

PCT-SAFE – CREDIT CARD (E-PAYMENT) OF FEES TO THE RO/IB

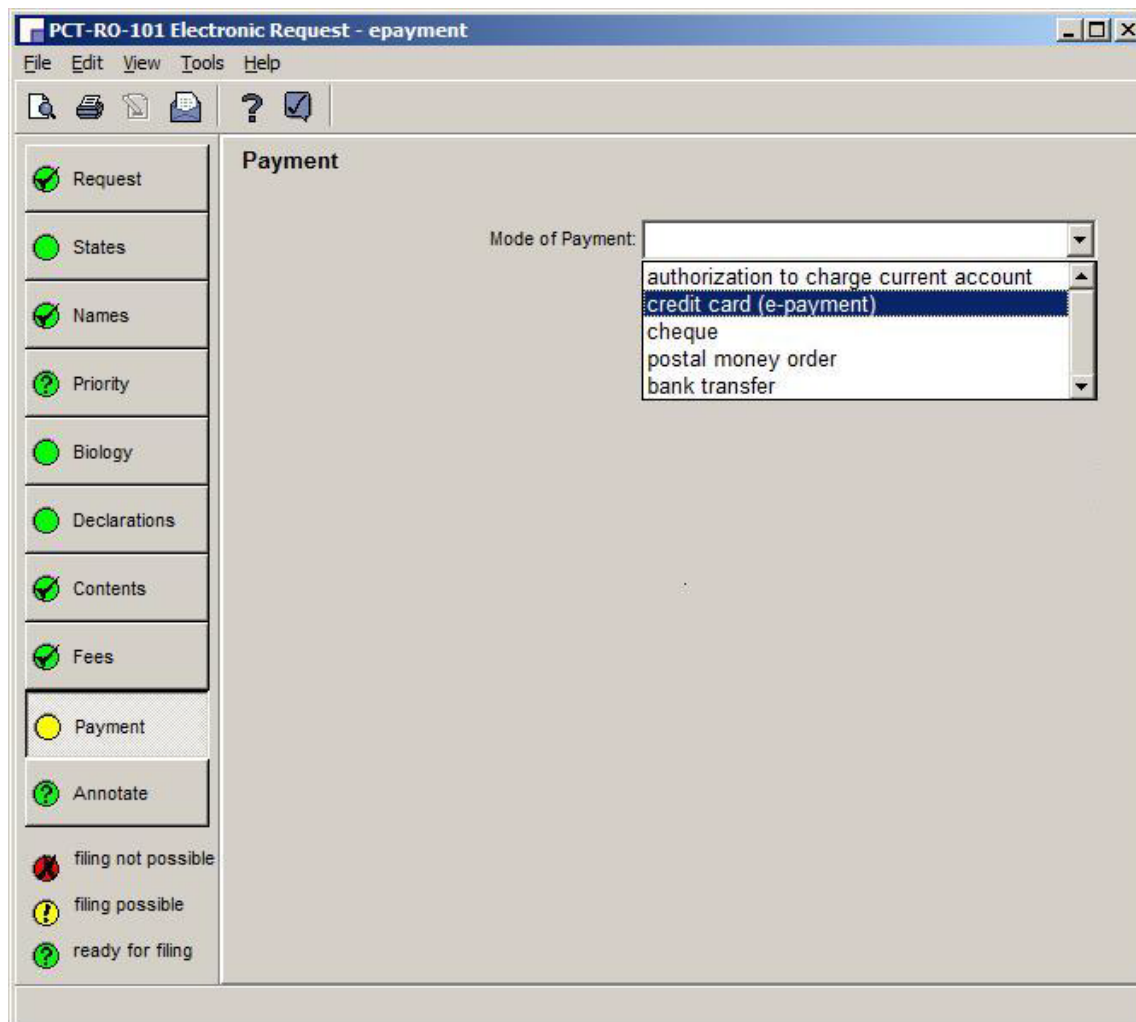
As of July 2010 the receiving Office of the International Bureau of WIPO (RO/IB) will no longer require filers to provide their credit card details at the time of filing using PCT-SAFE if they wish to pay their PCT filing fees by that mode of payment. Instead, only an e-mail address will be required. After initial formalities processing by the RO/IB, an automated e-mail will be sent to the e-mail address provided containing a link to the secure PCT E-Payment system where the online credit card transaction can be completed in a secure and confidential manner.

