Preparation and Follow Up of Program and Budget – Transitional Implementation of the New Mechanism in the Current Biennium (2006/07)

OFF-BUDGET YEAR (2006)

September

WIPO Assemblies

Review of Program Performance Report (PPR) for the previous biennium

Presentation of the Internal Auditor’s report (WIPO Internal Audit Charter (A/41/11), Section F, paragraph 23)

Fall

Distribution of circular letter to Member States enclosing a questionnaire and inviting their contributions on the priorities for the program and budget for the next biennium

December

Informal Session of the Program and Budget Committee

Discussion of the Director General’s outline document and inputs received from Member States in response to the circular letter, also including, if required, consideration of any issues arising from the review by the Assemblies of the PPR (PBC). The Secretariat will endeavor to ensure that the first draft of the program and budget is distributed, in all official languages, no later than two months prior to the first session of the PBC in the budget year.

January to April

May/June

Formal Session of the Program and Budget Committee

Review of the revised budget for the current biennium

Review of the Interim Financial Report for the previous year

Review of the previous biennal accounts (as contained in the FMR) and the External Auditor’s report

Review of the PPR for the previous year

Substantive program by program and budgetary review of the first draft of the program and budget for the next biennium

Summer

Consideration of any issues arising or action required from the previous formal session of the PBC

September

Formal Session of the Program and Budget Committee

Final substantive program by program and budgetary review of the revised draft of the program and budget for the next biennium and its transmission to the WIPO Assemblies with the recommendations of the PBC

September

Adoption of the revised budget for the current biennium

Approval of the previous biennal accounts (as contained in the FMR) and the External Auditor’s report

Adoption of program and budget for the next biennium

Presentation of the Internal Auditor’s report (Internal Audit Charter (A/41/11). Section F, paragraph 23)

WIPO Assemblies

Shaded areas represent new elements of the mechanism

[Annex IV follows]