

## MADRID AGREEMENT AND PROTOCOL CONCERNING THE INTERNATIONAL REGISTRATION OF MARKS

### REQUEST FOR THE RECORDING OF A LICENSE

(Rule 20*bis* of the Common Regulations)

#### **IMPORTANT**

1. This request may be presented to the International Bureau directly by the recorded holder or through the Office of the Contracting Party of the recorded holder or through the Office of a Contracting Party with respect to which the license is granted.
2. One single form may be used to request the recording of a license in respect of several international registrations of the same holder, **provided that**
  - the licensee is the same for **each** of the international registrations, and,
  - the license applies to all, or to the same, designated Contracting Parties for **each** of the international registrations, and,
  - the license concerns all, or the same, goods and services for **each** of the international registrations.
3. Where the request relates to several international registrations, a fee must be paid in respect of each international registration.

**This cover page must not be sent to the International Bureau.**

#### **Madrid System – Contacts**

Madrid Customer Service opening hours:  
Monday – Friday, 9:00 a.m. to 6:00 p.m. (Geneva time)  
Telephone: **+ 41 22 338 86 86**

Inquiries / submitting forms:  
<http://www.wipo.int/madrid/en/contact/>

#### **Mailing address**

Madrid Operations Division  
Madrid Registry  
Brands and Designs Sector  
World Intellectual Property Organization  
(WIPO)  
34, Chemin des Colombettes  
1211 Geneva 20  
Switzerland

REQUEST FOR THE RECORDING OF A LICENSE

<p style="text-align: center;"><u>For use by the holder</u></p> <p>This request contains the following number of continuation sheets:</p> <p>.....</p> <p>Holder's reference: .....</p>	<p style="text-align: center;"><u>For use by the Office</u></p> <p>Office's reference: .....</p>
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**1** **INTERNATIONAL REGISTRATION NUMBER(S)**  
 (this form may be used for several international registrations, provided that the licensee is the same and that the license applies to all, or to the same, designated Contracting Parties and concerns all, or the same, goods and services for each of the international registrations)

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**2** **NAME OF THE HOLDER**  
 (as recorded in the International Register)

.....

**3** **LICENSEE**

(a) Name: .....

(b) Address: .....

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(c) Telephone: ..... Fax: .....

E-mail address: .....

By providing an e-mail address, any further correspondence from the International Bureau related to this/these international registration(s) will be sent only electronically and, **therefore, you will no longer receive any paper correspondence.** Likewise, any further correspondence from the International Bureau related to other international applications or international registrations for which the same e-mail address has been, or will be, provided will also be sent only electronically. Please note that, for the purpose of electronic communication, there can be only one e-mail address recorded per each international registration.

**4**

**REPRESENTATIVE OF THE LICENSEE**

Name: .....

Address: .....

.....

.....

.....

.....

Telephone: ..... Fax: .....

E-mail address: .....

By providing an e-mail address, any further correspondence from the International Bureau related to this/these international registration(s) will be sent only electronically and, **therefore, you will no longer receive any paper correspondence.** Likewise, any further correspondence from the International Bureau related to other international applications or international registrations for which the same e-mail address has been, or will be, provided will also be sent only electronically. Please note that, for the purpose of electronic communication, there can be only one e-mail address recorded per each international registration.

**SIGNATURE OF THE LICENSEE APPOINTING THE ABOVE REPRESENTATIVE**

.....

## 5 CONTRACTING PARTIES

(a) Contracting Parties with respect to which the license is granted (**check one box only**):

- The license is to be recorded for **all** the Contracting Parties designated in the international registration(s) indicated in item 1;
- The license is to be recorded for **some only** of the Contracting Parties designated in the international registration(s) indicated in item 1 (specify those designated Contracting Parties, which must be the same for each international registration):

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(b) Territorial restriction (if applicable):

- The license concerns only the part indicated below of the territory of the designated Contracting Party(ies) noted below:

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- If the space provided above is not sufficient, check the box and use a continuation sheet

### NOTE:

**Australia, Germany and New Zealand** have made the declaration provided for by Rule 20bis(6)(a) of the Common Regulations according to which their laws do not provide for the recording of trademark licenses, so that the recording in the International Register of licenses relating to an international registration of a mark has no effect in those countries.