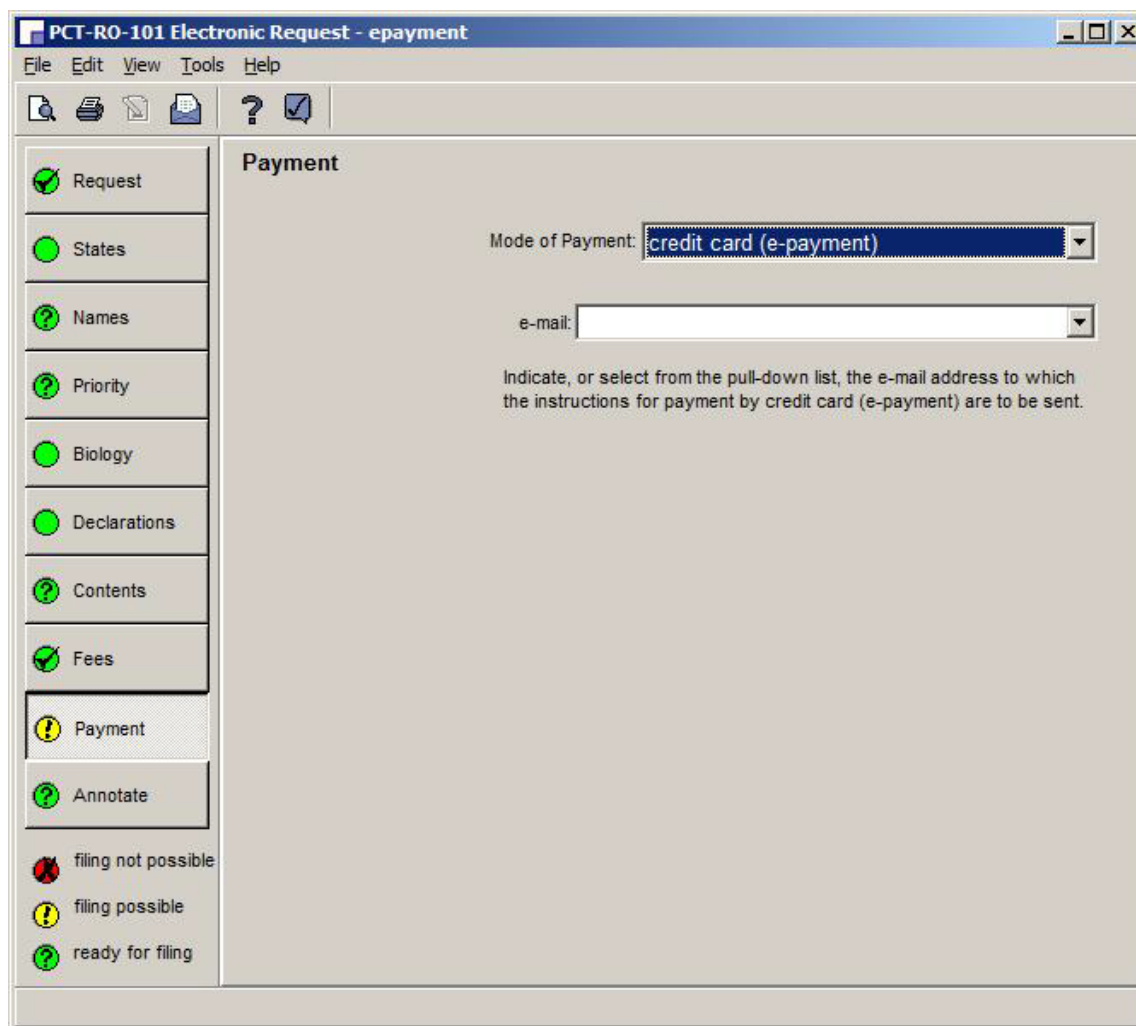
This document will give an overview of the procedure for the payment of fees to the RO/IB using the credit card (e-payment) option.

