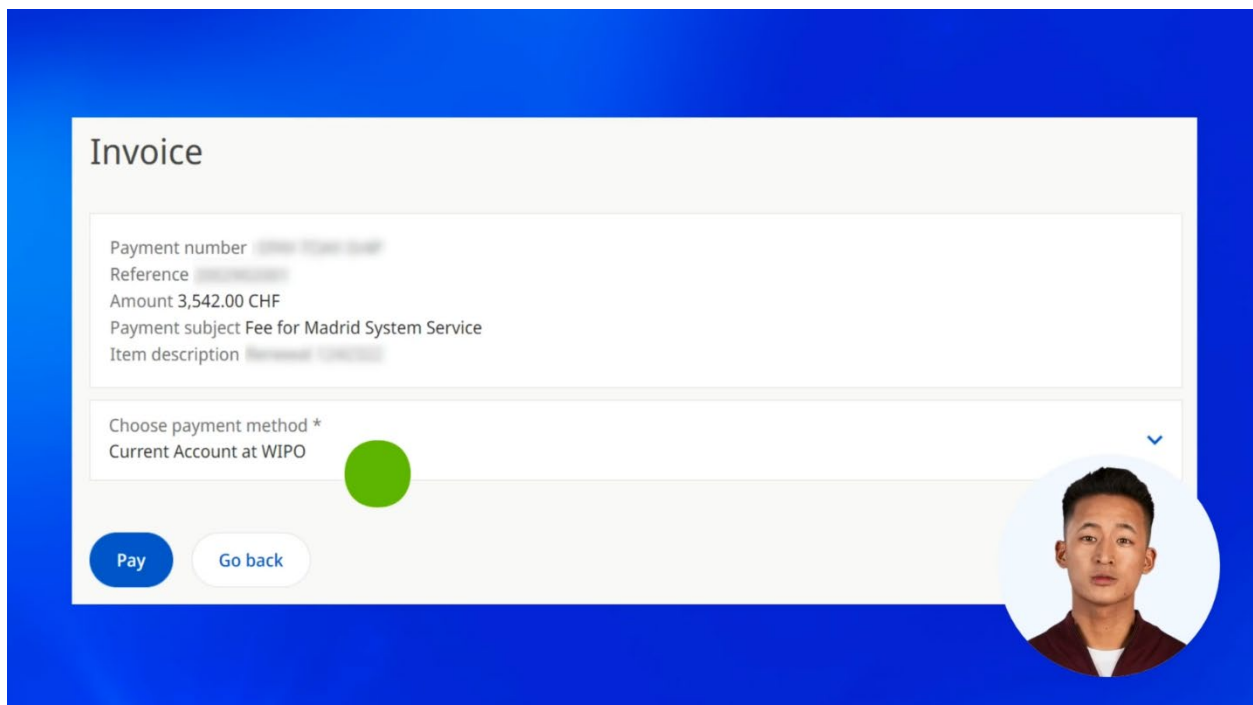
Cancel Print renewal draft Back **Go to payment**



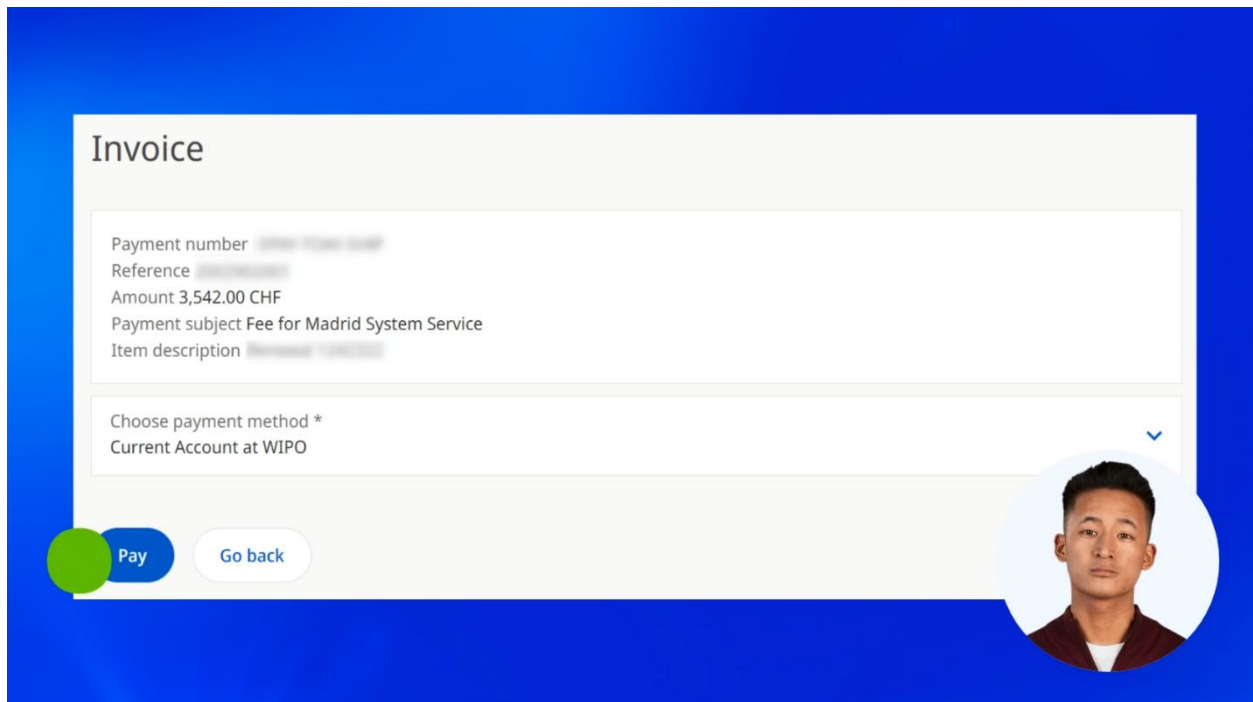
Then click on "Go to payment".



