

## **Assemblies of the Member States of WIPO**

**Forty-Ninth Series of Meetings**  
**Geneva, September 26 to October 5, 2011**

PRELIMINARY DRAFT CONSOLIDATED AND ANNOTATED AGENDA

*prepared by the Director General*

## INTRODUCTION

1. The present document lists the items of the draft agendas of the 20 Assemblies and other bodies (listed in document A/49/INF/1) in a consolidated manner, that is, when a matter concerns more than one Assembly or other body, such matter constitutes a single agenda item.
2. Each agenda item is annotated. Under each item, the following are indicated:
  - (i) the Assemblies and other bodies concerned,
  - (ii) the presiding Officer (according to the WIPO General Rules of Procedure, Rule 42),
  - (iii) the preparatory document(s), if any.
3. It is proposed that the following agenda items be considered on the following day:

Monday, September 26 and Tuesday, September 27	agenda items 1 to 5
Wednesday, September 28	agenda items 6 to 15
Thursday, September 29	agenda items 16 to 24
Friday, September 30	agenda items 25 to 32
Monday, October 3	agenda items 33 to 35
Tuesday, October 4	Reserved in case that any of the agenda items are not completed by October 3 and for the preparation, by the Secretariat, of the draft reports
Wednesday, October 5	agenda items 36 and 37

It is to be noted that the above time-table is merely indicative. The morning session will be held from 10 a.m. to 1 p.m., afternoon session from 3 to 6 p.m. and, if necessary, a night session (from 7.30 to 9.30 p.m.) will be organized to conclude discussions of all agenda items scheduled for that day.

Please note that any of the agenda items may be called up on any of the days from September 26 to October 5, 2011, subject to a decision by the Chair(s), in accordance with the WIPO General Rules of Procedure.

## LIST OF AGENDA ITEMS

1. Opening of the Sessions
2. Election of the Officers
3. Adoption of the Agenda
4. Director General's Report
5. General Statements

## GOVERNING BODIES AND INSTITUTIONAL ISSUES

6. Admission of Observers
7. Composition of the WIPO Coordination Committee; Election of the Members of the Executive Committees of the Paris and Berne Unions and Designation of the *ad hoc* members of the WIPO Coordination Committee
8. Composition of the Program and Budget Committee

## PLANNING, BUDGETING AND FINANCE

9. Program Performance Report 2010
10. Proposed Program and Budget for the 2012/13 Biennium
11. Status of the Utilization of Reserves
12. 2010 Annual Financial Statements

## PROGRESS REPORTS ON MAJOR PROJECTS

13. Progress Report on the Implementation of IT Modules to establish Compliance with the New Financial Regulations and Rules (FRR) and International Public Sector Accounting Standards (IPSAS)
14. Progress Report on the Implementation of Enterprise Resource Planning (ERP) in WIPO
15. Progress Report on the New Construction Project
16. Progress Report on the New Conference Hall Project
17. Progress Report on the Project to Upgrade the Safety and Security Standards for the Existing WIPO Buildings

## POLICY PROPOSALS

18. Policy on Investments
19. Policy on Languages

## AUDIT AND OVERSIGHT

20. Revision of the Terms of Reference of the WIPO Independent Advisory Oversight Committee (IAOC)
21. Selection of External Auditor
22. Summary Annual Report of the Director of the Internal Audit and Oversight Division
23. External Auditor's Report

## WIPO COMMITTEES

24. Report of the Committee on Development and Intellectual Property (CDIP)
  - (i) Review of the Implementation of the Development Agenda Recommendations
25. Report on the Work of the Standing Committee on the Law of Copyright and Related Rights (SCCR)
26. Matters Concerning the Intergovernmental Committee on Intellectual Property and Genetic Resources, Traditional Knowledge and Folklore (IGC)
27. Information Reports on other WIPO Committees
  - (i) Standing Committee on the Law of Patents (SCP);
  - (ii) Standing Committee on Trademarks, Industrial Designs and Geographical Indications (SCT);
  - (iii) Committee on WIPO Standards (CWS); and
  - (iv) Advisory Committee on Enforcement (ACE)

## GLOBAL INTELLECTUAL PROPERTY SERVICES

28. PCT System
29. Madrid System
30. Hague System
31. Lisbon System
32. WIPO Arbitration and Mediation Center, including Internet Domain Names

#### OTHER ASSEMBLIES

33. Cooperation under the Agreed Statements by the Diplomatic Conference Regarding the Patent Law Treaty (PLT)
34. Singapore Treaty (STLT) Assembly