**Afghanistan, The African Intellectual Property Organization (OAPI), Cambodia, China, Colombia, Georgia, Greece, India, Indonesia, Japan, Kyrgyzstan, Lao People's Democratic Republic, Mexico, Republic of Korea, Republic of Moldova, Russian Federation, Singapore, The Gambia and Thailand** have made the declaration under Rule 20bis(6)(b) of the Common Regulations according to which, while their legislation provides for the recording of licenses, the recording of licenses in the International Register has no effect in their territory. Consequently, the formalities required for the recording of a license relating to an international registration of a mark in those Contracting Parties must be completed directly with their Office, according to the conditions laid down by their respective legislation.

**6 GOODS AND SERVICES WITH RESPECT TO WHICH THE LICENSE IS GRANTED**

(check one box only)

- The license is to be recorded for **all** the goods and services covered by the international registration(s) indicated in item 1;
- The license is to be recorded for the goods and services indicated below in respect of the international registration(s) indicated in item 1 (specify those goods and services, which must be grouped in the appropriate classes and be the same for each international registration):

You can find indications that are pre-accepted by the International Bureau in the Madrid Goods & Services Manager (MGS) at [www.wipo.int/mgs/](http://www.wipo.int/mgs/).

Please make consistent use of a semicolon (;) to clearly specify the goods and services indications in your list, e.g.:

**09 Scientific, optical and electronic apparatus and instruments; screens for photoengraving; computers.  
35 Advertising; compilation of statistics; commercial information agencies.**

Please use font “**Courier New**” or “**Times New Roman**”, size 12 pt, or above.

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- If the space provided above is not sufficient, check the box and use a continuation sheet

**7 MISCELLANEOUS INDICATIONS**

(optional)

(a) Indications concerning the licensee (as may be required by certain designated Contracting Parties; **only** provide indications in **either** item (i) **or** in item (ii) but **not in both** items):

- (i) if the licensee is a **natural person**, nationality of the licensee: .....
- (ii) if the licensee is a **legal entity** (please, provide **both** the following indications):
  - legal nature of the legal entity: .....
  - State (country) and, where applicable, territorial unit within that State (canton, province, state, etc.), under the law of which the said legal entity has been organized: .....

(b)  The license is to be recorded as an **exclusive license** (the license is granted only to one licensee and precludes the holder from using the mark and from granting licenses to any other person);

The license is to be recorded as a **sole license** (the license is granted only to one licensee and precludes the holder from granting licenses to any other person, but does not prevent the holder from using the mark).

(c) Duration of the license: .....

**8 SIGNATURE BY THE HOLDER AND/OR HIS REPRESENTATIVE**

Holder  
(as recorded in the International Register)

Representative of the holder  
(as recorded in the International Register)

*By signing this form, I declare that I am entitled to sign it under the applicable law:*

*By signing this form, I declare that I am entitled to sign it under the applicable law:*

Name: .....

Name: .....

Signature: .....

Signature: .....

**9**

**OFFICE OF THE CONTRACTING PARTY OF THE HOLDER PRESENTING THE REQUEST**  
(where applicable)

Name of the Office: .....

.....

Name and signature of the official signing on behalf of the Office:  
*By signing this form, I declare that I am entitled to sign it under the applicable law:*

.....

.....

Name and e-mail address of the contact person in the Office: .....

.....

## FEE CALCULATION SHEET

**(a) INSTRUCTIONS TO DEBIT FROM A CURRENT ACCOUNT**

- The International Bureau is hereby instructed to debit the required amount of fees from a current account opened with the International Bureau (if this box is checked, it is not necessary to complete (b)).

Holder of the account: ..... Account number: .....

Identity of the party giving the instructions: .....

**(b) AMOUNT OF FEES**

Amount (177 Swiss francs) × ..... (per international registration mentioned in item 1)      **Grand total (Swiss francs)** .....

**(c) METHOD OF PAYMENT**

Identity of the party effecting the payment: .....

Payment received and acknowledged by WIPO  WIPO receipt number  
.....

Payment made to WIPO bank account  
IBAN No. CH51 0483 5048 7080 8100 0  Payment identification dd/mm/yyyy  
Crédit Suisse, CH-1211 Geneva 70 .....  
Swift/BIC: CRESCHZZ80A

Payment made to WIPO postal account  
(within Europe only)  Payment identification dd/mm/yyyy  
IBAN No. CH03 0900 0000 1200 5000 8 .....  
Swift/BIC: POFICHBE

A large empty rectangular box with a thin black border, occupying most of the page. It is intended for a drawing or other content related to the continuation sheet.