Choose Current Account at WIPO as your payment method.



And click on "Pay".



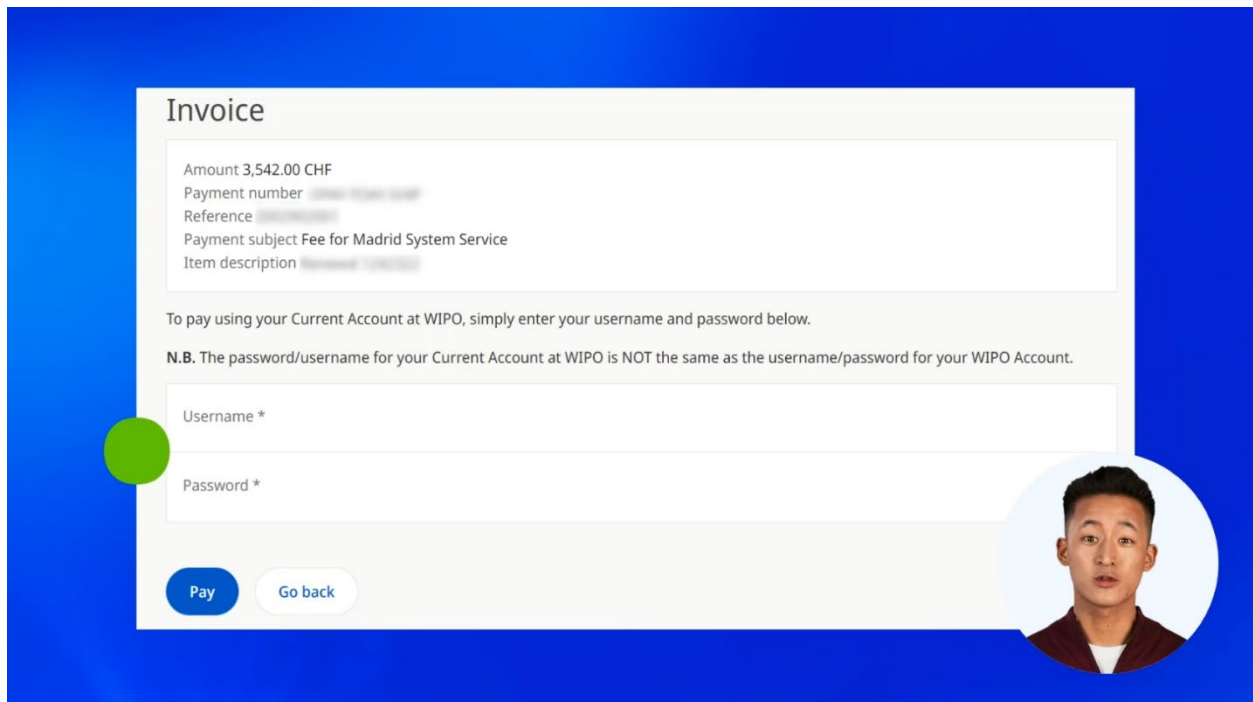
Invoice

Payment number [redacted]
Reference [redacted]
Amount 3,542.00 CHF
Payment subject Fee for Madrid System Service
Item description [redacted]

Choose payment method *
Current Account at WIPO

Pay Go back

Enter the credentials provided by WIPO when you opened a Current Account or by your Current Account administrator in your company.