#### STAFF MATTERS

35. Annual Report on Human Resources

#### CLOSING OF THE SESSIONS

36. Adoption of the General Report and of the Individual Reports of each Governing Body
37. Closing of the Sessions

## **CONSOLIDATED AND ANNOTATED AGENDA**

### Agenda item 1      OPENING OF THE SESSIONS

Assemblies and other bodies concerned: All

Presiding officer: The Chair of the General Assembly

Documents: *A/49/INF/1 (General Information)*  
*A/49/INF/5 (Parties to Treaties administered by WIPO from 1970 to 2010)*

### Agenda item 2      ELECTION OF THE OFFICERS

Assemblies and other bodies concerned: All

Presiding officer: The Chair of the General Assembly

Document: *A/49/INF/4 (Election of Officers)*

### Agenda item 3      ADOPTION OF THE AGENDA

Assemblies and other bodies concerned: All

Presiding officer: The Chair of the General Assembly

Document: *A/49/1 Prov.3 (The present document)*

### Agenda item 4      DIRECTOR GENERAL'S REPORT

Assemblies and other bodies concerned: All

Presiding officer: The Chair of the General Assembly

Document: None

### Agenda item 5      GENERAL STATEMENTS

Assemblies and other bodies concerned: All

Presiding officer: The Chair of the General Assembly

Document: None

## GOVERNING BODIES AND INSTITUTIONAL ISSUES

### Agenda item 6      ADMISSION OF OBSERVERS

Assemblies and other bodies concerned: All

Presiding officer: The Chair of the General Assembly

Document: *A/49/2 (Admission of Observers)*

### Agenda item 7      COMPOSITION OF THE WIPO COORDINATION COMMITTEE; ELECTION OF THE MEMBERS OF THE EXECUTIVE COMMITTEES OF THE PARIS AND BERNE UNIONS AND DESIGNATION OF THE *AD HOC* MEMBERS OF THE WIPO COORDINATION COMMITTEE

Assemblies and other bodies concerned: WIPO Conference, Paris Union Executive  
Committee and Berne Union Executive  
Committee (3)

Presiding officer: The Chair of the General Assembly

Document: *A/49/3 (Composition of the WIPO Coordination Committee; Election of the  
Members of the Executive Committees of the Paris and Berne Unions and  
Designation of the ad hoc Members of the WIPO Coordination Committee)*

### Agenda item 8      COMPOSITION OF THE PROGRAM AND BUDGET COMMITTEE

Assemblies and other bodies concerned: General Assembly

Presiding officer: The Chair of the General Assembly

Document: *WO/GA/40/1 (Composition of the Program and Budget Committee)*

## PLANNING, BUDGETING AND FINANCE

### Agenda item 9      PROGRAM PERFORMANCE REPORT 2010

Assemblies and other bodies concerned: All

Presiding officer: The Chair of the General Assembly

Document: *A/49/4 (Program Performance Report 2010)*

Agenda item 10 PROPOSED PROGRAM AND BUDGET FOR THE 2012/13 BIENNIUM

Assemblies and other bodies concerned: All

Presiding officer: The Chair of the General Assembly

Document: A/49/5 (*Proposed Program and Budget for the 2012/13 Biennium*)

Agenda item 11 STATUS OF THE UTILIZATION OF RESERVES

Assemblies and other bodies concerned: All

Presiding officer: The Chair of the General Assembly

Document: A/49/6 (*Status of the Utilization of Reserves*)

Agenda item 12 2010 ANNUAL FINANCIAL STATEMENTS

Assemblies and other bodies concerned: All

Presiding officer: The Chair of the General Assembly

Documents: A/49/7 (*2010 Annual Financial statements; Status of Payment of Contributions as at June 30, 2011*)  
A/49/8 (*Status of Payment of Contributions as at September 2011*)

PROGRESS REPORTS ON MAJOR PROJECTS

Agenda item 13 PROGRESS REPORT ON THE IMPLEMENTATION OF IT MODULES TO ESTABLISH COMPLIANCE WITH THE NEW FINANCIAL REGULATIONS AND RULES (FRR) AND INTERNATIONAL PUBLIC SECTOR ACCOUNTING STANDARDS (IPSAS)

Assemblies and other bodies concerned: All

Presiding officer: The Chair of the General Assembly

Document: A/49/9 (*Progress Report on the Implementation of IT Modules to Establish Compliance with the New Financial Regulations and Rules (FRR) and International Public Sector Accounting Standards (IPSAS)*)

