### Receiving Offices

**EP**  
**EUROPEAN PATENT OFFICE (EPO)**

#### Competent receiving Office for nationals and residents of:

- Albania, Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Monaco, Netherlands, Norway, Poland, Portugal, Romania, San Marino, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, the former Yugoslav Republic of Macedonia, Turkey, United Kingdom

#### Language in which international applications may be filed:
- English, French or German

#### Language in which the request may be filed:
- English, French or German

#### Number of copies on paper required by the receiving Office:
- 1

#### Does the receiving Office accept the filing of international applications with requests in PCT-EASY format?
- No

#### Does the receiving Office accept the filing of international applications in electronic form?:
- Yes, the Office accepts electronic filing via PCT-SAFE, EPO Online Filing, the EPO web-form filing service, the EPO case management system (CMS) or ePCT-Filing. Offline filings may be furnished on CD-R if PCT-SAFE or EPO Online Filing are used.

#### Does the Office accept the inclusion of application documents in pre-conversion format (Administrative Instruction 706)?
- Yes, files should be in ZIP format and contain texts either in ASCII plain text, Microsoft Word 97 (or later version), Corel WordPerfect 6.1, 8 and 10 (or later versions), Writer of OpenOffice 2.0 (or later versions) (including StarOffice).

#### Does the receiving Office accept requests for restoration of the right of priority (PCT Rule 26bis.3)?
- Yes, the Office applies the “due care” criterion to such requests

---

1 See, however, Annex B1 relating to that State as to the national requirements for compulsory filing with a national Office.

2 For the relevant Notice concerning the EPO decision to no longer accept filings in PCT-EASY format, see OJ EPO 1/2007, page 58 and *Official Notices (PCT Gazette)* dated 10 May 2007, page 76.

3 Where the international application is filed in electronic form in accordance with and to the extent provided for in Part 7 and Annex F of the Administrative Instructions, the total amount of the international filing fee is reduced (see “Fees payable to the receiving Office”).

4 Where the international application contains a sequence listing as a separate part of the description, this should preferably be furnished in accordance with Annex C of the Administrative Instructions, that is, in compliance with WIPO Standard ST.25 text format; no additional fees are due for sequence listings filed in this format. Where, however, such sequence listings are filed in the form of an image file (e.g. PDF) fees are due for each page (see *Official Notices (PCT Gazette)* dated 14 May 2009, page 79).

5 For the relevant notification by the Office, see *Official Notices (PCT Gazette)* dated 13 November 2014, page 164 et seq.

---

(23 April 2015)
### Receiving Offices

**EUROPEAN PATENT OFFICE (EPO)**

<table>
<thead>
<tr>
<th>Fees payable to the receiving Office:</th>
<th>Currency: Euro (EUR)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transmittal fee: EUR 130</td>
<td></td>
</tr>
<tr>
<td>International filing fee: EUR 1,273</td>
<td></td>
</tr>
<tr>
<td>Fee per sheet in excess of 30: EUR 14</td>
<td></td>
</tr>
<tr>
<td>Reductions (under Schedule of Fees, item 4):</td>
<td></td>
</tr>
<tr>
<td>Electronic filing (web-form filing): EUR 96</td>
<td></td>
</tr>
<tr>
<td>Electronic filing (the request in character coded format): EUR 191</td>
<td></td>
</tr>
<tr>
<td>Electronic filing (the request, description, claims and abstract in character coded format): EUR 287</td>
<td></td>
</tr>
<tr>
<td>Search fee: See Annex D(EP)</td>
<td></td>
</tr>
<tr>
<td>Fee for priority document: EUR 50</td>
<td></td>
</tr>
<tr>
<td>Fee for requesting restoration of the right of priority (PCT Rule 26bis.3(d)): EUR 635</td>
<td></td>
</tr>
</tbody>
</table>

**Is an agent required by the receiving Office?**

- No, if the applicant has a residence or his principal place of business in one of the States party to the European Patent Convention
- Yes, if he has neither a residence nor his principal place of business within the territory of one of those States

**Who can act as agent?**

- Any professional representative entered on the relevant list maintained by the EPO (the directory of professional representatives can be ordered at the EPO, Vienna, or consulted on the EPO web site)
- Any legal practitioner qualified to practice in patent matters in one of the States party to the European Patent Convention and who has his place of business in that State

---

6 Where an applicant wishes to appoint the professional representatives practising within an association of representatives registered with the EPO under Rule 152(11) EPC, the name of that association and its registration number are to be indicated in Box No. IV of the Request form.

(23 April 2015)
Receiving Offices
EUROPEAN PATENT OFFICE (EPO)

Waiver of power of attorney:?
Has the Office waived the requirement that a separate power of attorney be submitted?
Yes
Particular instances in which a separate power of attorney is required:

(1) where a procedural act is performed by a purported agent who is not the agent of record, unless:
   - the purported agent belongs to the same office as the agent of record; or
   - both the purported agent and the agent of record are employees of the applicant (or, if there is more than one applicant, of the common representative).
(2) in case of doubt as to whether the agent or common representative is entitled to act.

Has the Office waived the requirement that a copy of a general power of attorney be submitted?
Yes
Particular instances in which a copy of a general power of attorney is required:

(1) where a procedural act is performed by a purported agent who is not the agent of record, unless:
   - the purported agent belongs to the same office as the agent of record; or
   - both the purported agent and the agent of record are employees of the applicant (or, if there is more than one applicant, of the common representative).
(2) in case of doubt as to whether the agent or common representative is entitled to act.

---

8 Waivers of powers of attorney do not apply (PCT Rule 90.4(e) and 90.5(d)) where the agent or common representative submits any notice of withdrawal during the international phase (PCT Rule 90bis.1 to 90bis.4; see also International Phase, paragraph 11.048).

(23 April 2015)