Invoice

Amount 3,542.00 CHF
Payment number [redacted]
Reference [redacted]
Payment subject Fee for Madrid System Service
Item description [redacted]

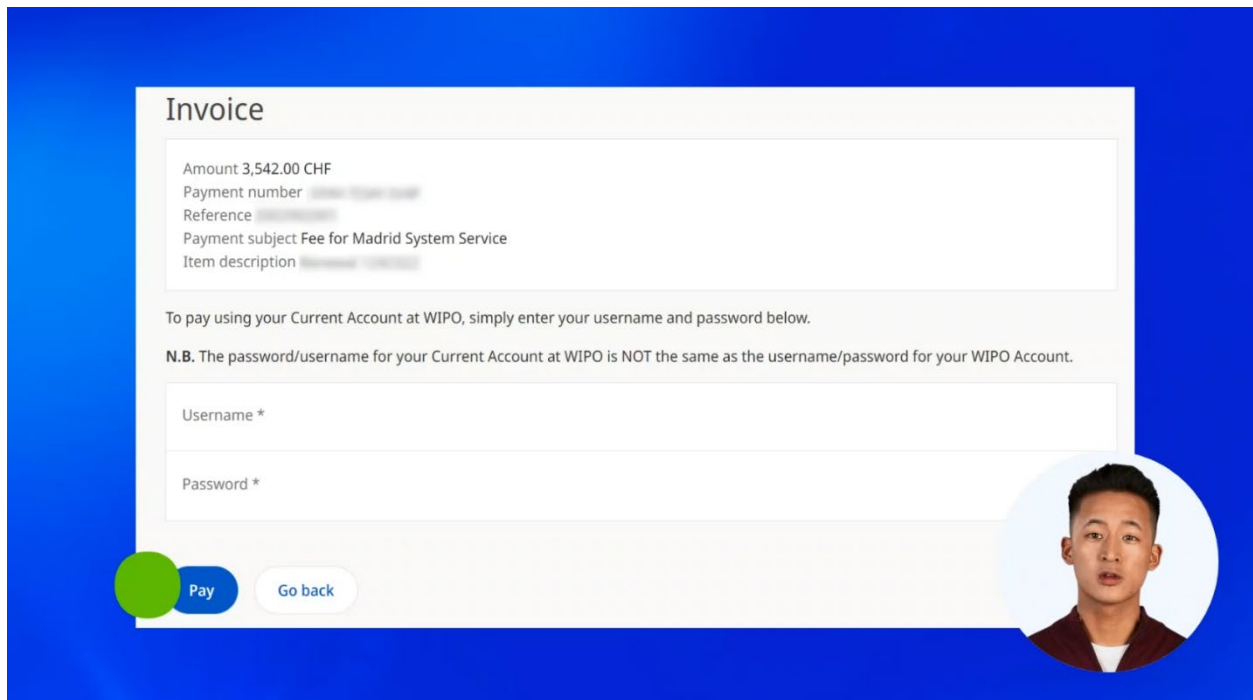
To pay using your Current Account at WIPO, simply enter your username and password below.

N.B. The password/username for your Current Account at WIPO is NOT the same as the username/password for your WIPO Account.

Username *
Password *

Pay Go back

Then click on "Pay".



Invoice

Amount 3,542.00 CHF
Payment number [REDACTED]
Reference [REDACTED]
Payment subject Fee for Madrid System Service
Item description [REDACTED]

To pay using your Current Account at WIPO, simply enter your username and password below.