Indicating the mode of payment on the PCT-SAFE fee calculation sheet

The Payment page of the PCT-SAFE client software has been modified, as shown below. This modified functionality is available only if the RO/IB has been indicated as receiving Office on the Request page. It is available in both fully electronic and PCT-EASY mode.

Select mode of payment from the pull-down menu – credit card (e-payment)



Indicating/selecting the e-mail address to be used for the purpose of the payment of fees

PCT-RO-101 Electronic Request - epayment

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ready for filing

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Mode of Payment: credit card (e-payment)

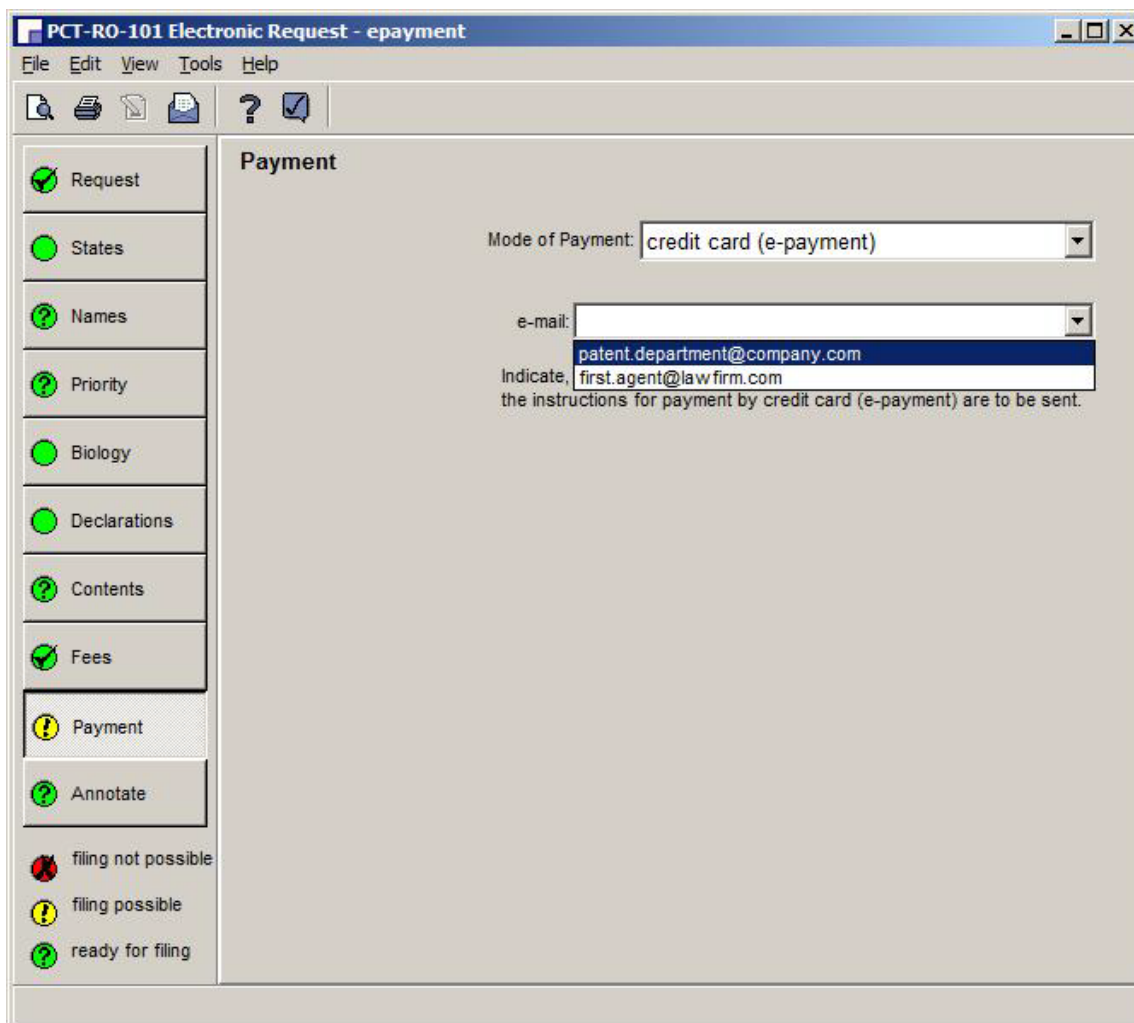
e-mail:

