



**China World Hotel Accommodation Form For**

**WIPO Diplomatic Conference / 19 Jun - 26 Jun, 2012**

Please fax or e-mail this form directly to Reservation Department of China World Hotel, Beijing  
Reservation Fax:86-10-6505-4323 / Telephone: 86-10-6505-8885 / Email Address:[reservations.cwh@shangri-la.com](mailto:reservations.cwh@shangri-la.com)

**Please Revert on or before May 31, 2012**

Surname: \_\_\_\_\_ First Name: \_\_\_\_\_

Company/ Title: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_ Country: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

**Accommodations for the participants – Please tick your preferred choice**

Deluxe Room  CNY1,350 per night, single occupancy  CNY1,550 per night, double occupancy

Horizon Deluxe Room  CNY1,750 per night, single occupancy  CNY1,950 per night, double occupancy

Executive Suite  CNY2,300 per night, single occupancy  CNY2,300 per night, double occupancy

- \* *The above room rates are subject to 15% surcharge.*
- \* *The above room rates are inclusive of daily breakfast.*
- \* *Complimentary in-room wired and wireless internet access.*
- \* *Horizon club benefits apply for Horizon room / suites.*

Special Request: \_\_\_\_\_

**Accommodations Person sharing the room (If any)**

Surname: \_\_\_\_\_ First Name: \_\_\_\_\_

**Travel information**

Arrival Date \_\_\_\_\_ Flight No. \_\_\_\_\_ Arrival Time \_\_\_\_\_  
Departure Date \_\_\_\_\_ Flight No. \_\_\_\_\_ Departure Time \_\_\_\_\_

**Transportation**

Arrival Airport Transfer:  YES  No Departure Airport Transfer:  YES  No  
If yes, please tick:  Audi:CNY600net per car per way  Mercedes350:CNY900net per car per way

**In order to guarantee your reservation, please supply your Credit card details below:**

**(This section is mandatory to confirm your booking)**

Visa  Master Card  American Express  Diners Club  
Card Number \_\_\_\_\_ Expiration Date \_\_\_\_\_  
Card Holder Name \_\_\_\_\_  
Card Holder Signature \_\_\_\_\_

**Terms and conditions**

- 1) Please note that any changes or cancellations made to your reservation have to be notified in writing to the hotel. Any change of dates cancelled within 10 days prior to the expected arrival, will result in a late cancellation charge equivalent to a full length of stay based on the relevant room rate outlined above.
- 2) Any guests', who do not show up on the expected arrival day, will be charged at an amount equivalent to a full length of stay based on the relevant room rate outlined above.
- 3) All reservations must be guaranteed by one night room rate advance deposit or by use of a major credit card.
- 4) The deadline for making reservations is **31<sup>st</sup> May 2012** after which accommodation is subject to availability at prevailing rates. The confirmed room category and numbers of rooms based on first come and first served basis.
- 5) Any balance charges, room and incidentals must be settled upon departure.
- 6) Accommodation at the rates quoted is available only to registered delegates of the above meeting and can only be made using this form.
- 7) Check in time is at 14:00. Check out is at 12:00 noon. To guarantee early check-in or late check out, please book one night before or after. The room charge will be based on the daily room rate quoted above.
- 8) The above room rates will be valid for 1 days prior to and 1 days after the main conference date. All reservation is subject to Hotel availability.