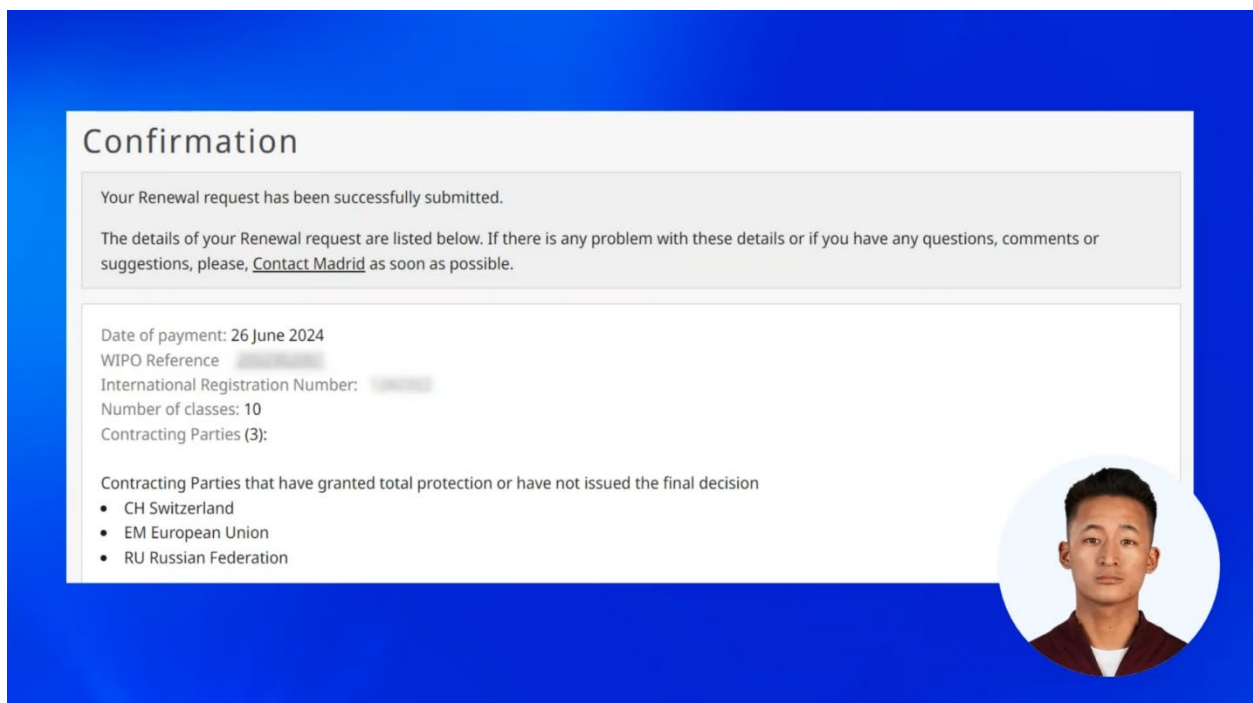
N.B. The password/username for your Current Account at WIPO is NOT the same as the username/password for your WIPO Account.

Username *

Password *

[Pay](#) [Go back](#)

Congratulations! Your renewal request has been successfully submitted. You will soon receive a payment confirmation to the e-mail connected to your WIPO Account.



Confirmation

Your Renewal request has been successfully submitted.

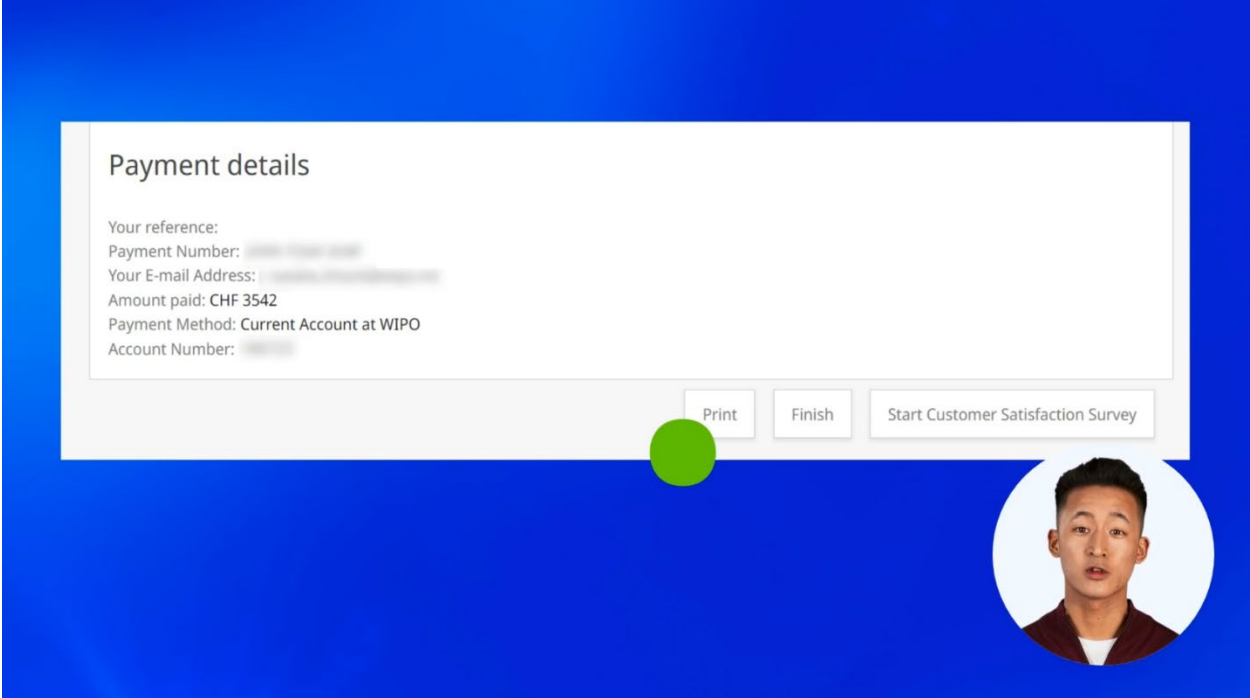
The details of your Renewal request are listed below. If there is any problem with these details or if you have any questions, comments or suggestions, please, [Contact Madrid](#) as soon as possible.