Indicate, or select from the pull-down list, the e-mail address to which the instructions for payment by credit card (e-payment) are to be sent.

The only indication that is required on the Payment page is the e-mail address to which the instructions for payment by credit card (e-payment) instructions will be sent.

If no e-mail information has been indicated on the Names page for the applicant/agent/common representative, etc., the e-mail address should be typed in the e-mail field.

If e-mail address information has been indicated on the Names page for the applicant/agent/common representative, etc. all of the valid e-mail addresses will be made available in a pull-down menu.



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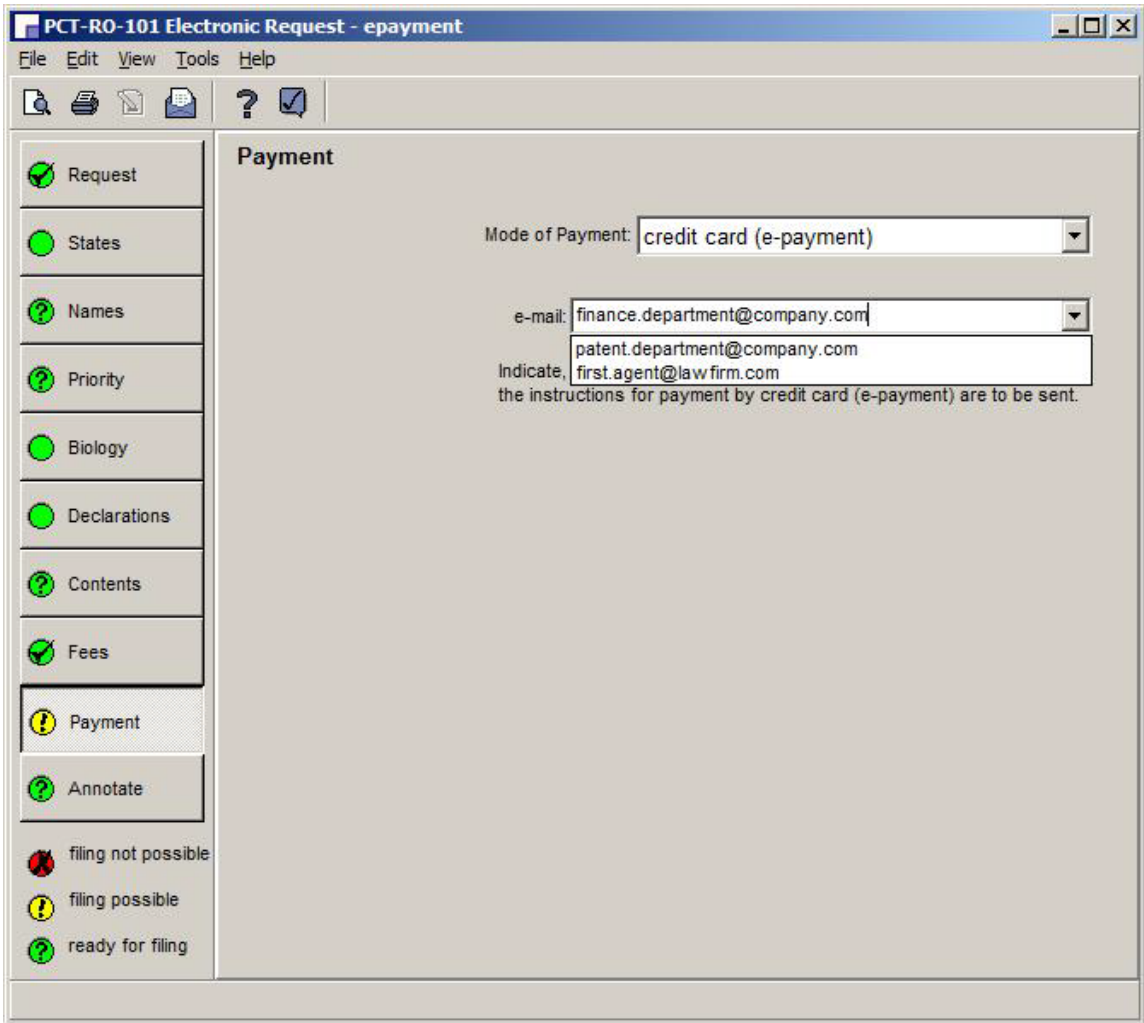
Mode of Payment: credit card (e-payment)