Agenda item 14      PROGRESS REPORT ON THE IMPLEMENTATION OF ENTERPRISE  
RESOURCE PLANNING (ERP) IN WIPO

Assemblies and other bodies concerned: All

Presiding officer: The Chair of the General Assembly

Document: *A/49/10 (Progress Report on the Implementation of Enterprise Resource Planning (ERP) in WIPO)*

Agenda item 15      PROGRESS REPORT ON THE NEW CONSTRUCTION PROJECT

Assemblies and other bodies concerned: All

Presiding officer: The Chair of the General Assembly

Document: *A/49/11 (Progress Report on the New Construction Project)*

Agenda item 16      PROGRESS REPORT ON THE NEW CONFERENCE HALL PROJECT

Assemblies and other bodies concerned: All

Presiding officer: The Chair of the General Assembly

Document: *A/49/12 (Progress Report on the New Conference Hall Project)*

Agenda item 17      PROGRESS REPORT ON THE PROJECT TO UPGRADE THE SAFETY  
AND SECURITY STANDARDS FOR THE EXISTING WIPO BUILDINGS

Assemblies and other bodies concerned: All

Presiding officer: The Chair of the General Assembly

Document: *A/49/13 (Progress Report on the Project to Upgrade the Safety and Security Standards for the Existing WIPO Buildings)*

POLICY PROPOSALS

Agenda item 18      POLICY ON INVESTMENTS

Assemblies and other bodies concerned: All

Presiding officer: The Chair of the General Assembly

Document: *A/49/14 (Policy on Investments)*

Agenda item 19 POLICY ON LANGUAGES

Assemblies and other bodies concerned: All

Presiding officer: The Chair of the General Assembly

Document: A/49/15 (*Policy on Languages*)

AUDIT AND OVERSIGHT

Agenda item 20 REVISION OF THE TERMS OF REFERENCE OF THE WIPO  
INDEPENDENT ADVISORY OVERSIGHT COMMITTEE (IAOC)

Assemblies and other bodies concerned: General Assembly

Presiding officer: The Chair of the General Assembly

Document: WO/GA/40/2 (*Revision of the Terms of Reference of the WIPO Independent  
Advisory Oversight Committee (IAOC)*)

Agenda item 21 SELECTION OF EXTERNAL AUDITOR

Assemblies and other bodies concerned: General Assembly

Presiding officer: The Chair of the General Assembly

Document: WO/GA/40/3 (*Selection of External Auditor*)

Agenda item 22 SUMMARY ANNUAL REPORT OF THE DIRECTOR OF THE INTERNAL  
AUDIT AND OVERSIGHT DIVISION

Assemblies and other bodies concerned: General Assembly

Presiding officer: The Chair of the General Assembly

Document: WO/GA/40/4 (*Summary Annual Report of the Director of the Internal Audit  
and Oversight Division*)

Agenda item 23      EXTERNAL AUDITOR'S REPORT

Assemblies and other bodies concerned: General Assembly

Presiding officer: The Chair of the General Assembly

Document: None

WIPO COMMITTEES

Agenda item 24      REPORT OF THE COMMITTEE ON DEVELOPMENT AND  
INTELLECTUAL PROPERTY (CDIP)

- (i) Review of the Implementation of the Development Agenda  
Recommendations

Assemblies and other bodies concerned: General Assembly

Presiding officer: The Chair of the General Assembly

Document: WO/GA/40/5 (*Report of the Committee on Development and Intellectual  
Property (CDIP)*)

Agenda item 25      REPORT ON THE WORK OF THE STANDING COMMITTEE ON THE  
LAW OF COPYRIGHT AND RELATED RIGHTS (SCCR)

Assemblies and other bodies concerned: General Assembly

Presiding officer: The Chair of the General Assembly

Document: WO/GA/40/6 (*Report on the Work of the Standing Committee on the Law of  
Copyright and Related Rights (SCCR)*)

Agenda item 26      MATTERS CONCERNING THE INTERGOVERNMENTAL COMMITTEE  
ON INTELLECTUAL PROPERTY AND GENETIC RESOURCES,  
TRADITIONAL KNOWLEDGE AND FOLKLORE (IGC)

Assemblies and other bodies concerned: General Assembly

Presiding officer: The Chair of the General Assembly

Document: WO/GA/40/7 (*Matters Concerning the Intergovernmental Committee on  
Intellectual Property and Genetic Resources, Traditional Knowledge and  
Folklore (IGC)*)

