

**WORLD INTELLECTUAL PROPERTY  
ORGANIZATION**

世界知识产权组织

**ORGANIZACION MUNDIAL  
DE LA PROPIEDAD INTELECTUAL**



**ORGANISATION MONDIALE  
DE LA PROPRIÉTÉ INTELLECTUELLE**

المنظمة العالمية للملكية الفكرية

**ВСЕМИРНАЯ ОРГАНИЗАЦИЯ  
ИНТЕЛЛЕКТУАЛЬНОЙ СОБСТВЕННОСТИ**

C. SCIT 2668  
-02

August 31, 2009

Madam,  
Sir,

Please find enclosed a copy of Note C. SCIT 2667, together with its enclosure, which is being sent today to the Minister for Foreign Affairs of your country and which relates to the eleventh session of the Standards and Documentation Working Group (SDWG) of the *Standing Committee on Information Technologies* (SCIT), which will take place in Geneva, at the headquarters of the World Intellectual Property Organization (WIPO), from Monday, October 26 to Friday, October 30, 2009.

Yours sincerely

A handwritten signature in green ink, which appears to read 'Francis Gurry', is written over a horizontal line.

Francis Gurry  
Director General

Enclosures: Note C. SCIT 2667  
document SCIT/SDWG/11/1 Prov.

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C. SCIT 2667

-02

The Director General of the World Intellectual Property Organization (WIPO) presents his compliments to the Minister for Foreign Affairs and has the honor to invite His Excellency's Government to be represented at the eleventh session of the Standards and Documentation Working Group (SDWG) of the *Standing Committee on Information Technologies* (SCIT), which will take place in Geneva, at the headquarters of WIPO, from Monday, October 26 to Friday, October 30, 2009.

The draft agenda (document SCIT/SDWG/11/1 Prov.) is enclosed.

Following decisions taken at the sixth Plenary session of the SCIT, held in Geneva from January 22 to 26, 2001, working documents will be available on the SCIT website <http://www.wipo.int/scit/en/index.html>. Paper copies will only be made available on request.

Simultaneous interpretation will be provided in English, French and Spanish.

It would be appreciated if the name(s) and title(s) of the person(s) designated by His Excellency's Government could be communicated to WIPO by September 28, 2009.

Rr

August 31, 2009

Enclosure: document SCIT/SDWG/11/1 Prov.

# WIPO



**WORLD INTELLECTUAL PROPERTY ORGANIZATION**  
GENEVA

**SCIT/SDWG/11/1 Prov.**

**ORIGINAL:** English

**DATE:** August 31, 2009

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## **STANDING COMMITTEE ON INFORMATION TECHNOLOGIES**

### **STANDARDS AND DOCUMENTATION WORKING GROUP**

**Eleventh Session**  
**Geneva, October 26 to 30, 2009**

#### **DRAFT AGENDA**

*Document prepared by the Secretariat*

1. Opening of the session
2. Election of the Chair and two Vice-Chairs
3. Adoption of the agenda
4. Report of the forty-seventh series of the Assemblies of WIPO Member States concerning the Standing Committee on Information Technologies (SCIT)  
See document A/47/--.
5. ST.10/C Task Force (Task No. 30)
  - (a) Report by the Task Leader
  - (b) Proposal on the revision of WIPO Standard ST.10/C
  - (c) Issues to be addressed in the questionnaire to survey industrial property offices on application numbers used  
See document SCIT/SDWG/11/2.

6. Proposal on the revision of WIPO Standard ST.25 (Task No. 33)  
See document SCIT/SDWG/11/3.
7. Revision of WIPO Standard ST.3 (Task No. 33/3)
  - (a) Proposal on the revision of WIPO Standard ST.3
  - (b) New procedure for the revision of WIPO Standard ST.3  
See document SCIT/SDWG/11/4.
8. Correction procedures in patent offices (Task No. 35)
  - (a) Report by the International Bureau
  - (b) Survey concerning correction procedures: summary, results and analysis
  - (c) Proposal on the revision of WIPO Standard ST.50  
See document SCIT/SDWG/11/5.
9. Progress report by the Task Leader of the ST.36 Task Force (Task No. 38)  
See document SCIT/SDWG/11/6.
10. Questionnaire to survey industrial property offices on the implementation and promotion of WIPO Standard ST.22 (Task No. 37)  
See document SCIT/SDWG/11/7.
11. Progress report, by the European Patent Office and the International Bureau, on Task No. 23 (national/regional phase of published PCT international applications)  
See document SCIT/SDWG/11/8.
12. Oral report by the Task Leader of the XML4IP Task Force (Task No. 41)
13. Guidelines for the electronic management of the figurative elements of trademarks (Task No. 20)
  - (a) Report by the Task Leader of the Trademark Standards Task Force
  - (b) Proposal on the adoption of new WIPO Standard ST.67  
See document SCIT/SDWG/11/9.
14. Annual Technical Reports (ATRs) on Patent, Trademark and Industrial Design Information Activities (Task No. 24)  
See document SDCIT/SDWG/11/10.

15. Progress report, by the International Bureau, on the WIPO STAD (WIPO Standards Administration Database) (Task No. 26)
16. Exchange of information:
  - (a) Presentation, by the International Bureau, on the Priority Document Access Service and document exchange issues
  - (b) Presentation, by the International Bureau, on new Wiki spaces created for the SDWG Task Force electronic forums
17. Consideration of the SDWG Task List  
See document SCIT/SDWG/11/11.
18. Schedule of activities  
See document SCIT/SDWG/11/12.
19. Closing of the session

*The session will start at 10 a.m. on Monday, October 26, 2009, at the headquarters of WIPO, 34, chemin des Colombettes, Geneva (Conference Room A).*

[End of document]