Date of payment: 26 June 2024
WIPO Reference [REDACTED]
International Registration Number: [REDACTED]
Number of classes: 10
Contracting Parties (3):

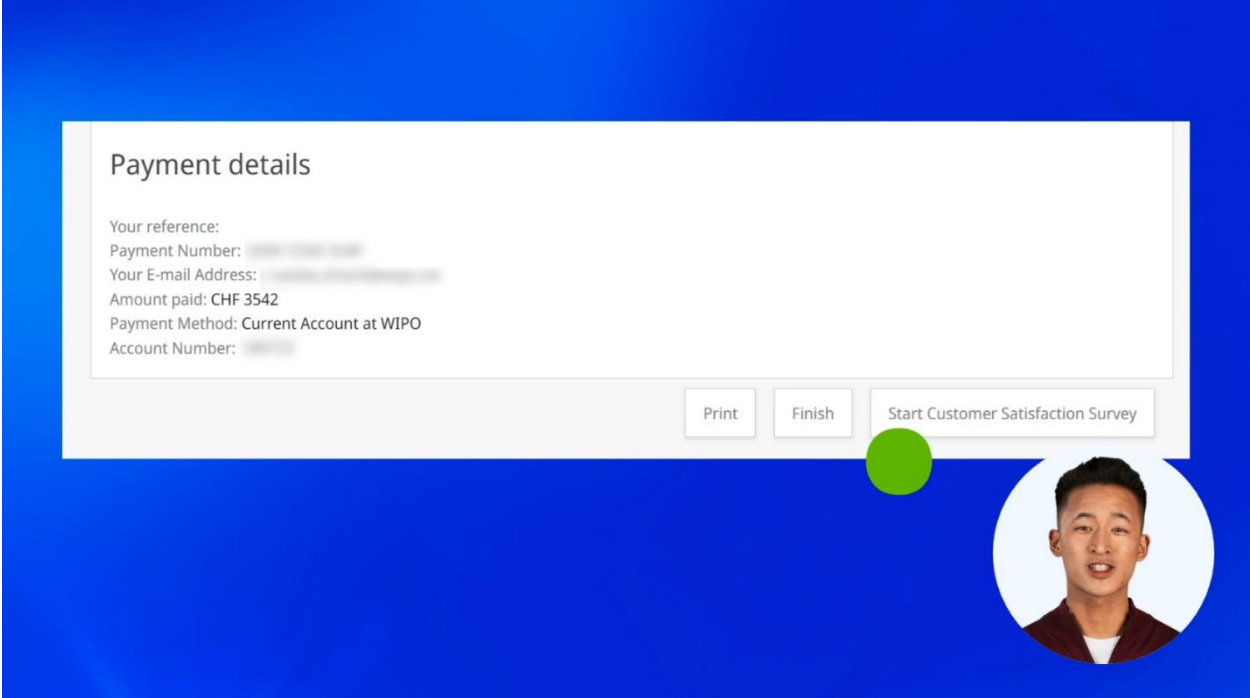
Contracting Parties that have granted total protection or have not issued the final decision

- CH Switzerland
- EM European Union
- RU Russian Federation

Under the payment confirmation you will find the details of your payment. You can print the payment confirmation for your business purposes.



We appreciate if you decide to take our Customer Satisfaction Survey.



If you haven't paid your fees within the deadline and you have received an irregularity notice, please [watch our next tutorial](#) about how to pay your Madrid System fees in that case.

You can find this and other tutorials on our website - wipo.int.

Finally, a reminder to be aware of possible scam attempts by phone, email, or text message. You can learn more about how to protect yourself from different types of scams [on the dedicated webpage on our website](#).

Thank you for watching our tutorial. See you next time!