Agenda item 27 INFORMATION REPORTS ON OTHER WIPO COMMITTEES

- (i) Standing Committee on the Law of Patents (SCP);
- (ii) Standing Committee on Trademarks, Industrial Designs and Geographical Indications (SCT);
- (iii) Committee on WIPO Standards (CWS); and
- (iv) Advisory Committee on Enforcement (ACE)

Assemblies and other bodies concerned: General Assembly

Presiding officer: The Chair of the General Assembly

Document: WO/GA/40/8 (*Information Reports on other WIPO Committees*)

GLOBAL INTELLECTUAL PROPERTY SERVICES

Agenda item 28 PCT SYSTEM

Assemblies and other bodies concerned: PCT Union Assembly

Presiding officer: The Chair of the PCT Union Assembly

Documents: PCT/A/42/1 (*PCT Working Group: Report of the Fourth Session*)  
PCT/A/42/2 (*Proposed Amendments of the PCT Regulations*)  
PCT/A/42/3 (*Quality Management Systems for the PCT International Authorities*)

Agenda item 29 MADRID SYSTEM

Assemblies and other bodies concerned: Madrid Union Assembly

Presiding officer: The Chair of the Madrid Union Assembly

Documents: MM/A/44/1 (*Proposed Amendments to the Common Regulations under the Madrid Agreement and Protocol*)  
MM/A/44/2 (*Review of the Application of Article 9sexies (1)(b) of the Protocol Relating to the Madrid Agreement Concerning the International Registration of Marks*)  
MM/A/44/3 (*Madrid System Goods and Services Database: Progress Report*)  
MM/A/44/4 (*Information Technology Modernization Program (Madrid and Hague International Registration Systems): Progress Report*)

Agenda item 30 HAGUE SYSTEM

Assemblies and other bodies concerned: Hague Union Assembly

Presiding officer: The Chair of the Hague Union Assembly

Documents: H/A/30/1 (*Matters Concerning the Legal Development of the Hague System*)  
H/A/30/2 (*Information Technology Modernization Program (Madrid and Hague International Registration Systems): Progress Report*)

Agenda item 31 LISBON SYSTEM

Assemblies and other bodies concerned: Lisbon Union Assembly

Presiding officer: The Chair of the Lisbon Union Assembly

Documents: LI/A/27/1 (*Proposed Amendments to the Regulations under the Lisbon Agreement*)  
LI/A/27/2 (*Review of the Lisbon System*)

Agenda item 32 WIPO ARBITRATION AND MEDIATION CENTER, INCLUDING INTERNET DOMAIN NAMES

Assemblies and other bodies concerned: General Assembly

Presiding officer: The Chair of the General Assembly

Document: WO/GA/40/9 (*WIPO Arbitration and Mediation Center, Including Internet Domain Names*)

OTHER ASSEMBLIES

Agenda item 33 COOPERATION UNDER THE AGREED STATEMENTS BY THE DIPLOMATIC CONFERENCE REGARDING THE PATENT LAW TREATY (PLT)

Assemblies and other bodies concerned: General Assembly

Presiding officer: The Chair of the General Assembly

Document: WO/GA/40/10 (*Cooperation under the Agreed Statements by the Diplomatic Conference Regarding the Patent Law Treaty (PLT)*)

Agenda item 34 SINGAPORE TREATY (STLT) ASSEMBLY

Assemblies and other bodies concerned: Singapore Treaty Assembly

Presiding officer: The Chair of the Singapore Treaty Assembly

Document: STLT/A/3/1 (*Assistance for the Implementation of the Singapore Treaty on the Law of Trademarks*)

STAFF MATTERS

Agenda item 35 STAFF MATTERS

Assemblies and other bodies concerned: WIPO Coordination Committee

Presiding officer: The Chair of the WIPO Coordination Committee

Document: WO/CC/65/1 (Annual Report on Human Resources)

CLOSING OF THE SESSIONS

Agenda item 36 ADOPTION OF THE GENERAL REPORT AND OF THE INDIVIDUAL REPORTS OF EACH GOVERNING BODY

Assemblies and other bodies concerned: All

Presiding officer: For the General Report and the report of the General Assembly, the Chair of the General Assembly; for each of the other reports of the concerned Assemblies or bodies, the Chair of that Assembly or body

Documents: The draft reports

Agenda item 37 CLOSING OF THE SESSIONS

Assemblies and other bodies concerned: All

Presiding officer: The Chair of the General Assembly

Document: None

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