



C. CWS 170

March 31, 2023

Re: Nomination of Experts to the Digital Transformation Task Force

---

Madam,  
Sir,

At its tenth session, held in November 2022, the Committee on WIPO Standards (CWS) created the following new Task:

“Task No. 65: To prepare a proposal for recommendations on the data package format for the electronic exchange of priority documents and certified copies for patents, marks and industrial designs.”

The CWS assigned this Task to the Digital Transformation Task Force and requested the Secretariat to issue a circular inviting Intellectual Property Offices (IPOs) to nominate relevant experts to join the Task Force (see paragraph 25 of document CWS/10/22).

Should your Office/Organization wish to participate in this Task Force, details of your representative(s) should be sent to the International Bureau at [cws.mail@wipo.int](mailto:cws.mail@wipo.int) by April 28, 2023. Please see the Annex to this Circular for further details. It would be appreciated if the number of this circular could be quoted as a reference in all correspondence.

Yours sincerely,

A handwritten signature in black ink, which appears to read "Ken-Ichiro Natsume".

Ken-Ichiro Natsume  
Assistant Director General  
Infrastructure and Platforms Sector

/...

Annex to C. CWS 170

In order to participate in the Task Force discussions on the WIPO Wiki platform, the person nominated by his/her Office/Organization as the Task Force member (representative) should have a WIPO User Center Account.

If the representative does not have an account, he or she should create one at <https://www3.wipo.int/wipoaccounts/usercenter/public/register.jsf> and then validate the account following the instructions received by e-mail.

When validating the account, the representative will be asked to create a username to be used when accessing the Wiki space. It is recommended that the username be preceded by the corresponding WIPO ST.3 code separated by a dash (e.g., "ca-jsmith").

In order to ensure that the account has been successfully created, the representative should log in to the WIPO Wiki at <https://www3.wipo.int/confluence> (clicking on "Log in" at the top-right corner and entering username and password).

Once the account has been successfully created, the following details should be sent to the International Bureau at [cws.mail@wipo.int](mailto:cws.mail@wipo.int):

- Name of Office/Organization;
- Last name, First name (Mr./Ms.);
- Position in the Office;
- WIPO User Center ID (username created following the above instructions); and
- E-mail address used when creating WIPO User Center account.

Once the details listed above have been processed by the International Bureau, the nominees will receive a notification that they can access the Task Force Wiki.

For further information, please contact the International Bureau at [cws.mail@wipo.int](mailto:cws.mail@wipo.int).

[End of Annex and of document]