e-mail: patent.department@company.com
first.agent@law firm.com

Indicate, the instructions for payment by credit card (e-payment) are to be sent.

The appropriate e-mail address can be selected from the list.

If a different e-mail address is to be used solely for the purpose of paying the fees by credit card (e-payment) it can be typed in the e-mail field.



Fee calculation sheet printout

The fee calculation sheet will indicate the mode of payment and the e-mail address to be used for the purpose of paying the fees by credit card (e-payment).

12-14	Fee for priority document			
	Number of priority documents requested	0		
12-15	Fee per document (X)	0		
12-16	Total priority document fee: P	↻		
12-17	Fee for restoration of priority rights RP			
	Number of requests for restoration of priority rights	0		
	Total amount of fees for restoration of priority rights			
12-19	TOTAL FEES PAYABLE (T+S+I+P+RP)	↻		3958
12-21	Mode of payment	Credit card (e-payment)		
12-22	Payment contact	finance.department@company.com		

Validation message

The PCT-SAFE validation light will remain Yellow! until a valid e-mail address has been indicated. In order to pay the PCT fees by credit card (e-payment) a valid e-mail address is required. Failure to provide a valid e-mail address at the time of filing will result in a request from the RO/IB to either provide an e-mail address or select a different mode of payment.

Automated e-mail

Once the initial formalities processing by the RO/IB has been completed, an automated e-mail will be sent to the the address provided for the purpose of fee payment containing the following information:

- a link to the secure PCT E-Payment system where the online credit card transaction can be completed in a secure and confidential manner.
- the international application number.
- the international filing date.
- date of receipt of the filing at RO/IB
- ISA chosen
- first-named applicant
- the applicant's/agent's file reference.
- Authorized officer at R&PT

A copy of Form PCT/IB/102, outlining the detail of the fees due, will be annexed to the e-mail.

Note: the e-mails sent by the PCT E-Payment Service will be from no.reply@wipo.int, in line with WIPO's e-mail policy, and it is the agent's/applicant's responsibility to ensure that incoming e-mails from this address are not blocked for any reason on the recipient's side, e.g., spam filters.

PCT E-Payment system

Clicking on the link in the e-mail received from the RO/IB will take the person who will make the payment to a secure web page.

World Intellectual Property Organization

Patent Cooperation Treaty (PCT)

E-Payment Service

» **Enter WIPO Reference (Step 1 of 3)**

Please enter the **WIPO Reference** and select **Submit** to continue: PCT/ / - (for example: PCT/IB09/3-101)

This service **allows** for the payment of fees notified in WIPO notifications concerning the **Patent Cooperation Treaty (PCT)**.
Users are invited to make payments by **credit card (American Express, Mastercard, Visa)**.

Upon completion of the transaction, a confirmation e-mail will be sent immediately by the system.

In addition to the direct link in the e-mail that is sent for each specific transaction due in the PCT E-Payment system, applicants may at any time visit the PCT E-Payment homepage on WIPO's PATENTSCOPE® website and consult any pending transaction by entering the corresponding transaction number ("WIPO reference") in the box provided.